

SEPTEMBER 1999

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INTRODUCING LISA GRADY-WILLIS, USITT EXECUTIVE DIRECTOR

by Leon I. Brauner
President



There have been many milestone events in the history of our remarkable association. In fact, this year we shall celebrate the Institute's fortieth anniversary during our Denver Conference & Stage Expo. But the event I am extraordinarily pleased to announce will take place on September 13 when our new Executive Director, Lisa Grady-Willis, begins her transition into the life and times of USITT.

The lengthy and spirited search we have just completed has done a good job of drawing the Executive Committee (the officers of the Institute) and the Directors at Large together. There is general agreement that Lisa Grady-Willis is experienced, well educated, and without a doubt, ready to take on the learning process and challenges of USITT and its many varied constituencies and projects.

During the initial development of the job description it became apparent that USITT was looking for someone magical. We wanted someone with not-for-profit experience, someone who wrote well and had a "good eye" for graphics, a person who could offer leadership and could, at the same time, be part of the team. We wanted our Executive Director to have worked in the theatre and be sensitive to educators and those in the for-profit sector. The list got longer and longer, and the possibilities of our finding such a person seemed more and more remote. But, we had a dream for our very successful, ever-evolving Institute and its particular needs. The Institute's Search Committee worked with a search firm which specializes in not-

for-profit administrators. After a rather lengthy search process - we have been successful. Like all good mergers, this one seems destined to be a "win win" situation. USITT will benefit from the education and experience of a fine administrator, and Lisa Grady-Willis will win by way of gaining a challenging position with one of North America's great art's organizations. I am very pleased to present to you, my colleagues, our new Executive Director, Lisa Grady-Willis.

I welcome the opportunity to contribute to the organizational development, long-range planning, and overall vision of USITT. It is always a pleasure to work with individuals and organizations committed to professional growth and development.

Lisa Grady-Willis

Lisa Grady-Willis has both a BA (1988) and an MA (1992) from Cornell University. Her
continued on page 2 ►

DENVER CONFERENCE INFORMATION AND REGISTRATION
FORMS ARE NOW AVAILABLE. SEE THE BROCHURE
INCLUDED WITH THIS ISSUE OF SIGHTLINES,
OR VISIT www.usitt.org

USITT *Sightlines* is the newsletter of United States Institute for Theatre Technology, Inc. We welcome articles, letters and news about USITT activities and industry events.

Subscription to USITT *Sightlines* is part of membership in USITT. \$15 is deducted from membership dues to cover the cost of publication.

USITT's 3,600 members include scenery, costume, sound and lighting designers; scenery, costume, sound and lighting technicians; properties, makeup and special effects craftspersons; stagehands; architects; theatrical consultants; acousticians, performing arts educators and staff; and performing arts manufacturers, suppliers and distributors throughout the United States, Canada and 40 other countries.

USITT membership application forms and additional membership information are available from the USITT web page at www.usitt.org or by contacting USITT.

Annual membership dues are:
Individual - \$85, Professional - \$130,
Joint - \$125, Senior - \$68, Student - \$51,
Organizational - \$130, Sustaining - \$500,
Contributing - \$900

USITT OFFICE & SIGHTLINES EDITORIAL STAFF

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Monica L. Merritt, *Administrative & Membership Associate*

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Tricia A. Neuburger, *Data Services Manager*

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Christine L. Kaiser

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LISA GRADY-WILLIS ▶ *continued from page 1*

concentration has been Africana Studies with work in English, Black Theatre and Creative Dramatics. While at Cornell she acted in the Cornell Interactive Theatre Ensemble and held a teaching assistantship during her graduate program. During her undergraduate tenure she performed the duties of an assistant office manager with a law firm, and was very active as a volunteer literary editor for the Cornell University Ethos Yearbook. After her graduation from Cornell in 1992, Ms. Grady-Willis worked in Atlanta, Georgia, where she maintained her activity in the theatre by assistant directing with Kenny Leon in The Alliance Theatre Company's production of *A Christmas Carol*. She also taught classes in African and African American history, performing arts, arts and crafts, and cultural and social issues to young people (6 to 16 years) in the Atlanta community. In 1997 she also taught acting and performance oratory to high school students and created a new curriculum which culminated in a performance piece, *I've Got Something to Say*.

