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# sightlines

J A N U A R Y 1 9 9 6

## BOARD OF DIRECTORS

### GLOBAL INTERESTS AND ISSUES

During the past three years, the USITT Board of Directors has agreed to analyze some of our ongoing projects and processes in an effort to chart a course for the future of the Institute. We've had retreats on the publications of USITT, long range planning, and conference organization and structure. I've just returned from the most recent retreat, focused on the international activities of the Institute, at which I asked the Board to prioritize three broad-based issues: international guests at our Conference & Stage Expo; our activities involving OISTAT

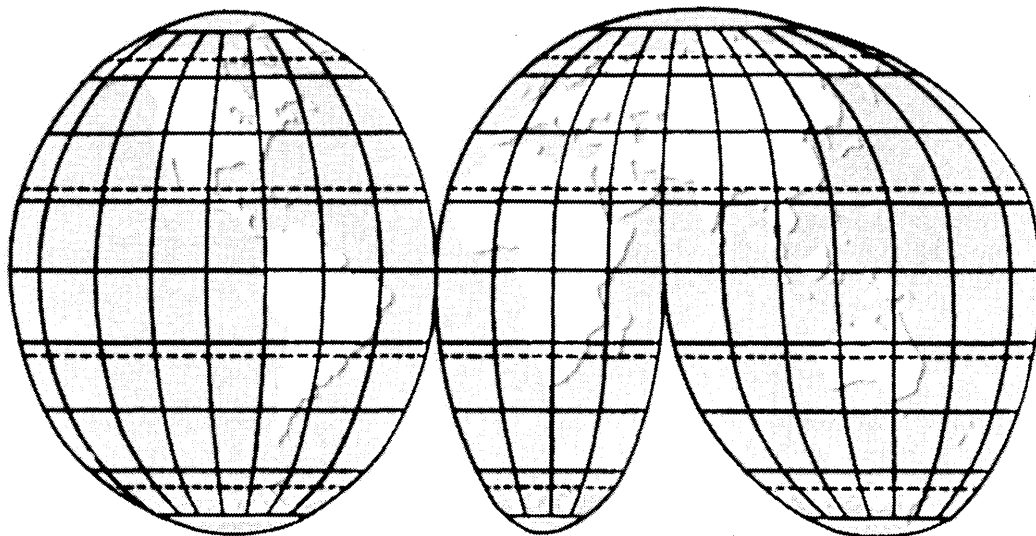
(the international organization of theatre design and technology); and USITT's involvement in the Prague Quadrennial. We spent two days discussing virtually every aspect of our international activities and the next few paragraphs will provide a synopsis of those discussions.

We agreed to restructure the committees charged with managing USITT's international activities. A single umbrella committee will be created having broad authority and oversight of all international efforts. Subcommittees will deal with specific activities and projects. The chair of the International Committee will head the United States Center of OISTAT and will be assisted by a vice-chair, with the intent that the second person will be "in training" for the chair position.

We believe the chair should be appointed for a minimum of four years in order to maintain continuity in our international liaison efforts.

The International Committee will be formed from USITT Commission representatives (to provide a strong link to our various commissions), and others interested in international affairs. We will provide one consistent USITT representative to each OISTAT commission, unless scheduling conflicts occur, and will require reports from those representing us, through the chair of the International Committee to the Executive Committee and the Board of Directors. We will consider providing a uniform level of support to those representing us at international meetings, while taking

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**USITT SIGHTLINES** is the national newsletter of United States Institute for Theatre Technology, Inc. We welcome news about USITT activities and industry events. Send your articles and letters to the Editorial Office—email submissions are preferred although we gladly accept typed manuscripts or even scribbles on napkins.

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**SUBSCRIPTION** to *USITT Sightlines* is part of membership in USITT, The American Association of Design and Production Professionals in the Performing Arts. \$15 is deducted from membership dues to cover the cost of publication. USITT is the United States Center of OISTAT, The International Organization of Scenographers, Technicians, and Architects of Theatre.

**POSTMASTER:** Send address changes to USITT, 10 West 19th St., Ste. 5A, New York, NY 10011-4206. Second Class Postage is paid at New York, NY and additional mailing offices.

*USITT Sightlines* (ISSN: 1048-955X) is published monthly, except July and August, and bimonthly in May/June, by United States Institute for Theatre Technology, Inc.

Volume XXXVI Number 1  
© 1996, United States Institute for Theatre Technology, Inc.

## BOARD OF DIRECTORS

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into consideration the location of the meetings.

## INTERNATIONAL GUESTS

There was a strong endorsement by the Board of international guests at conferences, but we are charged with finding ways to integrate these guests with activities that reach beyond the conference and which benefit the general membership as a whole. There were some exciting ideas that I believe you'll see implemented, even as soon as the Fort Worth Conference & Stage Expo.

We are pledged to support OISTAT and its activities and commissions, but we reserve the right to invite non-OISTAT participants to conferences and also to invite particular participants from OISTAT-member countries, not just those selected by that nation. We recognize that we may have to pay for expenses for some of these guests.

## THE PRAGUE QUADRENNIAL

There was also a strong endorsement of USITT's role in the United States' exhibit at the Prague Quadrennial (PQ). It was suggested that the Finance Committee begin to set aside money from each year's budget to lay a strong funding foundation for the exhibition. We are charged with finding ways to integrate the USITT membership in the PQ exhibit and in making the final exhibition accessible to our members at USITT conferences.

## FUNDING

We spent time discussing ways to fund our international activities, resulting in some exciting new directions and challenges. A proposal was made that USITT earmark from 2-4% of the operating budget in support of international activities. The Finance committee will take this suggestion under advisement as they look at the next budget cycle. Another suggestion from several of the focus groups was the formulation of USITT international the-

atre tours. Based on the strong success of the Prague/Poland tour last summer, led by Leon Brauner, we believe there is significant interest in USITT sponsored travel adventures.

## PRIORITIES

To keep our discussions in perspective, the question was put to the Board, "Where do the international activities of USITT rank in the budget priorities of the Institute?" Within the broad list of USITT activities—conferences, commissions, sections, publications, international activities, students, and membership services—international activities ranked around fifth. We believe this prioritizing is crucial in order to provide guidance to the Finance Committee, so the Board will repeat the exercise in Fort Worth, using the same broad categories, to see if the priorities remain consistent over a span of a few months. Then we'll expand the process of prioritization to include the very specific objectives included in our long-range plan for the Institute which bridges virtually every activity in which USITT is involved. In a future article, I'll describe the process of prioritization and the outcomes of those efforts.

I've only mentioned the highlights of a two day retreat, but once again the process produced some quantifiable results that will help guide the future of USITT. The Board should be commended for its efforts in providing strong leadership and direction for the procedures, processes, and initiatives of the Institute. We welcome your comments and suggestions.

**Richard Durst**  
*USITT President*

## MANAGEMENT

### MANAGEMENT ACADEMY FEATURES LEADERSHIP

Highlighted by a new leadership assessment instrument, the eleventh edition of the Management and Leadership Academy, sponsored by the

Management Commission (formerly the Theatre & Production Management Commission), comes to Fort Worth March 11th and 12th.

Since the first Management and Leadership Academy in Oakland in 1986, almost 400 Institute members have gone through the program, with many repeat enrollees throughout the years. In addition to being offered as a Professional Development Workshop at conferences, co-presenters Larry Christiansen and Bill Flynn have done workshops for colleges, USITT regional sections and special interest consortia throughout the United States and Canada, with total attendance exceeding 1,000.

The program has evolved into a structured, multitrack presentation featuring video, multimedia and professional assessment instruments. Guest faculty have included former CITT President Ken Hewitt, Management Commissioner Michael Gros, and Seattle Opera Production Director Cynthia Savage. Participants in the Academy are easily identified at the USITT Annual Conference & Stage Expo by their "DO IT" buttons, showing that they have completed the 12-hour program.

The 1996 Academy will have three tracks: Total Quality Production Management, Leadership Training, and Dealing with Contemporary Personnel Issues. Each participant will take one of two professional assessment instruments: the popular Personal Profile System or the new Dimensions of Leadership Profile.

Reflecting an increased interest in the nature and function of leadership in producing and theatrical organizations, this year's Academy leadership track will look at the different ways in which leadership is demonstrated and perceived, how leadership is developed in a variety of work situations, how it differs from management, and how differing individual personalities are still capable of dynamic leadership. Developed by the same company that offers the Personal Profile System, Dimensions of Leadership Profile will give enrollees an in-depth picture of their individual leadership style and how it can best be applied in the work-

place.

A second new Academy track for 6, Contemporary Personnel Issues, will investigate principles of employment law, rights and obligations of supervisors and employees, how to avoid discrimination and litigation, how to "manage your boss," and how to deal with the "difficult" employee. The popular Total Quality Production Management track completes this year's curriculum.

For further information, contact Bill Flynn at 619-744-1150, ext. 2154, or via e-mail: [william\\_flynn@palomar.edu](mailto:william_flynn@palomar.edu).

**Bill Flynn**

*Co-presenter, Management and Leadership Academy*

## LIGHTING

### JOIN UP & GET INVOLVED

Lighting Design & Technology Commission, one of the largest special interest groups in USITT, is open to any USITT member who has an interest in lighting. Joining the Lighting Design & Technology Commission is simple. If you attend a national conference, come to our two commission meetings. If you cannot attend the conference, contact Vice-Commissioner Rich Dunham and he will add you to our database. Active membership in the commission plugs you into a national network of lighting design professionals, and it gives you many opportunities to participate in cutting-edge research projects.

By now, most of the panels and workshops for the Fort Worth Conference & Stage Expo are finalized and the participants are set, however, David Borron is still looking for some supervisors for the Lighting Laboratory. Supervisors will work with student crews during load-in and load-out, as well as during the two sessions Thursday and Friday. If you are interested in helping out with the Lighting Lab, please contact David Borron, St. Cloud University, at O: 612-255-2238 or H: 612-253-2880.

Openings are still available for students who wish to participate in the practical student design session, **Students in the Light Lab** (Thursday, 4:45 to 6:05). During this lab, students will design cues for a dance piece using the lab rep plot and then discuss their design with a panel of three professional designers. Interested students should send a letter of interest and a résumé, before the **deadline**, January 25, 1996, to:

R. Craig Wolf  
Drama Department  
San Diego State University  
San Diego, CA 92182  
e-mail: [cwolf@mail.sdsu.edu](mailto:cwolf@mail.sdsu.edu)  
(no phone calls please)

Opportunities also exist for student volunteers to help run the lighting lab and to assist the panel of professional designers. If you would like to be a volunteer assistant, contact David Borron (O: 612-255-2238 or H: 612-253-2880) or Ellen Jones ([eejHA@hamp.hampshire.edu](mailto:eejHA@hamp.hampshire.edu) or H: 413-586-8028). Limited opportunities are available to student volunteers to receive waivers of conference registration fees. If you would like to receive financial assistance in return for your help at the conference, please fill out the Student Volunteer Form in the *Conference Preview Guide* (it was mailed with the Fall issue of *TD&T*), or contact the National Office (800-93-USITT) immediately.

Don't miss the Gender Issues Caucus supersession, **Discrimination in the Workplace**, on Saturday, March 16th, 4pm to 5:20. It promises to be a lively discussion. Panelists include: Kathy Perkins, USITT Board Member and lighting designer at University of Illinois, Champagne-Urbana; Dick Durst, USITT President and Dean of Fine Arts at University of Minnesota, Duluth; Hiram Perez, USITT Board Member and theatre consultant; Ann Valentino, Vari\*Lite Corp.; Collier Woods, freelance lighting designer; Mary Montalvo, Engineering Vice-Commissioner and employed at a large venue in Phoenix; Marcella Beckwith, costume and scenic designer at University of Northern Iowa; Andi Lyons, Technical Production Vice-Commissioner for Women's

Networking and an active member of the USITT Gender Issues Caucus.

Unbelievable as it seems, now is the time to be thinking about the 1997 Pittsburgh Conference & Stage Expo. Please contact Ellen Jones ([eejHA@hamp.hampshire.edu](mailto:eejHA@hamp.hampshire.edu) or H: 413-586-8028) or Craig Wolf ([cwolf@mail.sdsu.edu](mailto:cwolf@mail.sdsu.edu) or O: 619-594-5898) with any programming ideas you have. Pittsburgh programming ideas will be presented and discussed during the commission meetings in March at the Fort Worth Conference & Stage Expo.

Another great avenue for expressing your ideas is through writing articles for USITT's prestigious quarterly journal, *TD&T*. The editors are always looking for articles on a wide range of lighting topics including product reviews, research on new technology, and profiles of notable lighting designers. The Associate Editor for Lighting is Dick Devin ([devinr@colorado.edu](mailto:devinr@colorado.edu) or O: 303-492-2782) or you can contact David Rodger or Steve Nelson at the USITT Periodicals office ([us010530@interramp.com](mailto:us010530@interramp.com) or O: 516-749-3266).

The Lighting Design & Technology Commission exists to serve its members. Get involved and help shape the future.

