

Surf's Up – in Long Beach, California

book your room for the 2012 Annual Conference & Stage Expo at discounted rates



HOTEL OPTIONS

- 1 Hyatt Regency Long Beach**, adjacent to the Convention Center, headquarters hotel, 200 South Pine Ave., Long Beach, California
- 2 Renaissance Long Beach**, directly across the street from the Convention Center, 111 East Ocean Blvd., Long Beach, California
- 3 Westin Long Beach**, across the street, one block from the Convention Center, 333 East Ocean Blvd., Long Beach, California

Free internet at all hotels if booked thru USITT.

HOUSING DEADLINE FEBRUARY 20, 2012

ROOM RATES					
Place Rank Here	Hotel	Single	Double	Triple	Quad
	Hyatt Regency Long Beach 1	\$179	\$179	\$205	\$229
	Renaissance Long Beach 2	\$179	\$179	\$199	\$219
	Westin Long Beach 3	\$179	\$179	NA	NA

If requested hotel is not available, a reservation will be made at the next available hotel and the change noted on the Reservation Confirmation.

Check your room type in the block at right

Single/Double one bed
 Double/Double two beds
 Triple two beds
 Quad two beds

SPECIAL REQUESTS: (all special requests must be confirmed at check-in)

Wheelchair accessible
 Other _____

Arrival Date: _____ Departure Date: _____

OFFICIAL USITT HOUSING RESERVATION FORM

Name: _____
 Company/Affiliation: _____
 Street Address: _____
 City: _____
 State: _____ Postal Code: _____ Country: _____
 Daytime Phone: () _____ Fax: () _____
 E-mail: _____

Confirmations are available by mail, fax, or e-mail.
 Confirmations will be e-mailed when e-mail addresses are provided.

LIST ALL ROOMMATES

_____	_____
FIRST	LAST
_____	_____
FIRST	LAST
_____	_____
FIRST	LAST
_____	_____
FIRST	LAST

Deposit: A valid credit card number including expiration date through the Conference must be provided. The credit card may be charged equal to the amount of one night's room & tax by your assigned hotel. Please note cancellation fee, referenced at right. The deposit will be applied to the reservation to show as a credit at check in. No wire transfers will be accepted.

Credit Card# _____

Exp. Date _____
 (Valid through 4/2012)

Circle one:

Cardholder Signature _____

Name on card _____



CONFERENCE - March 28 –31
STAGE EXPO - March 29 –31

All rates are subject to applicable room taxes, currently 16.25%

Mail 2012 Long Beach Housing Forms to:
Visit Connection/USITT
 500 South College St., Ste. 300
 Charlotte, NC 28202
Fax: 704-347-1158

Instructions and Notes:

- Reservations must be received before February 20, 2012. After this date, all USITT room blocks may be released and hotels may charge higher rates. Special requests can not be guaranteed. Hotels will do their best to honor all requests based on availability, and will assign specific room types upon check-in.
- NO telephone reservations will be accepted. For questions ONLY call 866-926-1496 (voice mail) or e-mail usitt@visitconnection.com
- Use one form per requested room. For multiple room bookings, please e-mail or call the number above for instructions. Visit Connection is not responsible for duplicate reservations.
- Please review all information for accuracy. The Visit Connection/USITT housing system will generate an acknowledgement after processing. If you do not receive an acknowledgement within 14 days, please e-mail or contact the Visit Connection/USITT housing office immediately.
- You may modify or cancel your reservation online at www.usitt.org/2012. You will not receive a confirmation from the hotel. Hotels receive reservation information after housing deadline.
- Continue to modify, or cancel USITT housing requests through Visit Connection/USITT until February 20, 2012. Beginning February 22, 2012 please contact the hotels directly.
- Hotel reservations are made on a first come, first served basis. Please use the online reservation system, or fax or mail your forms early.
- For your own records, please keep a copy of your original Housing Form.
- Cancellation Policy: If a cancellation is not made at least 72 hours prior to arrival, the reservation is subject to one night's deposit (room rate plus tax) charged by the hotel. Please reference your acknowledgement number when making a change or cancellation with Visit Connection/USITT.

Make reservations online at www.usitt.org/2012 for availability and instant confirmation.