In 1993 Ms. Grady-Willis took a position as Administrator for a not-for-profit Atlanta-based organization, Alternate ROOTS. Her duties included coordination of volunteers, supervision of the annual meeting and youth programs. In addition, she served as liaison to the membership and performed general office management tasks, including day-to-day networking, billing and tracking member dues, as well as responding to referrals and inquiries. In 1994, she was promoted to the position of Project Coordinator where she developed and administered a grant program, conducted grant workshops, did meeting planning, assisted with the organization's newsletter and bulletin, and assisted in the planning, promotion, and execution of the annual meeting. From 1995, and until 1998 when she moved with her husband to Syracuse, Ms. Grady-Willis held one of the Co-directorships of Alternate ROOTS. During this period she was Program Director and was responsible for the organizational development and long-range planning of this twelve-state Southeastern arts organization. She also developed and implemented a vital community/artist partnership initiative, developed and administered two regional grant programs, and managed many special projects and events. She continued to assist with the annual meeting, co-edited the 7,000 subscriber-newsletter, and edited the ROOTS member bulletin.

Lisa Grady-Willis is a delightful, well focused, and very energetic professional. As the Institute unfolds itself before our new Executive Director, and Lisa Grady-Willis moves further into the workings of our organization, we will undoubtedly see the magic we were hoping for.

OMISSIONS AND ERRATA

Joel Rubin reports a correction to the Fred Wolff obituary (July/August *Sightlines* pgs. 10-11), regarding the Izenour electronic console "light show" demonstration at Yale University in 1947. The lighting for this show was done by George himself, not by Stanley McCandless, as reported in the obituary.

USITT regrets the omission of Landry & Bogan Theatre Consultants, Inc. as the Theatre Consultant for the Honor Award project Royce Hall Seismic Renovation in our *Sightlines* February 1999 Architecture Awards article. Complete credits for this project are:

Owner: University of California - Los Angeles

Architect: Anshen + Allen, Los Angeles

Acoustic Consultant: McKay Conant Brook Inc.

Theatre Consultant: Landry and Bogan Theatre Consultants, Inc.

Landry and Bogan Theatre Consultants, Inc. is a USITT Organizational Member. The company has 30 years of experience providing consulting services for stage lighting, rigging, orchestra enclosures, lifts, staggered seating layouts and vertical sightlines, and ADA and building code compliance.

VICE PRESIDENT CHANGE

After 10 years in office, Joy Spanabel Emery has asked to step down as the Vice President for Communications. Joy has taken on new administrative duties at the University of Rhode Island where she now heads the Department. With great regret for USITT, but with thanks and appreciation and best wishes for her future, I have accepted Joy's resignation.

Joy has been a volunteer extraordinaire for many, many years. Joy, like many of her colleagues, began her USITT volunteer career in a commission. She did a superb job during her six year tenure as Commissioner, helping shape and grow the Costume Design & Technology Commission. In 1989 Joy took on the tasks of a newly created USITT Vice Presidency, VP for Communications - an area which asked her to stretch and grow. Joy not only stretched and grew during this process, she has brought to USITT publications her wonderful vitality, high standards, and creativity. During her years on the Executive Committee, Joy has been committed to serving USITT in any way the Institute asked of her. We will all miss her and we all thank her for her gift of self to the Institute.

USITT is very fortunate to be able to count on another one of its long standing and committed volunteers. Eric Fielding - former editor of *TD&T*

and *Sightlines*, active International Committee member, former Chair of the OISTAT Publications Committee, and very active exhibit participant including that most remarkable of international events, the Prague Quadrennial - has accepted the opportunity to take on a new USITT position. Eric is an active scene designer, writer, and graphic artist. He brings his vast experience and his commitment to the Institute and its periodicals to this new position. I am pleased to announce the appointment of Eric Fielding as Interim Vice President for Communications.

Leon I. Brauner
President

1999/2000 ELECTIONS

The following slate for election is announced by the Committee on Nominations for USITT (to take office July 1, 2000).

OFFICERS

<i>Treasurer</i>	Christine L. Kaiser
<i>VP Communications</i>	Eric Fielding
<i>VP Programming</i>	Bill Teague
<i>VP Sections & Chapters</i>	LeRoy Stoner
<i>VP Special Operations</i>	Normand Bouchard

DIRECTORS AT LARGE

Joe Aldridge	Alexandra Bonds
Richard Durst	Steve Gilliam
Carl Lefko	Laura Love
Jim Moody	Richard Pilbrow
Donna Ruzika	Bill Sapsis
Monica Weinzapfel	Tom Young

Additional nominations for each elective office may be presented by petition, supported by no fewer than fifty (50) signatures verified as those of members in good standing in the Corporation. Additional nominations shall be accompanied by written approval of the nominee indicating willingness and ability to meet the obligations of the office/position as defined by the By-Laws, and a brief biographical description. Petitions must reach the USITT Secretary, Elizabeth Lewandowski, 5052 Edgecliff Drive, Wichita Falls, TX 76302-4828, by November 1, 1999.