**Ellen E. Jones**  
*Vice-Commissioner*

## EDUCATION

### CLASSROOMS IN CHINA

One of the Education Commission sessions at the Fort Worth Conference & Stage Expo in March is **Training Designers Around the Pacific Rim**. It is hosted by Elbin Cleveland who has lectured at the Shanghai Theatre Academy, the National Institute for the Arts and the National Theatre in Taipei, Taiwan, and the Theatre Academy in St. Petersburg, Russia. Elbin is bringing with him several international guests including Haw Chi Chang, currently the chairman of the Drama Department at the

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## EDUCATION

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Hua Kang Art School in Taipei, Taiwan, Il Soo Shin, Professor in the Department of Theatre and Film at Hanyang University in Seoul, South Korea, Professor Lam Tung Pui Man, a member of the faculty at the Hong Kong Academy for the Performing Arts, and Ron Naverson (Southern Illinois University, Carbondale) who has lectured in Japan.

The session will focus on the contrasting theatre training styles among the Pacific Rim nations and should offer many insights into the broadly diverse cultures of the area. As the Asian cultures have always had a profound effect on the heritage of this country, this presentation is a must-see.

The double session on creative teaching has become an annual event with the Education Commission. This year John Harris Jr. will host **Creative Teaching Part I** focussing on assessment formats—how to directly turn your evaluative tools (quizzes, tests, exams, projects, etc.) into instruments of learning (thinking), not simply instruments of measurement. The session will concentrate on creative assessment tools for the academic production arts. We will be sharing how to make these “necessary evils” more effective in promoting complete student learning.

**Creative Teaching Part II: Enough Talk, Let's Get Involved in Some Projects**, hosted by Ron Stoffregen, is designed to show participants how to implement some of the creative teaching techniques that have been explored and discussed in previous workshops. In small groups, participants will get some “hands-on” projects that will be presented by panelists. Each group will have an opportunity to become involved in all or most of the projects as the sections will rotate at timed intervals.

With both of these dynamic individuals presenting ideas and practical projects, the Creative Teaching workshop will again prove highly successful.

Konrad Winters  
Co-Commissioner

## EDUCATION

### TWO-YEAR COLLEGE SURVEY

The Education Commission's panel on Exit Standards is studying two-year college programs, looking toward possibly providing some guidelines for curriculum development based on exit standards. As a member of the Exit Standards panel, I am soliciting information about two-year college programs from both educators and employers. I am interested in your thoughts on the following:

**Educators**—When students transfer from two-year programs into four-year or conservatory programs, are they well-prepared? Which subjects are generally well-covered, and which subjects are not. Also, is there a great disparity in students from one school to another? Are there ways we can better coordinate our training programs?

**Employers**—Many two-year students go directly into the workplace. What do you look for in such employees? Are you satisfied with the training students receive at two-year colleges? In what ways could two-year programs do a better job of preparing students for employment by your company?

Thank you in advance for participating in this survey. Your input will be a great help to the Exit Standards panel. I hope to have some preliminary findings to report at the Fort Worth Conference & Stage Expo in March.

Please send me your thoughts via e-mail, snailmail or fax:

Jerry Ford  
San Jacinto College Central  
PO Box 7131

Pasadena, TX 77501-2007  
E-mail: [marienne@nettap.com](mailto:marienne@nettap.com)  
Fax: 713-930-1844  
Tel: 713-476-1829

Jerry Ford  
Exit Standards Panel  
Education Commission

## COMPUTERS

### WOW! OR “WADING ON THE WEB”

This article is intended for Internet newcomers who want to get their feet wet, as well as experienced Net Surfers. The list consists of hot spots which should be of interest to theatre professionals and educators. “WOW!” now has its own home page (<http://www.ffa.ucalgary.ca/usitt/wow/>) which should make it easier to find these locations.

#### THEATER SAFETY

A Web site “Vermont Safety Information Resources on the InterNet” (<http://quasar.tach.net>), submitted by Steven T. Jones, provides a guide to using the Net for finding occupational and environmental safety information. A gopher site (<gopher://gopher.tmn.com:70/11/Artswire/csa/arthazards/performing>) provides access to “Health Hazards in the Performing Arts.”

#### LINCOLN CENTER

The theaters at Lincoln Center, New York, all have home pages. The New York State Theater ([http://www.nycballet.com/nyst/NYST\\_Tech\\_Info.htm#TOC](http://www.nycballet.com/nyst/NYST_Tech_Info.htm#TOC)) provides technical information on its stage, rigging, lighting, and sound. The New York City Ballet (<http://www.nycballet.com/>) performs in the New York State Theater. Also performing in the New York State Theater is the New York City Opera, which has an attractive Home Page at (<http://plaza.interport.net/nycopera/index.html>).

#### ORGANIZATIONS

The International Organization of Scenographers, Theatre Architects, and Technicians or OISTAT now has its own home page (<http://www.oistat.nl/>). United Scenic Artists is online (<http://www.shadow.net/~usa829fl/>) as it celebrates its 100th anniversary. And in case you haven't added it to your list yet, USITT's Home Page, maintained by our newly appointed Web Master, Normand Bouchard, is located at (<http://www.ffa.ucalgary.ca/usitt/>).

## UNIVERSITY THEATER

For Professor Lester's THEATRE 653 and THEATRE 654 classes, there is a collection of pictures (<http://www.tulane.edu/lester/text/lester.html>) which are organized by historical period with information about styles of architecture, decorative arts and furniture. Mark Reaney, University of Kansas, created a most interesting production of *The Adding Machine* which used virtual reality on stage. His department now has produced the "VR On-Stage Home Page" (<http://ukanaix.cc.ukans.edu:80/~mreaney>) with information on Prof. Reaney's exciting work with virtual reality. [See page 14 for an interesting production photo of *The Adding Machine*, taken from an article by Reaney and Del Unruh to be published in the upcoming Winter issue of TD&T. Ed.]

## PROFESSIONAL THEATER

In the coming months, many members of USITT will be creating their own home pages. M. J. Gallagher of Theatrical Music & Sound Effects & Services has submitted a Sound Designer's Page (<http://www.teleport.com/~mjgallag/>). For those who would like to be listed on the Internet, but do not have the resources to have their own home page, there is the "Directory of Theatre Professionals on the Net" (<http://www.mit.edu:8001/people/>

<http://quijote/professional.dir.html>). A page has been created by Andrew Quixote Kraft, a theatre major at the Massachusetts Institute of Technology and creator of "Theatre Central" (<http://www.mit.edu:8001/people/quijote/theatre-central.html>). This site allows professional theatre people to submit information about themselves.

## THEATER RESEARCH

The Paris Music Hall Collection (<http://scarlett.libs.uga.edu/darchive/hargrett/paris/paris.html>) at the Hargrett Library comprises over 6,000 original renderings of costume designs and 1,000 original renderings of curtain designs for the music halls of Paris from 1920-1938. The Museum of the City of New York (<http://www.netresource.com/mcny/home.html>) has one of the world's best performing arts collections. It includes original set and costume renderings by designers such as Donald Oenslager, Jo Mielziner, and Robert Edmund Jones. The exhibit entitled "Uncommon Threads: Three Hundred Years of New York Style" (<http://www.netresource.com/mcny/threads.html>), the Costume and Textiles Collection (<http://www.netresource.com/mcny/costume.html>), the Decorative Arts Collection (<http://www.netresource.com/mcny/decart.html>), and The Theatre Collection (<http://www.netresource.com/mcny/theater.html>) are excellent research resources.

html) are excellent research resources.

C. Otis Sweezey  
Vice-Commissioner for  
Computer Applications

FORT WORTH  
CONFERENCE

## PANELISTS NEEDED

Tom Schraeder is looking for two additional panelists to participate in the Solutions to Repertory Theatre Problems session at the Fort Worth Conference & Stage Expo. Needed are a scenic designer and a theatre or production manager who have experience working in repertory.

If you are interested in joining this panel, please contact:

Tom Schraeder  
Hilberly Repertory Theatre  
95 W. Hancock St.  
Detroit, MI 48202  
tel: 313-577-7908

Craig Wolf  
Lighting Co-Commissioner

## SCENE DESIGN

## FINISHING TOUCHES

Final plans are currently being made for the conference in Fort Worth.

There should be a wide variety of information about working with models from many different sources. If you are just beginning to work with models or even if you have been designing with models for a long time there will be plenty to see and do.

Here's just a few of the highlights: **Ralph Funicello** will be speaking about his work. We will be discussing how best to deal with new (and old) computer hardware and software. Our heritage session will feature **Peter Wolf**. Those who are familiar with his work already know how exciting this will be. In addition, there are going to be several design exhibits that should be of particular interest. If you haven't made plans to come to Fort Worth in March, do so now.

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## CORRECTIONS

The following contact information was omitted from last month's article about CultureNet:

Ken Hewitt, Project Manager, CultureNet  
Room CH G117, University of Calgary  
2500 University Dr. NW  
Calgary, Alberta, Canada T2N 1N4  
E-mail: [culturenet@cnet.mail.ffa.ucalgary.ca](mailto:culturenet@cnet.mail.ffa.ucalgary.ca)  
WWW: <http://www.ffa.ucalgary.ca/>  
Phone: 403-220-4900; Fax: 403-282-7751

## UPDATES

Observant reader Judy Staicer has come up with a possible author of the "Shakespearean Insults" piece which ran in the October issue. She saw the same piece published elsewhere attributed to Jerry Maguire. Thanks, Judy.

## SCENE DESIGN

➤ *continued from page 5*

One of the exciting exhibits in Fort Worth will be **Designers Who Paint & Sculpt**. This exhibit offers members the chance to show off their non-theatrical artistic skills. The exhibit is non-juried, non-threatening, and will be lots of fun. (See "Designers Who Paint & Sculpt," on this page.)

Kim Williamson has been doing a terrific job of organizing the sessions for the Fort Worth Conference & Stage Expo. She is getting ready to take over as co-commissioner of the Scene Design Commission and is looking for input from everyone. Keeping that in mind, we are now actively seeking ideas for the conference in Pittsburgh. Remember, we will need to provide a pretty complete list of sessions for Pittsburgh while we are in Fort Worth, so send us your thoughts.

Kim Williamson  
2046 N. 78th St.  
Scottsdale, AR 85257  
H: 602-945-5335  
E-mail: williamson@sc.mari.copa.edu

-or-

Dick Block, Drama Dept.  
Carnegie-Mellon University  
Pittsburgh, PA 15213  
O: 412 268-7219  
E-mail: rblock+@andrew.cmu.edu

A "green-bite" (thank you, Kent Goetz): One very effective way to become more environmentally responsible in the performing arts is to decrease the use of Luan plywood in scenic construction. Use some of these alternatives instead: Uson board is made from post-consumer waste, it is light and it can be stabilized with a little extra framing. When weight is not a consideration, 1/4" oriented strand board (O.S.B.), sometimes called waferboard, when covered with muslin provides a suitably smooth surface for interior walls. So does Masonite; muslin covering not necessary. Next time, before using Luan, consider the options. ■

**Dick Block**  
*Co-Commissioner*

# Designers who *Paint & Sculpt*

... are invited to exhibit their work  
at the Fort Worth Conference & Stage Expo.

Designers who Paint & Sculpt is a non-juried exhibit featuring fine art created by members of USITT. Sponsored by the Scene Design Commission, the purpose of the exhibit is to provide an opportunity for multi-talented USITT members to share their non-theatre design works of art.

## HOW TO PARTICIPATE:

1. The exhibit is open to any member of USITT.
2. Pieces can be just about any medium—painting, drawing, sculpture, craft work—they just can't have been done for a theatre production.
3. The size of the work is limited to 36" x 36" for flat work, 24" cube for three-dimensional work.
4. You may participate in hanging the exhibit if you wish, but it is not required. The Scene Design Commission will organize the space and provide appropriate labels for the pieces.
5. You are expected to provide for delivery and pick-up of your piece(s).

### SET UP:

between 8:00–5:00 PM, Wednesday, March 13, 1996.

### STRIKE:

between 3:00–4:30 PM, Saturday, March 16, 1996.

*The Scene Design Commission and USITT will assume no responsibility for designs left on the premises after strike.*

6. Register your entry before February 1, 1996. Registration includes: your name, type and size of your piece(s), the title(s) and a \$10 registration fee (make checks payable to USITT). Fill out the form below and send it (with payment) to:

G. Sandor Biro  
822 Willow Creek Dr.  
Jacksonville, TX 75766  
H: 903-586-4968

name

1

type of artwork

size

1

title of piece

2

type of artwork

size

2

title of piece

**I understand** that USITT assumes no financial responsibility for lost or stolen artwork, and I agree to the conditions of exhibit described on this registration form.



# TECHNICAL SOURCE GUIDE

## High-Gloss Floors Using Two-Part Polymer Resins

by Todd Ritter and Roy Hoglund

The Arena Stage (Washington D.C.) production of Zak Brown required a floor with a high-gloss, durable finish. A traditional solution would have involved numerous coats of either a high-gloss varnish or clear acrylic. But varnishes, even the fast-drying type, require hours of curing time before second and third coats can be applied. And with clear acrylics, even though drying time is considerably shorter than for oil-based products, durability is a problem. Also, varnishes can yellow and clear acrylics can become foggy. Neither option seemed satisfactory, so we looked for a creative solution.

The search revealed two appropriate products, both used mainly in arts & crafts: Ultra-Glo, manufactured by Read Plastics, and Resiweld® Potting Compound, manufactured by the H. B. Fuller Company. Both products involve the A-B component process, and both produce a one-coat, high-gloss, clear polymer coating. They are applied by either brushing or pouring, are self-leveling, and cure to a smooth, even finish. The end result is impact-resistant, waterproof, and alcohol-proof. It is also possible to color the two-part polymer with transparent dyes or opaque pigments. For the production of Zak Brown, Ultra-Glo was selected; however, either product would work just as well.

