

## **Instructions to Petition for Additional Nominations**

Petitions for additional nominations for each elective office may be conducted electronically or by mail for candidates who wish to be included on the ballot. To file a petition:

- Confirm the willingness of the individual to stand for election;
- Collect the names of at least 50 current USITT members who agree to support the nomination; and
- Send by e-mail or regular mail by September 1, 2012 to Sherry Wagner-Henry at [swh@umn.edu](mailto:swh@umn.edu) with a copy to [shannan@office.usitt.org](mailto:shannan@office.usitt.org) .

If you are submitting the petition by regular mail it must arrive in the USITT office on or before September 1, 2012 addressed to:

Sherry Wagner-Henry  
C/O Shannan Hoerger  
USITT  
315 South Crouse Avenue, Suite 200  
Syracuse, NY 13210

Please mark the outside of the envelope **NOMINATION PETITION MATERIALS**.

The petition must contain:

1. Nominee's name
2. 200-250 word brief biography of the nominee
3. 200-250 word position statement from the nominee
4. Written statement from the nominee of his or her willingness to stand for this office
5. Name, membership number and e-mail addresses of each member who is in support of the nomination

Once the electronic petition is received, the membership of those who endorse the nomination will be verified and confirmed. If all is in order, the name will be added to the slate and the nominee will be asked to provide a picture for use on the ballot.

The Nominations Committee hopes that this option will allow the membership a continued process for participation and involvement.

10/27/11