Nominees for all offices and directorships shall have been Individual, Professional, Joint, Senior, or Student Members of the Institute, or the individual designated as the voting representative of an Organizational, Sustaining or Contributing member for at least one (1) year as of September 1 of the year of their nomination. All voting members of the Board of Directors shall be

members in good standing of the Institute and a Regional Section for the year in which they are elected and for all the time they serve.

Elizabeth Lewandowski
Secretary

USITT RECEIVES AWARD



We are pleased to share an award received by USITT with our members. The letter accompanying the plaque shown above reads:

At its annual awards ceremony the Faculty and Staff of the Department of Theatre and Film and The University Theatre at the University of Kansas voted an Award of Merit to USITT.

This award is in recognition of USITT's continued support of the KU Theatre Design Faculty and its elevation of the KU Theatre Production Program.

I send this to you with our thanks and deep appreciation for all USITT has done for us over the past 15 years.

Sincerely,
Delbert Unruh, Director
The University Theatre
University of Kansas
Lawrence, Kansas 66045

USITT is most appreciative of receiving this award and it is currently hanging prominently and proudly in the USITT Office.

NOMINATIONS DUE DECEMBER 2 FOR AWARDS FOR YOUNG DESIGNERS & TECHNICIANS

Talented young professionals are again being recognized through the Institute's Awards for Young Designers & Technicians in the Performing Arts. Nominations will be accepted until December 2,

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usitt

United States Institute for Theatre Technology, Inc. is the association of design, production, and technology professionals in the performing arts and entertainment industry. Founded in 1960, the Institute's unique mission is to actively promote the advancement of the knowledge and skills of its members.

USITT's volunteer members and staff work together to fulfill the mission by:

- promoting innovation and creativity by sponsoring projects, programs, research and symposia;
- disseminating information about aesthetic and technological developments;
- producing the USITT Annual Conference & Stage Expo;
- participating in the development of industry standards;
- advocating safe, efficient, and ethical practices;
- sponsoring exhibits of scenery, costumes, lighting, sound, stage technology and architectural designs;
- recognizing excellence and significant

BOARD OF DIRECTORS

EXECUTIVE COMMITTEE

Leon I. Brauner
President

Elizabeth Lewandowski
Secretary

Christine L. Kaiser
Treasurer and Immediate Past President

Bruce Brockman
VP for Commissions

Eric Fielding
Interim VP for Communications

John Uthoff
VP for Conferences

William Byrnes
VP for Marketing & Development and President Elect

Bill Teague
VP for Programming

LeRoy Stoner
VP for Sections & Chapters

Normand Bouchard
VP for Special Operations

Richard Durst
Chair, International Committee

DIRECTORS AT LARGE

1997-2000

Louis Bradfield	James Moody
Bill Sapsis	Monica Weinzapfel
Konrad Winters	Thomas Young

1998-2001

C. Lance Brockman	Timothy Hartung
LaLonnie Lehman	Timothy Kelly
Sylvia J.H. Pannell	Richard Stephens

1999-2002

Richard Devin	Ralph Funicello
Mitchell Hefter	Cindy Limauro
Lisa Westkaemper	Craig Wolf

AWARD NOMINATIONS INVITED

Nominations are being accepted until October 8 for awards given by the Institute for distinguished achievement and outstanding service to USITT or a specific area of specialization.

☑ The **USITT AWARD** is given to recognize a lifetime contribution to the performing arts community in any capacity. Recipients do not need to be members of the Institute nor must they have any connection to USITT.

☑ The **FOUNDERS AWARD** is given to a USITT member or members for outstanding and continued service to the Institute.

☑ The **THOMAS DEGAETANI AWARD** honors an outstanding lifetime contribution to the performing arts community by an individual or organization living and/or working in the region of the Annual Conference & Stage Expo.

☑ **SPECIAL CITATIONS** are given to recognize extraordinary achievement in any area of theatre by an individual or organization. These may be given for work within USITT, for the benefit of the performing arts community, and/or for the cultural fulfillment of the community at large.

☑ **DISTINGUISHED ACHIEVEMENT AWARDS** are given to individuals who have established a career record of achievement in an area of specialization. Examples of areas of achievement are scene design, lighting design, technical direction, costume design, costuming, theatre architecture, consulting, production management, sound design, arts management and costume direction. Nominees do not need to be Institute members.

After the nominations process is concluded, the Committee on Awards and Resolutions makes its selection of recipients which must then be ratified by the Board of Directors.