When using any toxic chemical compound, it is essential to read and understand all of the safety information before beginning the process. Many two-part resins are very flammable, an irritant to eyes, skin, respiratory system, and a poison when ingested. Complete knowledge of the product is a must, including what fire extinguisher equipment is necessary in the event of an emergency, and how to dispose of any left-over material.

When working with Ultra-Glo, we all wore disposable coveralls, chemical goggles, rubber gloves and organic vapor respirators. Suggestions for use of the protective clothing and respirator are covered in the MSDS material which we obtained from the manufacturer. Respirators were vital, because our efforts to keep dust out of the finish meant keeping closing off sources of fresh but dusty air.

Dust is the enemy when working with two-part polymer resins, so we swept the deck twice; the second time with cheesecloth on a push broom. Next, the edges of the deck were taped off, creating a small wall to prevent the resin from flowing over the edge. A special work station was also set up for mixing the A/B components. This dust-free station included clean buckets, stir sticks, and the entire supply of the two-part components.

Two-part polymers are sold in sizes as small as four-ounce tubes, to as large as four-gallon containers. One gallon of resin mixture will cover approximately 36 square feet. Mixed resins start setting-up immediately, so it is necessary to work quickly. We set up teams to make the mixing and coating operation go smoothly and quickly. One person mixed the batches of resin, one container at a time. (Mixing one gallon usually takes 2 to 3 minutes.) Another person poured using a swirling motion. One or two people supervised and/or smoothed out the resin using large putty knives. After the pouring process was completed, we roped off the entire area for 48 hours to allow curing. During this time, dust was kept to a minimum and temperatures remained constant.

The high-gloss properties of Ultra-Glo and Resiweld® do have one draw-back: they tend to accentuate the tiniest of scratches and inconsistencies in a painted deck. Cracks and unevenness on the platform surface become extremely noticeable under stage light. Therefore, we have found that clear-coating over a patterned deck, which camouflages its inconsistencies, is more satisfactory than over a solid-color floor. Care of the floor after it has been cured is quite simple. Cleaning should be done with a damp mop, and nonabrasive cleansers can remove scuffs.

Inspired by our success with Ultra-Glo in the Zak Brown production, decided to use the high-gloss deck in a subsequent production of Our Town. The floor was painted to appear as a starscape with glitter and cosmic swirls. To enhance this effect, one-half-inch holes were drilled into the deck, filled in again from underneath, and then covered with the Ultra-Glo polymer. After curing, the plugs in the holes were removed and the deck was lit from underneath. The results were astounding—the stage floor twinkled like the night sky, yet the transparent areas were strong enough to allow even dancing.

For more information, contact: H. B. Fuller Company  
2727 Kinney Northwest  
Grand Rapids, MI 49504  
Phone: 616-453-8271  
Fax: 616-453-2403

Read Plastics  
12331 Wilkins Avenue  
Rockville, MD 20852  
Phone: 301-881-7900

## SHARE YOUR SOLUTIONS WITH THE TECHNICAL SOURCE GUIDE

your name

company/institution

address

city/state/zip

telephone

Name of product/technique:

Date the product/technique was used:

Name, address and telephone number of product manufacturer:

(continued on reverse)

## TECHNICAL SOURCE GUIDE

• A project of the USITT Technical  
Production Commission

### #23 – High-Gloss Floors Using Two-Part Polymer Resins

Editor: Roy Hoglund

Associate Editors: Elbin Cleveland,  
Jonathan Darling, Marin Gwinup

### Technical Source Guide

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presented.

# TECHNICAL SOURCE GUIDE

Please give description of product/technique—take into account length of time, special materials used in conjunction with product/technique, manpower needed, safety requirements, etc.:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no text or other markings on the paper.

(Use this form or send the requested information to the Technical Source Guide Editor at the address listed on the front page of the Guide)

# TECHNICAL SOURCE GUIDE

• A project of the USITT Technical Production Commission

## #23 – High-Gloss Floors Using Two-Part Polymer Resins

Thank you for your  
participation in the  
Technical Source Guide

## STEPS IN POURING THE "OUR TOWN" FLOOR

WALL OF TAPE IS SECURED TO THE OUTSIDE EDGE

HOLE IS CUT FOR LIGHT SPECIAL

## STEP ONE

1/4" MASONITE

PUTTY KNIFE IS USED TO  
1. SMOOTH AND DIRECT RESIN

PLUG IS PLACED IN HOLE UNTIL  
RESIN IS CURED

GALLON CAN OF MIXED  
POLYMER RESIN

## STEP TWO

RESIN IS POURED IN A CIRCULAR MOTION

PLUG IS REMOVED TO ALLOW  
/ LIGHT THROUGH

TAPE IS REMOVED AFTER  
POLYMER IS CURED

CURED POLYMER RESIN

### STEP THREE



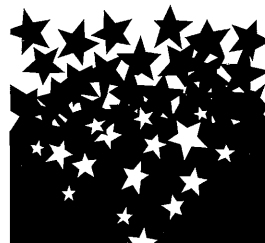


# USITT

CONFERENCE

&

STAGE EXPO<sup>SM</sup>



*Fort Worth  
1996*

## PROFESSIONAL DEVELOPMENT WORKSHOPS

Sunday - Tuesday March 10-12  
Sunday March 17

## CONFERENCE ACTIVITIES

Wednesday - Saturday March 13-16

## STAGE EXPO

Thursday - Saturday March 14-16

# PROFESSIONAL DEVELOPMENT WORKSHOPS / EXHIBITIONS

## PROFESSIONAL DEVELOPMENT WORKSHOPS

### THE TOBIN AND HOBLITZELLE COLLECTIONS: A TEXAS EVENT!

*Sunday evening, March 10 (No formal activities)*

*Monday, March 11 8:30 AM to 10:30 PM*

*Tuesday, March 12 8:15 AM start*

*arrive Fort Worth 6:15 PM*

A unique opportunity to enjoy a guided tour of two of the most outstanding theatre collections in the United States. First stop on the two day tour is San Antonio and the Tobin Collection, an extraordinary collection of theatrical prints, drawings, books, paintings and maquettes. The second day features The University of Texas - Austin, Hoblitzelle Collection. The collection includes the works of Bel Geddes and many other theatre artists. The tour requires participants to arrive in San Antonio, Texas March 10, 1996 and to depart from DFW following the conference. Accommodations for two nights, transportation between San Antonio, Austin and Fort Worth and one lunch will be provided. The tour is limited to no more than 40 people.

### MANAGING PEOPLE THROUGH QUALITY LEADERSHIP

*Monday, March 11 6:00 PM to 10:00 PM*

*Tuesday, March 12 9:00 AM to 5:00 PM*

A structured 12 hour program. The first part of The Academy (Monday evening) is the administration of the Personal Profile System. New this year is a second assessment inventory instrument for previous enrollees, the Leadership Dimensions Profile. Previous enrollees have a choice of tracks: Total Quality Production Management, Leadership Training, or Dealing with Contemporary Personnel Issues.

### COSTUME RENDERING MASTER CLASS

*Tuesday, March 12 8:30 AM to 9:30 PM*

Is the costume really going to look like your rendering - familiar words? This hands-on session concentrates on the application of modified colored pencil and marker techniques for the costume designer. The workshop covers the development of "truthful" drawings with persuasive characters and character attitudes, as well as mixed media work to create convincing textures and "blacks". Live costumed models are used in the session. This is a very popular session co-chaired by Herbert Camburn and Betty Poindexter.

### INTELLIGENT FIXTURES VARI\*LITES

*Tuesday, March 12*

*SESSION 1 9:00 AM to 2:00 PM*

*SESSION 2 1:00 PM to 6:00 PM*

What could be a better way to learn to design with automated fixtures than to do so in Vari\*Lite's own factory in Dallas? Spend the day with a variety of control systems, programming and designing with VL5s and VL6s. Transportation will be provided from the Convention Center. Registration is limited.

### PUBLISHING ON THE WORLD WIDE WEB

*Tuesday, March 12 9:00 AM to 5:00 PM*

Learn to design and create documents on the Internet's "World Wide Web" using Hyper Text Markup Language (HTML). Gain hands-on experience in developing Home Pages for your theatre, company, or personal use. This workshop also covers adding multimedia capabilities including graphics, animation, video and sound to your web documents.

### CHAIN HOIST MAINTENANCE SCHOOL

*Tuesday, March 12 8:30 AM to 5:30 PM*

Instruction on the operation, maintenance and repair of chain hoists. A hands-on workshop. Working in small groups the attendee has the opportunity to actually take apart, reassemble and operate chain hoists.

### TOUR OF DALLAS PROFESSIONAL COSTUME SHOPS

*Sunday, March 17 9:30 AM to*

*3:30 PM DFW or 4:30 PM Radisson*

Visit two unusual costume shops and meet a group of Dallas-based free-lance costume professionals. The tour agenda includes: Irene Corey Design Associates, to see custom-made costumes, props and body puppets, including "Barney the Dinosaur", At Inc., to meet with John Ahrens, specialist in costumes for debutantes, amusement parks and industrial shows and a visit with Winn Morton, whose design credits include Ringling Brothers Circus, Broadway and television. The tour concludes with an informal luncheon hosted by multifaceted costume designer Rondi Hillstrom Davis. Tour departure is from the Radisson Hotel. The bus will return to Fort Worth stopping at DFW Airport and arriving at the Radisson at about 4:30 PM.

## SPECIAL EXHIBITIONS AT STAGE EXPO

### THE STAGE DESIGNS AND CAREER OF PETER WOLF

An exhibit of the Design Projects of Peter Wolf, one of the Southwest's most distinguished designers, and our Keynote Speaker.

Wolf's work spans more than fifty years and includes creative and innovative designs for theatre, pageants, festivals, concerts and even lavish party settings. The Peter Wolf Exhibition includes scenic elements as well as designs and photographs.

### IRENE COREY EXHIBIT

From Job to Barney: Theatre: A Dance of the Mind: A Retrospective Display of the Theatrical Designs of Irene Corey, exhibition includes 78 examples of Irene Corey's designs. The Retrospective will begin with designs from her college years at Baylor University in 1946 and will include her recent designs for the new PBS character of Barney. With a focus on process, the exhibit traces her highly creative and inventive vision from concept through production.

Included are complete costumes from productions of THE TEMPEST and THE BOOK OF JOB as well as examples of her work for the Everyman Players, Georgetown and Centenary Colleges, and professional theatres throughout the Southern United States.

### BILL AND JEAN ECKART EXHIBIT

The Retrospective Exhibit of the theatrical designs of William and Jean Eckart will "light up" the Stage Expo floor very much as they lit up many Broadway stages in the 1950s and 60s. Between 1953 and 1969 they always had a show running on Broadway. Some of the highlights of their illustrious career, like *Damn Yankees*, *Fiorello* and *Mame* will be on Exhibit.

In 1970 Bill and Jean Eckart began a distinguished twenty-one year teaching career at Southern Methodist University. They taught as a team, just as they had designed as a team. Bill Eckart continues to teach and design at SMU. Professor Emeritus Bill Eckart will give a slide presentation of their design work on Saturday, March 16th at 10:00AM.

### DESIGNERS THAT PAINT/ SCULPT: FINE ART BY DESIGNERS

Time and time again, we seem to limit ourselves, while our training and experience provide us with the tools to take any number of artistic avenues. An exhibit of non-theatrical fine art by theatrical artists and designers is a Scene Design Commission sponsored exhibit that focuses on the non-theatrical work of our colleagues working in the Theatre. The Scene Design Commission hopes this exhibit will encourage our member theatre artists to pursue their talents beyond the often demanding realm of theatre. The theme of this non-juried exhibit will be new to USITT conference attendees and will offer USITT member designers an opportunity to share their non-theatrical art projects with their colleagues. While these artifacts will lack the monumental size of stage designs, they will, never-the-less, reveal the same unique personal expression of the theatre artist.

### CRAFTING LEATHER MASKS: THURSTON JAMES

See a craftsman in action at Stage Expo. Thurston James will craft leather masks during this conference. See a mask begun at 10 o'clock in the morning, revisit it periodically during the day and see an almost finished mask form at 5 o'clock. Finished masks will be on display.

Making masks in front of an audience is nothing new to Thurston James. For the past several years he has crafted animal masks at a workbench in a leather shop in Columbia, CA and Commedia masks at a shop in Carmel, CA. Mr. James has previously been a conference session presenter and he looks forward to renewing acquaintances while we watch the craft of the mask.

### WEAVING A WEB OF INFORMATION - CyberCorral

USITT is presently negotiating with a major Internet provider in the Fort Worth area to provide World Wide Web access stations for conference participant use on the Stage Expo floor. The World Wide Web has rapidly become the prime system for information dissemination in the new electronic age. This new feature to the conference will allow you to browse the web at your



## COMMISSION SPONSORED PROGRAMS

convenience viewing selected Theatre related sights or "surfing" whatever electronic wave you like. Instructors will be on hand to assist the novice "surfer" and informal instructional sessions are planned. So watch for the CyberCorral at the Fort Worth Conference.

### COMMISSION SPONSORED PROGRAMS



#### ARCHITECTURE COMMISSION

##### THE MAKING OF A PROJECT

Architect Paul Westlake of van Dijk, Pace, Westlake & Partners, together with marketing and development professionals discuss how to define the type of project, the development of the program as well as the testing of the program to market and economic realities.

##### CASE STUDIES

Case studies of two award winning projects: Cerritos Center for the Performing Arts and Byron D. Seaver Teaching Theatre at Pomona College are presented by their design teams, providing insight into key issues which made these projects award winners.



#### COSTUME DESIGN & TECHNOLOGY COMMISSION

##### TRANSITION FROM THEATRE TO FILM

Designers, wardrobe and craftspersons have successfully made the transition from theatre to film and television. The panelists discuss their start in the film business: salaries, union & job descriptions, and other aspects of the film costume production process.

##### COSTUMES FROM 'STUFF'

##### AND UNUSUAL RESOURCES

And you thought you had seen it all! With new materials come new costume ideas. This panel presentation features actual costumes and slides of costumes which have been made from nontraditional materials.



#### ENGINEERING COMMISSION

##### FASTENERS REVISITED

The Threaded Fastener? One of our basic pieces of hardware is more complex than you think. Walter Anderson presents this session on the selection and use of threaded fasteners.

##### THEATRICAL RAPPELLING

Jack Feivou and Michael Bernard present a lecture demonstration on rappelling and the OSHA regulations related to fall protection.



#### HEALTH & SAFETY COMMISSION

##### I'M FALLING !!! HOW DO I STOP?

This double session with Engineering focuses on the safety challenges of the technician working overhead. Included are common safety procedures, devices and equipment to protect technicians working at heights.

**FIREARM AND BLADED WEAPON SAFETY**  
Productions of Shakespeare provide compelling and beautiful poetry - but they also provide us with endangered actors and technicians. How should bladed weapons and firearms be safely handled and used in the theatre? This session features a discussion of safety issues related to the use of weapons and firearms on the stage.



#### LIGHTING DESIGN & TECHNOLOGY COMMISSION

##### DISTINGUISHED LIGHTING DESIGNER SERIES - THARON MUSSER

The grand lady of theatrical lighting is this year's distinguished lighting designer. Tharon and Pat Simmons present a retrospective of Tharon's design work followed by a personal discussion of Musser's illustrious career.

##### INTEGRATING FIXTURES

With the newly arrived automated technology becoming an important production element in educational theatres, integration of this new technology with conventional equipment and processes is needed. This session follows the current work of two designers who have found creative and workable solutions to these challenges.



#### EDUCATION COMMISSION

##### DESIGNER TRAINING AROUND THE PACIFIC RIM

How are other students being trained? Pacific Rim observer and traveler, Elbin Cleveland leads a session on the theatrical training styles being used in Pacific Rim countries.

##### TEACHING LARGE CLASSES

Bill Mellien leads a panel discussion centering on the problems of teaching large group classes with inadequate facilities or staff and also explores the question: How effective can teaching be in a survey course of two hundred?



#### TECHNICAL PRODUCTION COMMISSION

##### WHAT I WANT IN A TECHNICIAN

What is the real role of the technician in today's theatre? Are we preparing our technicians to meet the challenges of today's theatre? Broadway and Regional Theatre Managers discuss these important questions.

##### IMPORTING AND EXPORTING BROADWAY SHOWS

Moving a modern, complex production from one theatre to another is a challenge - from one country to another can be a nightmare. Gene O'Donovan provides first-hand experiences that help demonstrate the benefits of careful planning and supervision.



#### SCENE DESIGN & TECHNOLOGY COMMISSION

##### PROFESSIONAL MODEL BUILDING SKETCHING WITH A SCENIC MODEL PAINTING AND FINISHING ALTERNATIVE MODEL METHODS

This bonanza of model making techniques and practices includes four sessions focusing on the use of models as an effective means of communicating design ideas. In one session, designer Ralph Funicello presents some of his extraordinary models. This year's New Products and Applications for Scene Designers and Painters emphasizes model building materials.

##### PROP CARVING TECHNIQUES: FOAM HERE TO ETERNITY

Explore meeting the numerous challenges of stage sculpting through the use of polystyrene foam and innovative carving and application techniques.



#### SOUND DESIGN COMMISSION

##### SCORING FOR VIDEO GAMES

Matt Booty, game programmer for Williams/Bally/Midway, one of the largest arcade game manufacturers in the United States (Mortal Kombat, NBA Jam, CruisUn USA, etc.) leads a discussion on sound system design for arcade games and the potential application of interactive techniques for live theatre.

##### DISTINGUISHED ARTISTS ON SOUND DESIGN

An exciting panel discussion of director/sound designer relationships that have really worked and have resulted in some amazing theatre is moderated by John Huntington with Marcus Stern, Darron West and Anne Bogart.



#### THEATRE & PRODUCTION MANAGEMENT COMMISSION

##### MANAGING THE DIFFICULT EMPLOYEE

Ever had to manage an employee that brings conflict, negativity or hostility to your working team? If so, or if you are new to managing employees, hear what techniques and solutions are being used by your peers to address these challenges.

##### MANAGING THE MULTI-VENUE COMPLEX

Examine the successful management styles used for: a University art complex (2 theatres, dance facility, TV/radio studios); Theme Park (7 stages, 5 performing sites); and Convention Center (multiple configurations).



#### COMPUTER APPLICATIONS

##### NETWORKING YOUR THEATRE COMPUTERS

Contemplate programming your light board from your office or conducting a recording session with musicians hundreds or thousands of feet apart. High speed computer networks are a reality, are capable of carrying full motion video, CD quality audio, and are increasingly used in distributed lighting systems.

**TRADITIONAL MEDIA DESIGN SOFTWARE**  
Felt pens that bleed, charcoal that smudges, graded watercolor washes, pastel, the traditional tools of rendering are now available on the computer. A double session on the application of programs like Fractal Design's Painter to scenic and costume rendering.





# 1996 USITT ANNUAL CONFERENCE & STAGE EXPO REGISTRATION FORM

Please complete a separate form for each registrant other than spouse/guest.  
You may photocopy this form for additional registrants.

**VERY EARLY REGISTRATION DEADLINE**  
**POSTMARK / FAX BY NOVEMBER 30, 1995**

PROFESSIONAL  
DEVELOPMENT  
WORKSHOPS  
March 10-12  
March 17  
**CONFERENCE  
ACTIVITIES**  
March 13 -16  
**STAGE EXPO**  
March 14 -16



## BADGE INFORMATION

Please print or type information below as you would like the information to appear on your badge.

First Name										Middle Initial					Last Name									
Title																								
Company/Affiliation																								
Street Address																								
City										State/Province					Zip/Postal Code					Country				
Home Telephone Number										Office Phone														
Joint Member/Spouse (if registering)																								
Joint Member/Spouse Title																								
Joint Member/Spouse Company/Affiliation																								
USITT Membership Number																								
Membership Category: Individual Student Professional Senior Joint Organizational Sustaining Contributing (circle category)																								



## CORRECTIONS FOR OUR RECORDS AND INFORMATION ABOUT AND FROM YOU

Are there changes in your membership information?

☐ Yes ☐ No

Is the address above your ☐ Home ☐ Work

Do you or your spouse/guest require special assistance to participate in conference activities? ☐ Yes ☐ No

Please check the most appropriate box below indicating your **primary** area of employment:

### Live Performing Arts: Theatre/Opera/Dance

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| <input type="checkbox"/> Costume      | <input type="checkbox"/> Lighting   |
| <input type="checkbox"/> Scene Design | <input type="checkbox"/> Management |
| <input type="checkbox"/> Sound        | <input type="checkbox"/> Technical  |

### Other Performance fields

- ☐ Film/Television/Radio ☐ Motion Pictures

### Education

- |  |                                  |
|--|----------------------------------|
| <input type="checkbox"/> Administrator | <input type="checkbox"/> Student |
| <input type="checkbox"/> Teacher       | <input type="checkbox"/> Staff   |

### Professional Services

- ☐ Architect ☐ Consultant ☐ Engineer

### Performing Arts Related Business

- ☐ Dealer ☐ Manufacturer ☐ Rental

### Other

In your employment do you (check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Approve purchases?   | <input type="checkbox"/> Evaluate purchases?        |
| <input type="checkbox"/> Recommend purchases? | <input type="checkbox"/> Not involved in purchasing |

Which of these events have you attended in the past 2 years?

- |  |  |                              |                                    |
|--|--|------------------------------|------------------------------------|
| <input type="checkbox"/> ATHE              | <input type="checkbox"/> IAAM              | <input type="checkbox"/> LDI | <input type="checkbox"/> LightFair |
| <input type="checkbox"/> ShowBiz Expo East | <input type="checkbox"/> ShowBiz Expo West |                              |                                    |

Where are you planning to stay in Fort Worth?

- |  |  |
|--|--|
| <input type="checkbox"/> Radisson Plaza Fort Worth             | <input type="checkbox"/> The Worthington Hotel |
| <input type="checkbox"/> Remington Hotel and Conference Center |  |
| <input type="checkbox"/> Other                                 |  |

What nights are you planning to stay in Fort Worth?

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are you planning to share your room? ☐ Yes ☐ No

How many persons will be sharing this room?

☐ 2 ☐ 3 ☐ 4 ☐ number more than 4

Is this your first USITT Conference? ☐ Yes ☐ No

How many USITT Annual Conferences have you attended?

☐ 1 ☐ 2 - 5 ☐ 6 - 9 ☐ 10-15 ☐ over 15

Would you prefer USITT to hold the 2000 or 2001 Conference in or near one of the following cities? (please rate in order preferred - #1 being your first choice)

___ Boston	___ Kansas City
___ Baltimore	___ Las Vegas
___ Charlotte	___ Miami
___ Cleveland	___ Minneapolis
___ Denver	___ San Francisco
___ Houston	___ Seattle

JS

NAME: \_\_\_\_\_

MEMBERSHIP NUMBER: \_\_\_\_\_

(Please print the name and membership number of the PRIMARY registrant on this line to ensure that both parts of your form stay together)

**REGISTRATION FEES**

- |  | VERY EARLY<br>to 11/30/95      | ADVANCE<br>12/1/95 - 2/5/96    | LATE/ON SITE<br>2/6/96 - 3/16/96 |
|--|--------------------------------|--------------------------------|----------------------------------|
| 1. FULL CONFERENCE Member  | <input type="checkbox"/> \$175 | <input type="checkbox"/> \$225 | <input type="checkbox"/> \$275   |
| 2. FULL CONFERENCE Student Member  | <input type="checkbox"/> \$95  | <input type="checkbox"/> \$145 | <input type="checkbox"/> \$195   |
| 3. FULL CONFERENCE Non-Member  | <input type="checkbox"/> \$255 | <input type="checkbox"/> \$305 | <input type="checkbox"/> \$355   |
| Fee includes a one-year USITT Individual Membership  |                                |                                |                                  |
| 4. FULL CONFERENCE Non-Member Student  | <input type="checkbox"/> \$143 | <input type="checkbox"/> \$193 | <input type="checkbox"/> \$243   |
| Fee includes a one-year USITT Student Membership.<br>Students must provide copy of Student ID with Registration Form                   |                                |                                |                                  |
| 5. FULL CONFERENCE Joint Member/Spouse   | <input type="checkbox"/> \$125 | <input type="checkbox"/> \$175 | <input type="checkbox"/> \$225   |
| 6. ONE DAY ONLY includes Stage Expo Admittance   | <input type="checkbox"/> \$100 | <input type="checkbox"/> \$150 | <input type="checkbox"/> \$200   |
| <input type="checkbox"/> WEDNESDAY <input type="checkbox"/> THURSDAY <input type="checkbox"/> FRIDAY <input type="checkbox"/> SATURDAY |                                |                                |                                  |
| 7. STAGE EXPO ONLY (included in all other categories)  | <input type="checkbox"/> \$20  | <input type="checkbox"/> \$25  | <input type="checkbox"/> \$30    |

**PROFESSIONAL DEVELOPMENT WORKSHOP FEES**

- |  |   |   |
|--|---|---|
| 8. THE TOBIN AND HOBLITZELLE COLLECTIONS: A TEXAS EVENT! | Single Occupancy                                    | <input type="checkbox"/> \$285                    |
| Sunday- Tuesday, March 10-12                             | Double Occupancy                                    | <input type="checkbox"/> \$200                    |
| 9. MANAGEMENT AND LEADERSHIP ACADEMY #11                 | Monday, March 11                                    | <input type="checkbox"/> \$125                    |
| 10. COSTUME RENDERING MASTER CLASS                       | Hands-On Professional Participant                   | <input type="checkbox"/> \$80                     |
| Tuesday, March 12  | Hands-On Student Participant                        | <input type="checkbox"/> \$60                     |
|  | Observer  | <input type="checkbox"/> \$50                     |
| 11. INTELLIGENT FIXTURES VARI*LITES                      | <input type="checkbox"/> SESSION 1: 9:00AM - 2:00PM | <input type="checkbox"/> SESSION 2: 1:00 - 6:00PM |
| Tuesday, March 12  | Participant   | <input type="checkbox"/> \$125                    |
|  | Student Participant                                 | <input type="checkbox"/> \$100                    |
| 12. PUBLISHING ON THE WORLD WIDE WEB                     | Tuesday, March 12                                   | Participant <input type="checkbox"/> \$150        |
|  | Observer  | <input type="checkbox"/> \$70                     |
| 13. CHAIN HOIST MAINTENANCE SCHOOL                       | Tuesday, March 12                                   | <input type="checkbox"/> \$135                    |
| 14. TOUR OF DALLAS PROFESSIONAL COSTUME SHOPS            | Sunday, March 17                                    | <input type="checkbox"/> \$50                     |

**BANQUET TICKETS**

**AWARDS AND CELEBRATION BANQUET - Saturday, March 16, 7:00 PM (Open Bar with Western Music 6:00 PM)**  
 Chuckwagon (Buffet) style, rib-tickling good Texas and Mexican victuals: Smoked BBQ Brisket at *The Carvery*, Ribs, Chicken and Corn from *The Texas Chuckwagon*; tangy Mexican-style dishes from the *Tex-Mex Cantina*; chili (in several degrees) from *The Great Chili Cookoff*; salads, sides with fruit cobblers and ice cream from the *Sweet Treats Bar*.