The procedure to nominate an individual or organization for an award includes a written communication to one of the co-chairs of the committee indicating the specific award for which the nomination is being made, outlining the qualifications of the nominee, the reason a specific award is merited, and contact information for the nominee. Please send nominations to co-chairs Sarah Nash Gates snates@u.washington.edu or Dennis Dorn dldorn@facstaff.wisc.edu

Sarah Nash Gates

Dennis Dorn

Awards & Resolutions Committee Co-Chairs

& Technology Award, the Rose Brand Award for Scene Design, Barbizon Award for Lighting Design and the Clear-Com Intercom Systems Sound Achievement honor excellence in their special interest areas. The KM Fabrics, Inc. Technical Production Award, entering its sixth year, rewards excellence in technical direction or production.

These awards are made possible by generous gifts from their sponsors to the USITT New Century Fund.

NEW BENEFITS LISTINGS AVAILABLE

USITT is always expanding and developing its existing benefits package to enhance the value of membership. In the midst of our latest quest, we began to wonder how many of you realize the full extent of your benefits. We asked ourselves if we had done enough to inform you. We send new and renewing members a packet containing numerous flyers and cards, but is that sufficient? We decided no. Then we added one more item to the packet... a customized Member Benefits sheet.

Are you an Individual member? We developed a Member Benefits sheet just for you. Are you an Organizational member? We have one for you too. In fact, we have sheets listing the full range of benefits for each category of membership. This information can be filed away to serve as a reference tool when you have a question about your benefits. If you have an aversion to maintaining paper files in this electronic age, fear not. These sheets are also posted on our web site at www.usitt.org for you to review at any time. Or maybe you're a traditionalist and long for that personal touch of a human voice at the other end of a phone line. The USITT office is just a free phone call away and we will be happy to answer any questions. We hope this new formatting enables you to take full advantage of your membership and enjoy it that much more.

YOUNG DESIGNERS ▶ *continued from page 3*
with forms and qualifications now available from the USITT office or on the web. Application information is also included with this month's *Sightlines*.

Seven different areas of expertise and talent are recognized through the awards, which are given to individuals who are completing or have recently completed graduate work. Anyone who is making a nomination must be a member of USITT. Nominations must include a resume of the nominee, letters of recommendation, a portfolio limited to 1½ inches thick, and slides or sound files as specified for the award.

In the year 2000, for the first time, Awards for Young Designers & Technicians in the Performing Arts will be presented as part of the Awards Ceremony at the conclusion of the 40th Annual Conference & Stage Expo in Denver. Each award includes a cash stipend of either \$500 or \$1,000.

The seven awards are given to individuals who have demonstrated excellence or outstanding potential. The Kryolan Makeup Design Award celebrates makeup design. The Frederick A. Buerki Golden Hammer Scenic Technology Award highlights stage engineering, shop management, scene painting, scenery or properties construction and craft. The Zelma H. Weisfeld Costume Design

ENGINEERING CODE CORNER

The 1999 edition of the National Electrical Code has been available since last Fall, and it is once again time to start the tri-annual revision process leading to the creation of the 2002 edition. Announcements were mailed to those on the master USITT NEC mailing list regarding the creation of the USITT Engineering Commission's 2002 National Electrical Code Committee. As in the past, the Committee will function nationally and will form

as many local task groups as interest requires. Currently there are task groups in New York and Los Angeles.

The NEC revision process begins by the general public (you) submitting proposals to revise the Code. These proposals are due on November 5, 1999. On January 10-22, 2000 the various Code Panels meet to consider these proposals and comment on them. These comments are published in a book available free to the public called Report on Proposals. The general public (again you) has until October 27, 2000 to comment on the Code Panel's decisions. Again the Code Panels meet on December 4-16, 2000 to consider the public comments resulting in the publication called Report on Comments. All proposed changes are then voted on by the membership of the National Fire Protection Association at their annual meeting in May 2001. The new 2002 edition of the NEC will become available in the fall of 2001.

How can you become involved?

(1) Fill out and return a USITT 2002 National Electrical Code Committee application form to the address on the back of the form. This will make you a member of the Committee and put you on the mailing list. Only those who are on the Committee membership list will receive future mailings. Forms are available at the address listed below.

(2) Make suggestions by writing your proposed changes on copies of the Form for Proposals for 2002 National Electrical Code available in the back of the 1999 NEC. If you would like your proposed changes to be submitted through USITT, send them by 5:00 pm PDT on September 20, 1999 to the address below.

If you would like to submit your proposed changes directly to the NFPA send them to the address on the proposal form **to be received at the NFPA headquarters by 5:00 pm EST** on November 5, 1999.

In any case, as a member of the Committee, you will receive all mailings and be able to vote on the USITT-sponsored proposed changes. Also, when the time comes, you will be invited to participate in the comment process.

In the near future I hope to be receiving your Committee membership application and any proposals you have written.

Ken Vannice, Chair, 2002 NEC Committee
NSI/Colortran
20497 SW Teton Ave.
Tualatin, OR 97062
P: 503-404-5563 F: 503-404-5605
E: kenv@nsicorp.com

Ken Vannice

Vice-Commissioner for NEC Panel 15

LIGHTING COMMISSION

EDUCATIONAL MATERIALS

On pages 53-65 of your *TD&T* Membership Directory, and on the USITT web page at www.usitt.org you will find the Institute's Sustaining Contributing Members. These manufacturers and dealers have a wealth of information on the latest materials and equipment available for your use in the classroom, and most of it is free! Some of the organizations will even come to your school and give workshops or seminars at no charge. Others will charge based on number of days or participants. Some of these manufacturers have "teaching packets" that they will send to each person in your class. Classroom materials are usually free for the asking. The only thing you have to do is to make sure you have a closet large enough to hold all the stuff they will send you. They will send materials that one sees at Stage Expo, but they do have **other items** that they don't bring and are willing to share them with you.

Don't be discouraged when you call if the first vendor does not have what you need or want, there is always someone else willing to help you. For more manufacturers and dealers see ESTA at www.esta.org/

DENVER 2000

We are always exploring better ways of communicating with the membership. Sessions and workshops have been planned for the Denver Conference. Listed below are some of the sessions that are in the works for the Denver Conference. If you are interested in helping on site with one of the sessions please contact its chair.

Professional Development Workshop -

Hands on WYSIWYG

Buddy Combs - chair
charles.combs@nau.edu

Broadway Lighting Designers Speak out on Assistants and Assisting

Rich Dunham - chair
redunham@pegasus.cc.ucf.edu

Lighting at Colorado Shakespeare Festival

Dick Devin - chair
devin@colorado.edu

Denver Center Tour

Tracy Underhill - chair
trak11@home.com

Lighting Skills: Basic Focusing Techniques; Steve Shelley

Heidi Stewart - chair
hstewart@etconnect.com

Lighting Skills: Advanced Focusing Techniques; Steve Shelley

Heidi Stewart - chair
hstewart@etconnect.com

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HONORARY LIFETIME MEMBERS

RICHARD L. ARNOLD
WILLARD F. BELLMAN
TED W. JONES
JOEL E. RUBIN
SAMUEL H. SCRIPPS
TOM WATSON

CONTRIBUTING MEMBERS

ARTEC CONSULTANTS INC.
THE BARBIZON COMPANIES
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ENTERTAINMENT SERVICES & TECHNOLOGY ASSOCIATION (ESTA)
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SYRACUSE SCENERY & STAGE LIGHTING CO., INC.
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VARI-LITE, INC.
VINCENT LIGHTING SYSTEMS
WENGER CORP.

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AUERBACH + ASSOCIATES
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AUTOMATIC DEVICES COMPANY
A V PRO, INC.
BAER FABRICS
BALLANTYNE OF OMAHA/
STRONG INTERNATIONAL
BANDIT LIGHTS, INC.
BIG IMAGE SYSTEMS AB
BMI SUPPLY

RICHARD BARULICH

Former member of the USITT Board of Directors Richard Barulich died August 27, 1999 in San Francisco, California. Born in San Francisco in 1935, he earned a Master's Degree in Theatre Arts at San Francisco State University and taught at California State University, Hayward for several years. Richard was a makeup artist at the San Francisco Opera; New York City Opera; San Jose Opera Company; and costume, set designer, and makeup artist for the Lamplighters. He was a member of the Bohemian Club where he was involved in the design and production of special events. He served as President of Kryolan Corporation from 1981 until his retirement in 1996.

In his role as President of Kryolan Richard became involved in USITT and was passionate about the Institute, its Annual Conference & Stage Expo, and especially its student members. USITT President Leon Brauner recalled that, "He was a very caring person. I shall certainly miss his enthusiasm and concern for all the young people in our organization and especially at our Conference & Stage Expo."

Richard had a vision for USITT that he loved to share. Past USITT President Dick Durst said, "Richard was so supportive in recent years of the work of USITT. I remember when he was one of the toughest exhibitors we had – demanding, argumentative – but he became one of our most ardent supporters. I enjoyed conversations with him about where the Institute

was headed."

One of Richard's colleagues at Kryolan, Tim Santry noted that Richard had a wonderful sense of humor and would do anything he could to help someone in need, often at his own expense. He had a booming, very theatrical voice which he liked to use to his advantage, and enjoyed acting as well as creating costumes and makeup.

Richard served as a member of the USITT Board of Directors from 1995 to 1998, and was also a member of the Stage Expo Exhibitors Committee. He served on the 1986 Oakland Conference Committee, and in 1993 Richard was responsible for the design and presentation of the Wolfgang Utzt "Theatre Masks" at the Wichita Conference, the first corporate-sponsored USITT Conference Special Exhibition.