**USITT MEMBERSHIP RENEWAL**

You may renew your USITT membership as you register for the conference. Renewals only, please.

Individual <input type="checkbox"/> \$80	Student <input type="checkbox"/> \$48	Professional <input type="checkbox"/> \$125	Senior <input type="checkbox"/> \$64
Joint <input type="checkbox"/> \$120	Organizational <input type="checkbox"/> \$125	Sustaining <input type="checkbox"/> \$400	Contributing <input type="checkbox"/> \$800

☐ \_\_\_\_\_ TICKETS @ \$22
**FEES SUMMARY**

REGISTRATION	\$ _____
PROFESSIONAL DEVELOPMENT WORKSHOPS	\$ _____
BANQUET TICKETS	\$ _____
MEMBERSHIP	\$ _____
TOTAL	\$ _____

**METHOD OF PAYMENT**

Check or money order enclosed (US funds only). Please make check payable to **USITT**.  
 Charge my \_\_\_\_\_  
☐ MasterCard ☐ VISA ☐ Discover ☐ American Express  
 Name on card \_\_\_\_\_  
 Card number \_\_\_\_\_  
 Expiration date \_\_\_\_\_  
 Signature (required for charge orders) \_\_\_\_\_

**CANCELLATION AND WAIT LIST POLICIES**

☛ **Conference Registration:** 80% refund will be made if you cancel your registration prior to February 15, 1996. 50% refund will be made if you cancel your registration prior to February 28, 1996. NO REFUNDS are available if you cancel your registration after March 1, 1996.

☛ **Professional Development Workshops:** 50% refund will be made if you elect to cancel your registration prior to February 28, 1996. NO REFUNDS are available if you elect to cancel your registration after March 1, 1996.

☛ There are minimum and maximum enrollments for Professional Development Workshops. Workshops with insufficient enrollment may be cancelled. You will be placed on a waiting list if you register for an over-enrolled workshop. Your registration confirmation will indicate your status and you may elect to register for an alternate workshop or cancel your registration for a full refund.

☛ **ALL REQUESTS FOR CANCELLATION REFUNDS MUST BE MADE BY LETTER OR FAX.**

**IF YOU ARE PAYING BY CHECK - MAIL BOTH PARTS OF THIS FORM TOGETHER WITH PAYMENT**  
**IF YOU ARE PAYING BY CREDIT CARD - MAIL OR FAX BOTH PARTS OF THIS FORM**

**QUESTIONS?**

**MAIL: USITT**  
 10 West 19th Street, Suite 5A  
 New York, NY 10011-4206



**FAX: 212-924-9343**



800 - 93USITT  
 (800-938-7488)  
 212-924-9088

JS

## THE CONFERENCE CENTER

Conference activities will be centered in the FORT WORTH/TARRANT COUNTY CONVENTION CENTER with Young Designers Forum, some business meetings and other activities located in the RADISSON PLAZA HOTEL.

The Texas BIG, newly-renovated Fort Worth/Tarrant County Convention Center is ideally suited for a USITT Conference and we will take advantage of its numerous meeting rooms, gracious lobby spaces and 3,000 seat theatre.

## THE CONFERENCE HOTELS

### THE USITT CONFERENCE HEADQUARTERS HOTEL



**Radisson Plaza Hotel Fort Worth**  
815 Main Street  
Fort Worth, TX 76102

\$79.00 single/double  
SUITES: One Bedroom \$175.00  
Two Bedroom \$250.00  
+ 13% occupancy tax

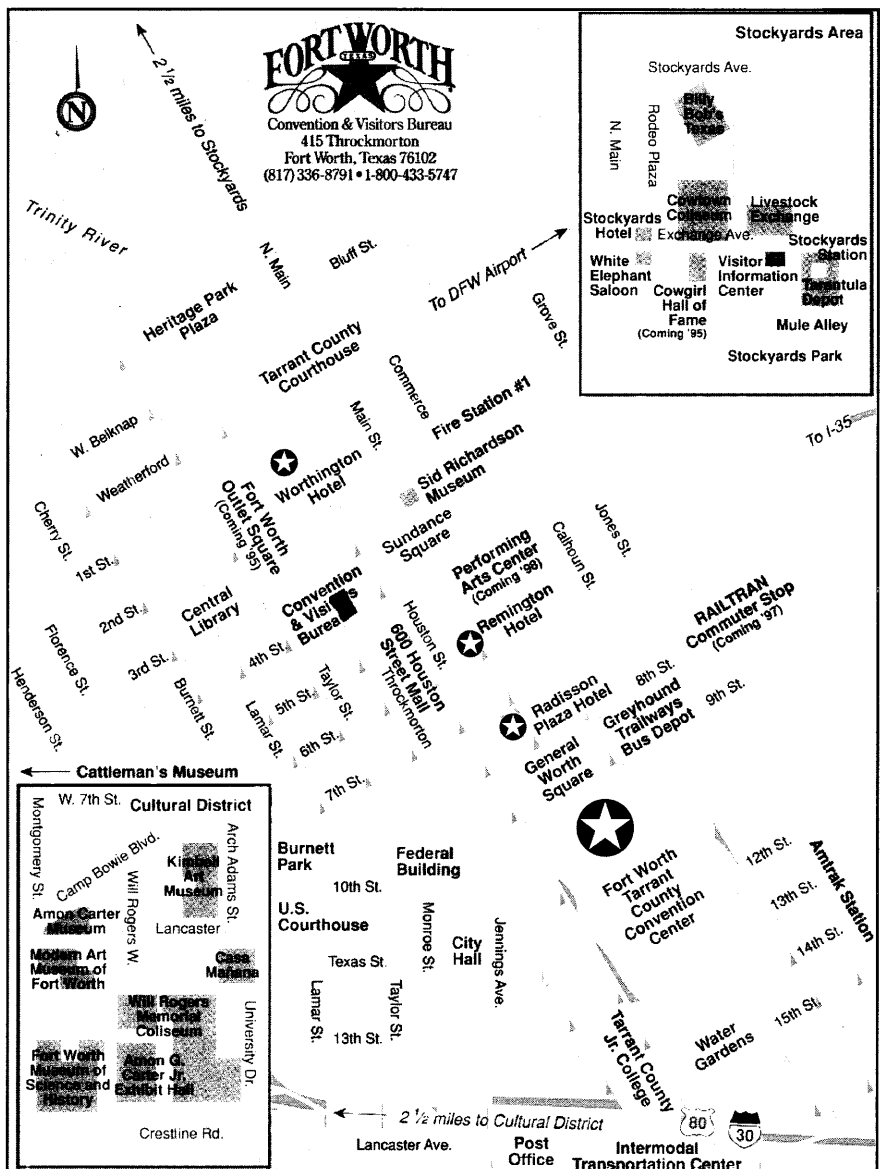
Located on General Worth Square, directly across from the Tarrant County Convention Center, the landmark Radisson Plaza Hotel features a spacious comfortable atrium lobby and adjacent conversation areas, bars and restaurants complemented by a series of waterfalls and koi filled ponds. Its 516 traditional Texas motif sleeping rooms and suites include over 300 nonsmoking rooms and four handicap rooms which meet all ADA requirements. The DFW Airport shuttle makes regular stops at the Radisson and those driving to the conference will find the city-owned parking garage, located beneath General Worth Square, a simple solution to the problems of city parking. Self parking is \$6.00, valet service is \$8.00.



**Remington Hotel and Conference Center**  
600 Commerce Street  
Fort Worth, TX 76102

\$55.00 single/double/triple/quadruple  
SUITES: King Suite - Bedroom and Parlor \$75.00  
+13% occupancy tax

The Remington Hotel is a twelve story high-rise in the heart of downtown Fort Worth, minutes away from Fort Worth's cultural district and the historic stockyards. Hotel services include Remington Grill, serving Texas Home Style Cuisine, room service, Sundancer Sports Bar, Mini-Gym, Facsimile service and coffee maker in each room. 150 nonsmoking rooms are available. Free parking is available.



**The Worthington Hotel**  
200 Main Street  
Fort Worth, TX 76102

\$88.00 single/double  
+ \$10.00 per person for triple/quadruple

SUITES: Balcony Suite One bedroom, King \$250.00  
Terrace Suite One bedroom, Double/Double \$275.00  
+ 13% occupancy tax

Located in the heart of downtown's historic entertainment district, Sundance Square, the newly remodeled Worthington Hotel offers 504 guest rooms and suites, including smoking and nonsmoking rooms. The Hotel offers amenities such as mini-bars, 24-hour Private Dining and a full-time Concierge staff. The Hotel is complemented by four restaurants and lounges, lobby bar, fully-equipped athletic club, indoor swimming pool, and rooftop tennis courts. Self parking is \$5.50, valet service is \$8.50. The Worthington Hotel, the star of Texas, is known for outstanding service, exceptional elegance and style.



# USITT Official Housing Form

Cut-Off Date: February 19, 1996

## 1996 USITT ANNUAL CONFERENCE & STAGE EXPO

**Mail form to:** Fort Worth Convention & Visitors  
Bureau/USITT Housing  
415 Throckmorton  
Fort Worth, Texas 76102  
**or**  
(do **NOT** do both)

**Fax form to:** (817)336-3282



**PROFESSIONAL  
DEVELOPMENT WORKSHOPS**  
March 10-12, March 17  
**CONFERENCE ACTIVITIES**  
March 13 -16  
**STAGE EXPO**  
March 14 -16

Name:
Organization:
Address:
City, State/Country, Zip:
Daytime Phone Number:
Evening Phone Number:

**NO PHONE  
RESERVATIONS  
ACCEPTED**

Special Needs:

Rank Hotel Choice	Radisson, 815 Main St, 817-870-2100	<b>Rates:</b> 1 to 2 people - \$79
	Remington, 600 Commerce St, 817-332-6900	<b>Rates:</b> 1 to 4 people - \$55
	Worthington, 200 Main St, 817-870-1000	<b>Rates:</b> 1 to 2 people - \$88, each additional person - \$10

	Name(s)	Room Type	
Room No. 1	1	<input type="checkbox"/> Single - 1 person/ 1 bed	<b>Arrival Date:</b> _____ <b>Departure Date:</b> _____
	2	<input type="checkbox"/> Double - 2 people/ 1 bed	
	3	<input type="checkbox"/> Double/Double - 2 to 4 people/ 2 beds	
	4		

	Name(s)	Room Type	
Room No. 2	1	<input type="checkbox"/> Single - 1 person/ 1 bed	<b>Arrival Date:</b> _____ <b>Departure Date:</b> _____
	2	<input type="checkbox"/> Double - 2 people/ 1 bed	
	3	<input type="checkbox"/> Double/Double - 2 to 4 people/ 2 beds	
	4		

**To make reservations for SUITES, contact USITT National Office 800-93USITT for instructions.**

**One night's deposit is required by credit card to guarantee reservation.**

**Checks:**

Make checks payable to Fort Worth  
Convention & Visitors Bureau.

- ☐ American Express  
☐ Diners  
☐ Discover  
☐ MasterCard  
☐ Visa

Credit Card Number

Exp Date

Signature

Check #

Amount

- CANCELLATION POLICY** - Cancellations must be made 48 hours prior to the arrival date otherwise your deposit is nonrefundable. All changes and cancellations prior to the cut-off date must be made in writing to the FWCVB/USITT Central Housing. After the cut-off date, changes and cancellation may be made directly with the hotel.
- Reservations will **NOT** be accepted by the FWCVB/USITT Central Housing after the cut-off date. You may contact the hotel directly after the cut-off date to make your reservation. The hotel is **NOT** required to honor the USITT rate after the cut-off date.
- Reservations are handled on a first-come, first-served basis. The FWCVB/USITT Central Housing will attempt to assign participants based on their listed preferences. If your preferences are not available, you will be assigned to other participating hotels.
- You will receive an acknowledgment from the FWCVB/USITT Central Housing followed by a confirmation from the hotel.
- Room rates are subject to a 13% occupancy tax (7% city / 6% state).
- Housing is available at USITT Conference rates March 10 - 16, 1996.**

# THEatre Conference Employment SERVICE

...FAST

...CONVENIENT

...CONFIDENTIAL

...COMPUTERIZED

system for posting jobs  
& scheduling interviews.

- ☐ Professional Employment
- ☐ Teaching Positions
- ☐ Summer Theatre Jobs
- ☐ Internships
- ☐ Graduate Assistantships

+++PLUS+++

POST-CONFERENCE  
REFERRALS

Look for  
**TCES**  
at the

36th ANNUAL  
USITT  
CONFERENCE &  
STAGE EXPO



**FORT WORTH 1996**

Wednesday, March 13 -  
Saturday, March 16

TCES forms are  
included in the  
Conference Preview  
Guide, mailed to all  
USITT members in  
November.