Survivors include several sisters; cards may be sent to his sister Marilyn Barulich, 1205 Melville Square, #304, Richmond, California 94804. Donations may be made to the Merola Program at the San Francisco Opera. A memorial service was held September 12, 1999 in San Francisco.

Helen P. Willard

Stage Expo Sales Manager

PATRICIA ZIPPRODT

Patricia Zipprodt, award winning costume designer of numerous Broadway, opera, dance, film and television productions, died of cancer July 17, 1999.

Ms. Zipprodt was a vital, amazing talent who inspired many designers. She revolutionized costume design with her extraordinary use of fabrics and application of textures creating a stunningly exciting visual effect that enhanced every production she designed.

She won the Tony Award for her designs for *Fiddler on the Roof* (1964), *Cabaret* (1966), and the revival of *Sweet Charity* (1985). Other Broadway musical credits include the original productions of *Pippin*, *She Loves Me*, *Chicago*, *Sunday in the Park with George* and *Shogun* in addition to many others.

She was a USITT delegate to the 1977 Prague Quadrennial even though she attended in a wheel chair because of a broken leg! When time and schedule allowed, Ms. Zipprodt participated on Costume panels at the USITT Annual Conferences. One memorable session was on the design and development of the flexible armor for *Pippin*.

A memorial service will be held October 5 at the Booth Theatre in New York City at 2 PM. Long time friend Joel Grey will serve as Master of Ceremony.

Contributions in Patrica Zipprodt's memory may be made to the New York Public Library for the Performing Arts.

Joy Emery

LIGHTING COMMISSION

► *continued from page 1*

Concert Lighting: Students in the Lab

Jay Rozema - chair
jrozema@mail.nwmissouri.edu

Writing for Publication

Craig Wolf – chair
cwolf@mail.sdsu.edu

Lighting in Intimate Venues

Jim Allen - Chair
jim@allen-theatrical.com

Again, if you see something here that you are interested in assisting with, don't hesitate to contact the chair or contact Mike Ingraham at ingraham@uwgb.edu

Denver will also be a Light Lab year and we always in need of assistance from the membership. If you would like to volunteer contact: Vickie Scott, Co-Chair

scott@humanitas.ucsb.edu
O: 805- 893-4465 H: 805- 685-9213
Home Fax: 805- 685-9124
Or
Dave Borron
dborron@tigger.stcloud.msus.edu
O: 320- 255-2020 F: 320-255-2902

LONG BEACH 2001

Now is the time to submit ideas for Long Beach. As these ideas start coming in we will post them on the web at www.culturenet.ca/usitt/ Click on "commissions" and navigate to the Lighting Commission Home Page. The only way that we can better serve the membership is for you to respond.

NEW LIGHTING COMMISSION VICE COMMISSIONER

Jim Allen be will serving as Vice Commissioner for Health & Safety this year and can be reached at jim@allen-theatrical.com

ADDRESS CHANGE

Ellen Jones, Lighting Co-Commissioner
#4 Cobble View Rd.
Williamstown MA 01267
O: 413-458-4186 H: 413-597-2550

PAT SIMMONS

Our friend and colleague Ms. Pat Simmons passed away in July from complications related to breast cancer. She was 62 years old.

Pat Simmons touched many lives through her work with the USITT Lighting Commission. She was instrumental in creating many conference sessions and Professional Development Workshops involving professional lighting designers. Ms. Simmons was also a frequent respondent for the Young Designer's Forum and the individual Portfolio Reviews at the annual conferences. Pat Simmons was always willing to share her time, energy, and expertise. We will miss her greatly and send our

condolences to all of those friends, peers, and students who shared in her life. Mayshe rest in peace.

Florida State University has decided to establish a memorial fund in Pat Simmons' name. Please see the following article for information on making a donation to this fund.

Buddy Combs

Vice Commissioner for Education

PAT SIMMONS MEMORIAL FUND ANNOUNCED

Florida State University announced the establishment of the Pat Simmons Memorial Fund. This fund, named in honor of Pat Simmons a distinguished faculty member, nationally recognized lighting designer, USITT Professional member and frequent presenter at the USITT Conference & Stage Expo for the Lighting Commission, will support activities related to training students in lighting design.

Bill Byrnes, USITT VP for Marketing and Development and a colleague of Pat's at FSU, noted "Pat had an incredible network of designers, technicians and friends she developed in her long career as a lighting designer and teacher. We hope in establishing this fund we can support students in their pursuit of the kind of lighting design excellence Pat brought to the stage."