For additional  
information, contact  
THEatre SERVICE  
P.O. Box 15282

Evansville, IN 47716  
phone: 812-474-0549

fax: 812-476-4168

e-mail: ts@evansville.edu



## FORT WORTH HIGHLIGHTS



### DOWNTOWN FORT WORTH

All downtown attractions are within easy walking distance of the convention center and hotels, or you can hire a horse-drawn carriage for a trip down Main Street to:

✳ **SUNDANCE SQUARE** - named for the Sundance Kid, who along with Butch Cassidy, hid out in the saloons and hotels of "Hell's Half-Acre". Enjoy upscale shops, restaurants, nightclubs and theatres, including Casa's Theatre on the Square, Circle Theatre, and Jubilee Theatre.

✳ **CARAVAN OF DREAMS** - a nightclub, rooftop grotto bar and cactus garden, in a neon-lit geodesic dome overlooking the downtown skyline.

✳ **SID RICHARDSON COLLECTION OF WESTERN ART** - features work of renowned artists Frederic Remington and Charles M. Russell acquired by prominent Texas oilman and philanthropist, Sid Richardson.

✳ **FORT WORTH WATER GARDENS** - designed by Philip Johnson, the garden features pools, fountains, and cascading waterfalls, providing an oasis in the middle of the city.

### THE CULTURAL CONNECTION

Two miles west of downtown, arts and artifacts from the earliest civilizations through the 20th century are displayed at four distinguished museums:

✳ **THE KIMBELL ART MUSEUM** - this internationally acclaimed museum designed by Louis Kahn houses masterpieces by Rembrandt, Rubens, Cezanne, Matisse, Mondrian and Picasso, as well as a substantial collection of Asian arts and select groups of Mesoamerican and African pieces.

✳ **THE AMON CARTER MUSEUM** - American paintings, photography and sculpture, including the work of Georgia O'Keeffe and Winslow Homer.

✳ **THE MODERN ART MUSEUM OF FORT WORTH** - An exciting collection of 20th century art and sculpture, as well as special exhibits of modern art.

✳ **FORT WORTH MUSEUM OF SCIENCE & HISTORY, NOBLE PLANETARIUM AND OMNI THEATER** - Seven galleries of history and science exhibits with Omnimax films and astronomy.

### THE STOCKYARDS NATIONAL HISTORIC DISTRICT

An easy 2.5 mile cab ride north of downtown brings you to the historic stockyards, where 160 million head of livestock were sold. Once the biggest & busiest cattle, horse, mule, hog and sheep marketing center in the Southwest, today the Stockyards Historic District is home to restaurants, saloons, shopping and entertainment:

✳ **BILLY BOB'S TEXAS** - "The World's Largest Honky-Tonk", where you can do the Two-Step, watch a rodeo, or ride a bull.

✳ **CATTLEMEN'S RESTAURANT**, where J.R. Ewing of *Dallas* fame entertained fellow oilmen over a Texas rib-eye steak.

✳ **TARANTULA RAILROAD** - a turn-of-the-century steam excursion train takes passengers on a historic trip from Eighth Avenue to the Stockyards.

✳ **COWTOWN COLISEUM** - home of the world's first indoor rodeo.

✳ **STOCKYARDS STATION** - over 50,000 square feet of shopping, dining and family entertainment, **TEXAS STYLE**.



### SUPER SHUTTLE AND AIRPORTER BUS/VAN SERVICE

#### SUPER SHUTTLE -

From DFW Airport - Collect your baggage, then **Dial 02** from the ground transportation board in the baggage claim area. Pick-up is at the Shared Ride Zone on the lower level.

#### AIRPORTER BUS SERVICE -

All buses load and unload on the **LOWER LEVEL** of each terminal. Wait for bus in the area marked "Scheduled Transport".



### CHILD CARE

#### AAA Sitters

**Employment Agency**  
Fort Worth, TX 76148  
Phone: (817) 498-5021

#### Give Mom A Break

Owner: Susan Cline  
5023 Camp Bowie Blvd.  
Fort Worth, TX 76107  
Phone: (817) 732-8341

## Fort Worth - Get there for less!



AIRLINE  
AND



### RENTAL CAR RESERVATIONS

AMERICAN AIRLINES is proud to be the official carrier for USITT. Save **5%** on lowest applicable fares, some restrictions apply. Save **10%** on lowest unrestricted coach class fares, with 7 day advance purchase. Travel between March 10-19, 1996.

ALAMO RENT A CAR is also offering special rates starting as low as \$23 per day or \$100 per week with unlimited free mileage and bonus frequent flyer miles on American.

For lowest available fares on *any* airline, call:

## CONVENTIONS IN

## AMERICA

Official USITT  
conference travel  
agency

**1-800-929-4242**  
ask for  
**Group #415**

You will also receive free flight insurance of \$100,000 and become eligible to win free travel worldwide in their bi-monthly drawings.

Outside the United States  
& Canada, call:

619-678-3600

Fax: 619-678-3699

Internet:

FLYCIA@balboa.com

If you call American direct at 1-800-433-1790, ask for Starfile #SO636MA. Alamo 1-800-732-3232, ID #423161, Rate Code GR.

## COSTUMES

COMMISSION  
MEETING HIGHLIGHTS

The Costume Commission articles in November and December covered programming details and scheduling for the Fort Worth Conference & Stage Expo. In addition to the many sessions, you won't want to miss the Costume Commission meeting scheduled for Wednesday evening, March 13.

Commission meetings are a great place to network, hear reports and get involved in commission projects. This year we will be hearing details about the 1996 summer symposia in Minneapolis and the 1997 symposia in England. Also, Gwen Nagle will present a list of programming ideas for the 1997 Pittsburgh Conference & Stage Expo and you will have an opportunity to rank those you like best. A reminder: if you have an idea for the Pittsburgh conference, Gwen needs to have it from you before March 1, 1996 so she can get it on her list. A Programming Proposal form is included in this issue of *Sightlines*, or you can get one from the National Office (800-93-USITT) or from Gwen:

Gwen Nagle  
Theatre Department  
Western Michigan University  
Kalamazoo, MI 49008  
O: 616-387-3215

More things to send to Gwen: if you have a favorite new technique or product, and you would like to share it at the Commission meeting (three-minutes or less, please), Gwen chairs the ever-popular **Neat Tricks** project. Let Gwen know about your neat trick ASAP so she can schedule it into the Commission meeting. (Take a look at Gwen's "Costumer's Notebook" article in the November *Sightlines* in which she describes three neat tricks from the last year's meeting.)

Dennis Parker wants to remind everyone that the Sixth Annual "**Show & Tell**" session will be held during the Wednesday night Commission meeting. Rarely do we get an opportunity to see each other's work, so the Show & Tell is a fascinating and popu-

lar event. If you are interested in showing your Commission colleagues a peek into what you have been doing lately, please send Dennis three to five slides from a single production you designed or built during the last two years. The slides can be of renderings, production photos or in-process shots. Also send a short statement (50 words or so) describing your design approach, a particular construction technique, a solution to a problem, etc. Also, be sure to include production credits—show, theatre, dates, etc.—and to identify what is shown in each slide. Deadline is March 4, 1996.

Dennis A. Parker  
Department of Theatre  
The Ohio State University  
1849 Cannon Dr.  
Columbus, OH 43210  
H: 614-457-7069

Everyone interested in costuming is invited to attend the Costume Commission meeting. The first hour is devoted to new members, so if you have never attended one of our fun-filled meetings, please come at 6pm. See you there!

Diane R. Berg  
*Commissioner*

## NATIONAL OFFICE

NEWS FROM THE  
NATIONAL

Welcome to the New Year everyone! I wish a prosperous year to you all. We are pressing forward toward the Fort Worth Conference here in the National Office and processing the conference forms that continue to pour in via the fax machine and mail. You can still take advantage of Advance Registration discounts if you register by February 5, 1996. Registration is easier than ever with forms available on our Web site (<http://www/ffc.ucalgary.ca/usitt/>). The deadline for the Clear-Com Sound Achievement Award is also approaching quickly. Nominations of current USITT members will be accepted until January 15.

We are recently back from our board meetings and the LDI tradeshow

held in Miami, Florida. The busy tradeshow was productive for USITT, bringing new members aboard and prospective exhibitors for Stage Expo in Fort Worth. Many thanks to all of you who helped staff the USITT booth and the members who kept USITT conversation floating on the tradeshow floor. Special thanks for their exceptional efforts in staffing the booth to board member **Richard Barulich** and **Forrest Newlin**, Conference Chair and Vice-Commissioner for Scene Design.

USITT will be hosting a workshop entitled *All Together Now - The Art of Theatrical Collaboration* at ShowBiz Expo East, January 5, 1996 to be held at the New York Hilton. USITT member and Fellow of the Institute, **Arnold Aronson**, will moderate this workshop addressing the collaborative efforts that exist between artists from the first day of a production to the raising of the curtain. Speakers include: Stage Manager Robert Cohen who has worked on such shows as *Beatlemania* and *Noises-Off*; Lighting Designer Paul Gallo, five time Tony award nominee and winner of the Obie and Drama Desk Award; Costume Designer William Ivey Long who has won the 1992 Tony Award for *Crazy for You* and Drama Desk Award for *Guys & Dolls*; and Set Designer Tony Walton who has won the Tony Award five times and an Academy Award for Art Direction on *All That Jazz*. Both Tony Walton and William Ivey Long were U.S. designers represented in the Prague Quadrennial held last summer.

I would like to extend an invitation to all USITT members, particularly those in the New York City area to come and participate in the workshop. Free passes are available to all members for the tradeshow floor with an additional charge to attend seminars and workshops. If you would like to attend, please call the National Office for more information at 800-93USITT.

## ■ CONTRIBUTING MEMBER NEWS

**Texas Scenic Co.** (TSC) recently manufactured and installed stage equipment at two new facilities in

Pigeon Forge, Tennessee. At the Pines Theatre in Dollywood Amusement Park, the installation included a complete set of stage curtains, counterweight rigging and a custom underhung truss assembly for a front-of-house lighting position. At T.G. Sheppard's Theatre in the Smokies, TSC worked with Bandit Lites of Knoxville, TN to supply all stage equipment for this project. TSC installed a complete set of stage curtains, fire curtains and counterweight rigging.

## ■ REGIONAL SECTION NEWS

The **Rocky Mountain Regional Section** will be holding its Fourth Annual Rocky Mountain USITT Regional Conference January 26, 1996. This all day conference is to be held at the University of Denver and workshops will include Creating a Musical, Scenic Brainstorming, Auto-CAD, Fortune Cookie Lighting, Millinery Techniques, and other topics. Contact the Rocky Mountain Section at 303-836-6365 to receive more information and a registration packet.

The **Chesapeake Regional Section** with George Mason University will be presenting EXPO '96, January 13, 1996 at the George Mason University in Fairfax, VA. The exhibit hall will have regional and national exhibitors demonstrating the latest products and services. Some of the workshops and seminars include: Planning the Show, Scene Painting, Dance Lighting Design, Pyrotechnics Safety in Theatre, Rigging, ESTA Technical Standards, and many more. Also offered are tours of the GMU Virtual Reality Holodeck. For information contact Robert Auchter at 703-993-2196 or e-mail at [rauchter@osf1.gmu.edu](mailto:rauchter@osf1.gmu.edu).

The **Southeast Section's** annual Juried Design Exhibition, currently on hiatus until 1996, is being overhauled. Members Susan Strauss-Brown and Ann Cadaret have volunteered to create a new plan, now being reviewed by the Executive Committee. Ideas will be discussed and generated at the upcoming business meeting during the Southeast Theatre Conference in Louisville, Kentucky, March 6-

*continued on page 10* ➤

## NATIONAL OFFICE

➤ continued from page 9

10. Plans include a special emphasis on student participation.

## ■ MEMBER NEWS

Congratulations to USITT member and Heart of America Regional Section Chair **Mark Reaney** for being awarded the first grant from the recently developed New Initiatives Fund. Mr. Reaney will apply the \$4000 grant toward research on Virtual Reality Theatre. (See also Dick Durst's article, *Two Projects Funded*, page 14.) The New Initiatives Fund was established to provide stimulation and encourage development of new projects, activities, or initiatives. For more detailed information, please call the National Office or refer to the July/August issue of *Sightlines: SummerStock*.

**Theatre Communications Group (TCG)** announced that January 31, 1996 is the deadline for the 1996-1997 NEA/TCG Designer Fellows Program. The program will award six \$15,000 fellowships in 1996-1997 to early-career scenic, costume and lighting designers who seek a career in America's nonprofit professional theatre. The fellowship offers the opportunity to spend six months developing your design skills and gain knowledge of working in the field with one or more senior designers and other freelance and institutionally based artists. Guidelines and application forms can be obtained by contacting, NEA/TCG Designer Fellows Program, c/o Theatre Communications Group, 355 Lexington Avenue, New York, NY 10017. Applications are also available by e-mail at [patd@echonyc.com](mailto:patd@echonyc.com).

**Opera America** will be holding its 26th Annual Conference from April 30 to May 4, 1996 in Los Angeles. Questions regarding the conference may be directed to Eve Smith at 202-293-4466.

## ■ INDUSTRY NEWS

Two new publications from Theatre Directories have become available. The 5th edition of the *Directory of*

*Theatre Training Programs* profiles 420 theatre programs in colleges and conservatories across the U.S. Additionally, a new resource for young playwrights entitled *The Student's Guide to Playwriting Opportunities* is also available by contacting Theatre Directories at 802-867-2223.

Remember, "News from the National" is a column about our members. I want to remind you to keep sending the National Office information about what you are doing. If there is something you want the USITT membership to know about you, whether you are a company, organization, or simply someone working in the field, please pass it along to share with your colleagues.

**Robert Loncar**  
*USITT Membership Services*

## REGIONAL SECTIONS

## NOR-CAL REBORN

On Nov. 8th., I called a meeting of individuals interested in a discussion and exploration of the potential rebirth of NOR-CAL USITT which has been somewhat dormant since the 1986 USITT Conference & Stage Expo in Oakland. I was able to attract eleven individuals to California State University, Hayward for a two-hour meeting which resulted in the formation of a steering committee, appointment of interim officers, and planning for three 1996 sessions.

The interim officers are Tom Hird, Interim Chair (Calif. State Hayward), Steve Thorburn, Interim Vice-Chair (Thorburn Associates), Ron Spaulding, Newsletter Editor/Database Manager (Freelance Lighting Designer), Nick Nichols, Interim Treasurer (American Musical Theatre of San Jose).

Other members of the Steering Committee include Steve Kaplowitz, Past Chair (Pantechinon), Dave Theis (Paoletti Associates), Steve Pollock (Auerbach & Associates), Susan Grote (Freelance Costume Designer), Ellen Miner (Mountain View Center for the Performing Arts), Paul Chavez

(Paoletti Associates), Randy Earle (San Jose State University).

Tentative programs planned for the coming year include sessions at Yerba Buena Center for the Performing Arts (San Francisco), the Leshner Center for the Performing Arts (Walnut Creek), and either the restored Geary Theatre/ACT (San Francisco) or the Mountain View Center for the Performing Arts. Dates are not yet firm but one session will be late Jan./early Feb., the second will be April / May, and the third will be Aug./Sept. Steering Committee members are in the process of checking with the venues and working out programming details. Each of the 1996 meetings will take place at a site new to most of our members and will include, where applicable and possible, sessions of interest not only NOR-CAL USITT members but also members of the Bay Area Costumer's Alliance.

All things considered, I feel we have an excellent and committed team ready to put life back into the NOR-CAL USITT section. USITT members interested in becoming part of our mailing list should contact

Ron Spaulding  
P.O. Box 1943  
Martinez, CA 94553  
E-mail: [Ron\\_Spal@AOL.COM](mailto:Ron_Spal@AOL.COM)

Anyone interested in joining the Steering Committee should contact

Tom Hird  
CSU, Hayward  
25800 Carlos Bee Blvd.  
Hayward, CA 94542  
Email: [THird@CSUHayward.edu](mailto:THird@CSUHayward.edu).

**Randy Earle**  
*USITT Past-President  
and Past-Chair, NOR-CAL USITT*

FORT WORTH  
CONFERENCE

## JOBS, JOBS, JOBS

LOOKING FOR WORK? Have a position to fill? Either way... Don't miss the chance to take full advantage of the wealth of talent and professional opportunities gathered at the USITT Annual Conference & Stage Expo!

USITT has engaged THEatre

SERVICE to operate THEatre Conference Employment SERVICE (TCES) in Fort Worth. For an additional fee, registrants and exhibitors may participate as either an employer or an applicant.

THEatre Conference Employment SERVICE is a fully computerized state-of-the-art operation designed to efficiently match employer and applicant. TCES handles full-time employment as well as internships and summer theatre positions.

## OPERATING SCHEDULE

**Wednesday March 13th** 19<sup>th</sup>  
9:00am-12:00pm Employer Registration  
2:00pm-5:00pm Registration, scheduling

**Thursday March 14th** 20<sup>th</sup>  
9:00am-1:00pm Registration, scheduling, interviews  
2:00pm-5:00pm Registration, scheduling, interviews

**Friday March 15th** 21<sup>st</sup>  
9:00am-1:00pm Registration, scheduling, interviews  
2:00pm-5:00pm Registration, scheduling, interviews

**Saturday March 16th** 22<sup>nd</sup>  
-Interviews continue as arranged

Employers may register and post jobs until 11:00 am on Friday March 15. ADVANCE REGISTRATION IS STRONGLY ENCOURAGED AND EMPLOYERS ARE ESPECIALLY URGED TO DO SO. USITT and ATHE members will receive a discount if registered by February 23, 1996. Registration forms are available in the Fort Worth Conference Preview Guide (pages 28-30) and from the USITT National Office, or from THEatre Service.

For more information contact:

Patricia Angotti  
THEatre SERVICE  
P.O. Box 15282  
Evansville, IN 47716-0282  
Tel: 812-474-0549  
Fax: 812-476-4168

*email*  
**Debora E. Kingsto**  
*USITT Manager, Finance & Operations*



# CONFERENCE PROGRAM PROPOSAL

Date Submitted \_\_\_\_\_ Revision ☐ (check here)

## SESSION INFORMATION

Session Code: \_\_\_\_\_

Session Title: \_\_\_\_\_

Sponsoring Commission(s): \_\_\_\_\_ Length of Session(s): \_\_\_\_\_

Commission Contact: \_\_\_\_\_ Session Approved By: \_\_\_\_\_

Preferred Day: WED: ☐ THUR: ☐ FRI: ☐ SAT: ☐ Anticipated Attendance: \_\_\_\_\_

Brief description of session topic (please include in your description, the type of program you are presenting, i.e. panel, working meeting, discussion, etc.). \_\_\_\_\_

## PERSONNEL INFORMATION

Session Chair: \_\_\_\_\_ Phone: (w) \_\_\_\_\_

Address: \_\_\_\_\_ (h) \_\_\_\_\_

\_\_\_\_\_ Fax: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

Names of additional panelists (identify non-USITT members and location):

Panelist Name	Location/Home City	Non-USITT
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>

Please submit Program Participants Biographies Form for all panelists and forward to Commission contact person. Maintain a copy of each form for your records.

## ROOM CONFIGURATION: (Check Box)

<b>Theatre/Panel</b> 	<b>Classroom</b> 	<b>Hollow Square</b> 	<b>Reception</b> 	<b>Small Tables</b> 	<b>Other</b> describe below  ???
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List number of presenters / number of participants for Hollow Square / number of tables required. \_\_\_\_\_

Notes: \_\_\_\_\_

## TECHNICAL REQUIREMENTS: A/V equipment rental is **EXPENSIVE** – Please be sure of your requirements.

Overhead Projector: ☐ Lectern: ☐ Slide Projector: ☐ Microphone(s): ☐ # of \_\_\_\_\_

Video Tape: ☐ Format: \_\_\_\_\_ Tape Recorder: ☐ Format: \_\_\_\_\_

Computer: ☐ Type: \_\_\_\_\_ Accessories: \_\_\_\_\_

Other: \_\_\_\_\_

Send completed form to: John Uthoff, Kansas State University, Nichols Hall, Rm. 129, Manhattan, KS 66506

# Commission Project Proposal



If you have an idea for a project, we want to hear from you.  
Please submit your project proposal by completing this form  
and I will make sure that it receives full consideration.

Thank you,  
Bruce Brockman,  
*USITT Vice-President for Commissions*

Project name and description (Please be as complete as possible. Use separate sheet of paper if necessary.) \_\_\_\_\_

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Describe benefits of the project to the Institute membership: \_\_\_\_\_

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Name of project leader: \_\_\_\_\_

Possible project participants: \_\_\_\_\_

Commission(s) involved in project: \_\_\_\_\_

How will the project results be disseminated?

- ☐ Conference session
 ☐ USITT Publication  
☐ Article in *TD&T*
☐ other

How long do you anticipate the project will take? \_\_\_\_\_

Budget Requirements

Phone \$ \_\_\_\_\_ Postage \_\_\_\_\_

Copying \_\_\_\_\_ Supplies \_\_\_\_\_

Other Expenses \_\_\_\_\_ Please describe \_\_\_\_\_

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Send your completed form to: Commission Project Proposal  
USITT National Office  
10 West 19th St., Suite 5A, New York, NY 10011-4206

For more information contact: Bruce Brockman  
O: 208-885-6465, e-mail: [bruceb@uidaho.edu](mailto:bruceb@uidaho.edu)

**USITT  
COMMISSIONS**

**ARCHITECTURE**

**COSTUME  
DESIGN &  
TECHNOLOGY**

**EDUCATION**

**ENGINEERING**

**HEALTH &  
SAFETY**

**LIGHTING  
DESIGN &  
TECHNOLOGY**

**SCENE DESIGN  
& TECHNOLOGY**

**SOUND DESIGN**

**MANAGEMENT**

**TECHNICAL  
PRODUCTION**

**INTER-  
COMMISSION  
LIAISON FOR  
COMPUTER  
APPLICATIONS**



## FORT WORTH CONFERENCE

### STAGE EXPO EXPANDS TO MEET GROWING INTEREST

Thanks to the rapidly increasing number of exhibitors, Stage Expo is now 33% BIGGER than originally planned. A new floor plan of Stage Expo along with an updated list of exhibitors will be published in the Winter issue of *TD&T* which will be mailed to members mid-January.

One of the reasons for the expansion of Stage Expo is the excellent response we received while at the Lighting Dimensions International (LDI) trade show in Miami Beach 17-20 November. Dozens of prospective exhibitors stopped by the USITT booth to inquire about the 1996 USITT Conference & Stage Expo. Many more companies have called the USITT Sales Office since LDI for information about our show.

Here is the list of Stage Expo exhibitors as of 12/5/95 (new exhibitors this month are marked with an asterisk \*):

Alcone/Mutual Hardware  
Altman Stage Lighting  
ATM FLY-WARE  
Automatic Devices Company  
AV Pro Inc.  
Baer Fabrics  
BMI Supply  
Broadway Press  
Bulbman Inc.  
CAE Inc.  
Carnegie-Mellon University  
J.R. Clancy, Inc.  
Clear-Corn Intercom Systems  
Colortran, Inc.

Columbus McKinnon Corporation  
The Crosby Group, Inc.  
Custom Rigging Systems  
Dazian's Inc.  
The Drama Book Shop, Inc.  
Duff-Norton Hoist Division  
Electronic Theatre Controls  
Entertainment Services & Technology Association (ESTA)  
GALA  
Gothic Ltd.  
The Great American Market  
H&H Specialties Inc.  
Claude Heintz Design  
\*University of Illinois at Urbana-Champaign  
Irwin Seating Co.  
ISH Systems, Inc.  
JCN  
The Juilliard School  
Kryolan Corporation  
Lee Filters  
Limelight Productions, Inc.  
Lycian Stage Lighting  
Mann Brothers  
\*Mehron Inc.  
Meyer Sound Labs  
\*University of Missouri-Kansas City  
Neiman Supply Company  
Norcostco Inc.  
Penn State University  
Proscenium Lighting Co., Inc.  
Protech Theatrical Services Inc.  
Rosco Laboratories Inc.  
Rose Brand - Theatrical Supplies, Fabrics & Fabrication  
Sapsis Rigging Inc.  
Sculptural Arts Coating, Inc.  
Silkpaint Corporation  
Sourcebook Press, Inc.  
\*Southern Illinois University at Carbondale  
Stage Directions  
Stage Managers' Association  
StageRight Corp.  
Stageworks

Staging Concepts, Inc.  
Strand Lighting Inc.  
Strong International Inc.  
Syracuse Scenery & Stage Lighting Co., Inc.  
TCI/Lighting Dimensions  
TDF Costume Collection  
\*University of Tennessee  
Texas Scenic Company, Inc.  
Theatre Arts Video Library  
James Thomas Engineering, Inc.  
Tomcat USA Inc.  
\*Tools For Stagecraft  
Tracoman/Martin  
\*Union Connector Co., Inc.  
Wenger Corporation

Stage Expo '96 is shaping up to be one of the largest, most exciting shows USITT has ever produced. Make your plans now to attend the USITT Annual Conference & Stage Expo in Fort Worth 13-16 March 1996.

If your company or organization is interested in exhibiting at Stage Expo '96, don't delay. Please call me at 800-398-EXPO today if you would like to join the growing list of exhibitors at Stage Expo '96.

**Helen Willard**  
*USITT Sales Manager*  
*Stage Expo & Advertising*

## COMMISSIONS

### PROJECT IDEAS WANTED

USITT Commissions, the backbone of our Institute, are the primary avenue for developing and disseminating research. Many of the articles published in *TD&T*, the papers and other documents published by the Institute, as well as many of the sessions at the Annual Conference & Stage Expo stem from commission project work. Promotion and tenure guidelines, curriculum standards, safety practices, management information, technical production resources, new product and production technique information have all come out of commission project work.

How do commission projects get started? The spark for a new project often is lit during hallway discussions at the annual conference. But, any member can propose a commission project, at any time. To make the process more accessible, especially to members who can't always attend the conferences, and to ensure that good ideas have a pipeline into the Institute's commission structure, I have put together the Commission Project Proposal form which is on page 12. If you have had an idea floating around in your head for a while but weren't sure where to go with it, use the Commission Project Proposal form to put your idea in writing. Then, send it in to the national office. We will make sure that it gets to the right commissioners so that it can receive full consideration when the commissions plan out their projects for the coming year. If you have questions about commission projects or want more information about how to get involved, feel free contact me or the any of the commissioners. (A list of the commissioners, along with their addresses, phone numbers and e-mail addresses, is published in the Membership Directory.) We want your involvement in this important aspect of USITT.