A memorial service for Pat is scheduled September 26 at 2 pm in the Richard G. Fallon Theatre on the campus of Florida State University. Many of Pat's colleagues and former students will be able to celebrate Pat's contribution to their lives.

Tax deductible donations may be made payable to the FSU Foundation and mailed to Bruce Halverson, Dean, School of Theatre 1160, Florida State University, Tallahassee, FL 32306-1160. Inquiries may be made to 850-644-7224.

INTERESTED IN THE 2002 CONFERENCE?

There is no normal USITT Conference. Each conference is unique and we find that many people in the USITT world use our conferences and their cities for referencing dates in their lives. The 2002 Annual Conference & Stage Expo in New Orleans will be a conference with more than a usual number of differences. The conference will take place in February, (2/13-2/16). There will be no conference activities or Stage Expo load-in on Fat

Tuesday, February 12, 2002. Those coming early for conference activities, to participate in Professional Development Workshops, or to begin their Stage Expo load-in will have the opportunity to take part in Mardi Gras. Our hotel block includes rooms for our conference participants to be in New Orleans to join the celebration, if they want to. Conference activities will be centered in, and Stage Expo will take place in the SuperDome. We won't have to worry about height for our exhibitors to rig their trusses and banners in New Orleans!

Since the 1997 Pittsburgh conference, the Annual Conference & Stage Expo Committee has been operating under its new and continuously evolving structure. This structure provides for volunteers to agree to several years of service on the committee in Coordinator capacities. Coordinator positions have been established for major conference operation areas, including: promotions, media resources, computers, office, programming, regional programming, properties, special exhibitions, stage management mentoring project, student volunteers, transportation and troubleshooting. Many of these areas are staffed with assistant coordinators, and some positions have co-coordinators. The intent of the structure is to have the expertise gained by our volunteers serve us for several years and provide training to assistants who may move into the coordinator positions.

For each conference there are specific positions that rely upon the coordinators to be from or very familiar with the location or region of the conference. Typically specific coordinators from the area of an upcoming conference are appointed to serve on the committee the year prior to the conference in their location.

At each conference there is a meeting of the Annual Conference & Stage Expo Committee where USITT members are invited to see what the committee is all about and express their interest in working on the committee.

Our most recent conferences have taken place or are going to take place in locations where there are active Regional Sections. The sections have provided a number of excellent recommendations for coordinator positions. We will be contacting the sections to let them know of the opportunities for upcoming committee participation, and we would also like to make a general call to the membership and specifically those in the New Orleans area who are interested in the possibility of Annual Conference & Stage Expo Committee membership to let us know of their interest. If you would like to volunteer, or would like some

continued on page 8 ►

SUSTAINING MEMBERS

B.N. PRODUCTIONS, INC.
CAE, INC.
CALIFORNIA INSTITUTE OF THE ARTS
CENTER THEATRE GROUP
CHICAGO SPOTLIGHT, INC.
CHRISTIE LITES LTD.
CINEMA SECRETS
CITY THEATRICAL INC.
COLUMBUS MCKINNON CORPORATION
THE CROSBY GROUP, INC.
CROUSE-HINDS MOLDED PRODUCTS
CUSTOM RIGGING SYSTEMS
DARCOR CASTERS
DESIGNLAB CHICAGO
ELECTRONICS DIVERSIFIED INC.
ENGINEERING HARMONICS, INC.
ENTERTAINMENT LIGHTING SERVICES
FARTHINGALES
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GRAFTOBIAN THEATRICAL
GRAND STAGE COMPANY, INC.
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HIGH END SYSTEMS, INC.
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INTERSTATE CONSOLIDATION
IRWIN SEATING COMPANY
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LIVE TECHNOLOGIES!
LYCIAN STAGE LIGHTING
THE MAGNUM COMPANIES, LTD.
MAINSTAGE THEATRICAL SUPPLY, INC.
MANN BROTHERS
MARTIN PROFESSIONAL, INC.
MDG FOG GENERATORS
MDI
MEHRON, INC.
MEYER SOUND LABORATORIES
MILLIKEN & COMPANY
MOLE-RICHARDSON CO.
MOONLIGHT ILLUMINATION CO.
MUSSON THEATRICAL, INC.
MUTUAL HARDWARE CORP.
NORCOSTCO, INC.
NORRIS-WHITNEY COMMUNICATIONS, INC.

NEW ORLEANS 2002 ▶ *continued from page 7*

additional information, or would just like to see what this is all about, I would like to hear from you. Please contact me at jsutd@ksu.edu. Email is the best way to reach me, but if that is not your preferred communication method, you can also call me at my office: 785-532-6875.