**Bruce Brockman**  
*USITT Vice-President*  
*for Commissions*

## COMMERCIAL ENDORSEMENT POLICY

USITT is very proud of its commercial members and encourages the research and development of new products by these members. Such improvements are a tremendous benefit to all USITT members.

We are pleased to announce the release of new products, and report on the activities and successes of commercial members, however, USITT does not recommend or endorse specific companies or products.

## REMEMBERING

**Kenneth W. Kloth**, scenic and lighting designer and Chair of the Performing Arts at Marquette University passed away on November 13, 1995. He was 43.

Ken suffered a massive heart attack while in the theatre, doing what he loved most, watching theatre students display their talents in a studio production.

Ken received his BFA in 1974 from the University of Wisconsin, Milwaukee, and his MFA from the University of Wisconsin, Madison in 1990. He was employed as Production Manager for the University of Alaska, Anchorage, Designer/Technical Director at Wabash College, Assistant Scenic Artist at the Milwaukee Repertory Theatre before he came to Marquette University in 1985. While at Marquette, Ken designed for the Milwaukee Repertory Theatre, Milwaukee Chamber Theatre, Madison Rep, Northern Stage Company, First Stage Milwaukee, New American Theatre, and the American Players Theatre. He served as Chair of the Midwest Section of USITT from 1990 to 1992, and was on the planning committee for the USITT National Conference in Milwaukee.

He is survived by his wife, Susan Schwartz, his father, and two sisters.

A design/technical scholarship is being established in Ken's name at Marquette University. For more information, contact Debra Krajec at 414-288-1504.

Ken was an wonderful designer, teacher, and friend. He will be sorely missed.

Deb Krajec

**Grace Miceli**, head of Grace Costumes Inc. in New York City, whose work for opera, dance and Broadway theatre left an enduring legacy in the performing arts, died November 15, 1995 at the Jewish Home and Hospital for the Aged in Manhattan. She was 81.

Ms. Micelli's first job upon returning to the United States (she spent her childhood in Italy) was with the

famed ballet costumer, Karinska, first as a protégée, then as a collaborator. Later she worked extensively for both New York City Ballet and American Ballet Theatre, as well as making costumes for Alvin Ailey American Dance Theatre, Dance Theatre of Harlem and the Chicago, San Francisco and Seattle Ballets. She also provided costumes for New York City Opera and Washington Opera. Ms. Miceli's Broadway credits included *Fiddler on the Roof*, *Cabaret*, *She Loves Me*, *The Wiz*, *Beauty and the Beast*, and her final project was making Carol Channing's costumes for the current revival of *Hello, Dolly!*

She is survived by her sister, with whom she founded Grace Costumes Inc. in 1961, and who will continue to operate the company.

Ed.

## AWARDS &amp; GRANTS

## TWO PROJECTS FUNDED

As you have read several places, USITT set aside over \$20,000 to stimulate work on new projects that support the mission of the Institute. I am pleased to report that we have funded two such projects to date: "A Virtual Reality On-Stage Project" by Mark Reaney, and a "Design Symposium" in cooperation with the Kennedy Center/American College Theatre Festival. *Please note that we continue to accept applications for these grants until the money is completely allocated.* We encourage you to apply!

## VIRTUAL REALITY

Mark Reaney, designer at the University of Kansas, is well known and widely cited for his pioneering work in virtual reality for live theatre. His abstract for this new project stated, "After the successful conclusion of the "Adding Machine: A Virtual Reality Project," which featured the premier use of virtual reality in a fully mounted theatre production, we are working to realize another, more technically ambitious, use of VR in the

theatre. This proposed production will utilize the projected computer graphic system developed for *The Adding Machine*, but will further require that each audience member wear a unique head-mounted display (HMD)."

Professor Reaney goes on to describe this unique project, "The audience will also be presented with computer graphics and live video images projected within the HMD. The aesthetic possibilities created by such an arrangement are almost endless, certainly intriguing and absolutely need exploring."

We are proud to help finance this work and look forward to the results. *[A feature article by Reaney and Del Unruh on the VR production of The Adding Machine at Kansas State University will be published in the Winter issue of TD&T. Ed.]*

## DESIGN SYMPOSIUM

The American College Theatre Festival and USITT will share responsibility for the presentation of a "Design Symposium" that will occur during the presentation of the college and university productions selected to be shown at the Kennedy Center in Washington, DC, in April, 1996. This symposium will feature a panel on director/designer collaboration, with member designers from USITT as the center-point

of the panel. The symposium will be advertised throughout the DC/Baltimore area, and will encourage participation by professionals and students. USITT has made a commitment to the expansion of our cooperation with ACTE, both regionally and nationally, and this project is a great step in the realization of this goal.

Richard Durst  
USITT President

## PITTSBURGH CONFERENCE

## WORKSHOPS BEGIN WITH YOU

If you haven't already done so, take a look at the Conference Preview Guide that came with your Fall issue of *TD&T*. The range and quantity of workshops, seminars and panels assembled for the Fort Worth Conference & Stage Expo is impressive. Other conferences typically have fifteen to thirty seminars, sometimes available only at extra cost, but the USITT Conference & Stage Expo boasts at least 150 sessions, all included in the basic registration fee.

How do we put together so many sessions? The short answer is "you." Conference programming is developed



A HOLOGRAPHIC PROJECTION OF THE BOSS CONFRONTS ZERO IN MARK REANEY'S "VIRTUAL REALITY" PRODUCTION OF *THE ADDING MACHINE*.

by USITT members. Each and every member of the Institute is encouraged to participate in developing the programming for our annual conferences.

Conference programming is your opportunity to share your work and your expertise with others in your field. On page 11 is a copy of the "USITT Program Proposal Form." If you have an idea that you would like to share with the rest of the Institute, please fill out the form and send it to your Commissioner or to me.

John S. Uthoff  
Department of Speech  
Communication, Theatre & Dance  
Room 129, Nichols Hall  
Kansas State University  
Manhattan, KS 66506

The time to create a successful Pittsburgh conference is now.

**John S. Uthoff**  
*USITT Vice-President for  
Programming*

## REMINDERS

- The deadline for submission of articles and news for *Sightlines* is the 5th of the month prior to publication.

- Both *TD&T* and *Cutter's Research Journal* are juried publications. Those seeking promotion and tenure are encouraged to take advantage of the opportunity to have their work published in one of our recognized and respected publications. Submissions of scholarly articles are welcome at any time. Call the USITT National Office for submission details: 800-93-USITT (800-938-7488).

## CLASSIFIED ADS

### NOW YOU'VE GOT THE CONNECTIONS YOU NEED!

ESTA, the Entertainment Services and Technology Association represents over 225 of the country's leading suppliers of entertainment technology. Dealers, manufacturers, production, and service companies are looking for people with skills like yours to fill a variety of permanent positions. For a \$25 application fee, make the connections you need to work in this exciting industry. We'll introduce your résumé to ESTA members seeking qualified employees. For an application, send a S.A.S.E. to

ESTA—Box C  
875 Sixth Avenue, Suite 2302  
New York, NY 10001

### TECHNICAL DIRECTOR/ DESIGNER/FACILITIES MANAGER

Theatre seeks full-time technical director: supervise all technical/design aspects for 8 to 10 mainstage productions (adult and children's); coordinate volunteers; demonstrate good organization and communication skills; manage the facility, conduct workshops; oversee interns. Technical Theatre degree or comparable experience required. Salary range: \$18,000 to \$22,000. Position begins July. Send résumé and three letters of reference to:

Mary Nicholson, Managing  
Director  
The Spartanburg Little Theatre  
385 S. Spring St.  
Spartanburg, SC 29306  
Fax: 803-948-5360

### THEATRE ARTS INSTRUCTOR

(Set Design/Stagecraft Emphasis). Opening #2197-1800. Irvine Valley College, located in Irvine, CA, is accepting applications for a full-time, tenure-track teaching assignment for the 1996-1997 academic year (contingent on 1996-1997 academic year funding). Instruct classes in theatre arts, develop/implement comprehensive program in theatre arts, assist in fine arts faculty planning/development; and design, draft and oversee the construction of scenery/props. Graduate-level preparation in set design and set construction or closely related areas, and experience developing/recruiting students for a theatre program or professional theatre company preferred. Call 714-582-4850 or apply in person to

Office of Human Resources  
Library Building, Room 325  
Saddleback Community  
College District  
8000 Marguerite Parkway  
Mission Viejo, CA 92692.  
(Office closed 12/21/95 to 1/1/96)  
CLOSING DATE: 2/2/96. AA/EOE

### ASSISTANTSHIPS AVAILABLE

Announcing the availability of Graduate Assistantships for candidates in the M.F.A. Design and Technical Production Degree Program. Study with nationally renowned designer Ralph Funicello in the center of the West's most exciting theatre community. For application and further information, contact:

Professor Craig Wolf  
Head, Design Area  
Department of Drama  
San Diego State University  
San Diego, CA 92182-7601

### THEATRE/SCENE DESIGN

The Department of Theatre and Dance at Webster University invites applications for a full-time status-track appointment beginning Fall 1996. Anticipated rank is associate professor. Candidate should possess an MFA in design or the professional equivalent, have prior experience as a designer in professional theatre and teaching experience. Design experience in other areas would be helpful. Teaching responsibilities include scene design, scenography and rendering, as well as mentoring student designers for conservatory productions.

Review of applications begins January 15, 1996 and will continue until the position is filled. Letter of application with supporting materials (résumé, references, credentials and evidence of teaching effectiveness) should be sent to

Human Resources Ref. Scene  
Design,  
Search Committee  
Webster University  
470 E. Lockwood  
St. Louis, MO 63119-3194  
EOE/AA.

### INTERACTIVE 96

Apple Canada, the Canadian Film Centre and CulTech Research Centre present InterActive 96, a 3-day professional development event designed to bridge the gap between creative talent and new digital technologies; at the Sheraton Centre, Toronto, Canada, February 18-20, 1996. Contact InterActive 96 for more information:

phone: 1-800-505-5657  
(Toronto area call 416-650-8099)  
Fax: 416-736-5404  
e-mail: ia@yorku.ca  
web site: <http://www.interactive.yorku.ca>

**CONTACT THE USITT NATIONAL OFFICE TO PLACE A CLASSIFIED AD**

## FORT WORTH CONFERENCE

### TEN-GALLON HATS AND TWELVE-FOOT BEADED TRAINS

The local programming for the 1996 USITT Conference & Stage Expo in Fort Worth has something special for conference attendees. The Southwest, like every region, has indigenous social customs that make the area special and fascinating. Among the many distinctive exhibits, tours and programs the Fort Worth conference will feature are two unique sessions on regional costuming.

**The Heritage of the Cowboy Costume**, presented by LaLonnne Lehman, costumer at Texas Christian University, will trace the evolution of the cowboy outfit, including its recent popularity in contemporary fashion. Lehman's session will feature slides and a style show of cowboy costumes, and will delineate the myth of the Old West through its literature, wild west shows, advertisements, movies, music, art and dance. In addition it will help us understand how the cowboy of the legendary Old West has been, and continues to be revealed through his

clothing. If you can't tell a real cowboy from one those drugstore variety, this program will be a real eye opener.

Another local costume session will feature Michael Thurgood Haynes, curator of permanent collections at the Witte Museum in San Antonio and professor of Anthropology. Haynes specializes in personal appearance and its role in sacred and secular rituals.

**Texas Festival Debutante Dresses: Do You Glue Or Sew Your Rhinestones?** focuses on the debutantes of four Texas cities and their preparation for the zenith of their youth, the debutante ball. The oldest, and most extravagant presentation occurs in San Antonio where 26 young women annually appear in a faux coronation wearing dresses with twelve-foot trains upon which the current court theme is worked in beads and rhinestones. The royal robes for the San Antonio Gala, which seem to be merely extravagant examples of conspicuous consumption, on closer examination reveal the varied social distinctions of both garment and wearer.

**LaLonnne Lehman**  
*Conference Committee*

## INSTITUTE BUSINESS CALENDAR

### JANUARY 1996

- 10 Commissioner deadline for any changes/additions to program copy Fort Worth submitted to VP-Programming and Conference Program Chair (obtain new bios as necessary). Non USITT-member guest panelists for the FORT WORTH conference should be confirmed, have been contacted by the Commissioner and flight reservations and hotel accommodations booked and confirmed.
- 15 PITTSBURGH preliminary session forms due to VP-Conferences.
- 22 Call for Reports mailed

### FEBRUARY 1996

- 4 Biennial Reports due to Officers
- 4 LONG BEACH Conference Committee send the VP-Programming, VP-Commissions and the Commissioners a Resource List for 1998.
- 7 VP-Programming mails a list of all session proposals for PITTSBURGH and the final programming spreadsheet for FORT WORTH to all Commissioners.
- 15 Professional Development Workshop proposal FORMS due to the VP-Programming.

### MARCH 1996

- 5 Board Packets mailed
- 11, 12 (MON/TUE) Professional Development Workshops
- 12 (TUESDAY) Board of Directors Meeting I, 7:00 p.m.
- 13 (WEDNESDAY) Fort Worth Conference begins — Keynote and Annual Membership meeting at NOON
- 15 (WEDNESDAY) Board of Directors Meeting II, 4:45 p.m.

**usitt sightlines**

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