John S. Uthoff
VP for Conferences



MYRIAD OF PRODUCTS & SERVICES ON DISPLAY IN DENVER

Stage Expo offers conference attendees an excellent opportunity to take a close look at a wide variety of products and services for the performing arts and entertainment industry. With space for 100 companies and 30 university programs to exhibit in Denver, Stage Expo 2000 will be one of the largest shows in USITT's 40-year history. Here is a preliminary list of the exhibitors for Stage Expo 2000 in Denver:

A.C. Lighting, Inc.
Alcone/Mutual Hardware
American Harlequin Corporation
Apollo Design Technology
ATM Fly-Ware
Automatic Devices Company
AVAB Transtechnik
Baer Fabrics
Barbizon
Boston University
CAE, Inc.
California Institute of the Arts
California State University, Fullerton
University of Cincinnati
City Theatrical, Inc.
J.R. Clancy, Inc.
Clear-Com Intercom Systems
Columbus McKinnon Corporation
Crescit Software Inc.
The Crosby Group, Inc.
Custom Rigging Systems, Inc.
Dazian LLC
Electronic Theatre Controls, Inc.
Entertainment Design/LD/LDI
ESTA
Flying By Foy
Future Light
GAMPRODUCTS, INC.
Graftobian Theatrical
H&H Specialties Inc.

High End Systems
High Output/Vermont Theatrical Supply
University of Illinois at Urbana-Champaign
Irwin Seating Company
Kryolan Corporation
LEE Filters
Limelight Productions, Inc.
Mann Brothers
MDG Fog Generators
Meyer Sound Laboratories, Inc.
Milliken & Company
Minnesota State University, Mankato
NORCOSTCO
NSI/Colortran
Ben Nye Makeup
Osram Sylvania Ltd.
PACO Corporation
Palladia Passementerie
Pegasus Ventures
Penn State
Production Intercom Inc.
Rosco
Rose Brand
Sapsis Rigging Inc.
Savannah College of Art & Design
Sculptural Arts Coating, Inc.
Semple Brown Roberts, PC
University of Southern California
Southern Illinois University at Carbondale

Stage Directions Magazine
Stage Research, Inc.
StageRight Corporation
Steeldeck, Inc.
Strand Lighting Inc.
Surety Manufacturing & Testing Ltd.
Syracuse Scenery & Stage Lighting Co., Inc.
University of Tennessee
Texas Scenic Company
Theatre Arts Video Library
James Thomas Engineering Inc.
TOMCAT USA, INC.
Union Connector
UNLV
United Scenic Artists Local 829
Wenger Corporation
University of Wisconsin - Milwaukee

An exhibitor prospectus, including detailed information about exhibiting at Stage Expo 2000 in Denver is available to anyone interested in reserving exhibit space at the show. Please send a request with your name and address to hpwillard@aol.com, or contact me by phone at 800-398-EXPO (3976) or fax at 315-461-9087. Plan now to join us in Denver 22-25 March 2000 and help USITT celebrate its 40th anniversary.

Helen Willard
Stage Expo Sales Manager



Denver sidewalk art



Conference Committee members (l-r) Davy Davis, Donna Smith, Dan Guyette on a Denver street



Conference Committee members (l-r) Bill Teague, Carl Lefko and Brian Reed listen to a presentation by Gail Schuster from the Denver Metropolitan Visitors & Convention Bureau

PHOTOS FROM OUR DENVER VISIT
by Barbara E.R. Lucas

Monica Merritt graces a statue at the Denver Performing Arts Complex

Playful public art abounds



NEW PERFORMING ARTS VENUE ARCHITECTURE IN THE ROCKY MOUNTAINS - Programming to Watch For...

Why is one theatre contemplating a season of "lawnchair seating"? What problems do recycled rubber tires solve in theatre architecture? Will theatre design plans include special amenities? Is a spray booth an amenity? Working with the Landmark what? There will be answers to these questions, and many more, at the Annual Conference & Stage Expo in Denver from March 22 to 25, 2000.

As preparations are moving forward for the 40th Annual Conference, members of the Rocky Mountain Regional Section are busy creating programming which will be of interest to the many visiting professionals and also showcase our region.

One such program centers on the exciting performing arts projects under development or construction in Colorado. This program gives conference participants an opportunity to get the inside scoop directly from some of the architects, acousticians, theatre consultants, designers, and client end-users.

Right now building construction of performing arts venues is booming in our region. All across our metro area and beyond there are new theatres, concert halls, rehearsal spaces, and flexible performance spaces being designed and built. Six different performance venues are currently under construction and at least two major renovation projects are either on the horizon or are expected to be announced soon.

A number of these projects involve unique and new ideas in the design and construction of flexible theatre spaces. Much of the construction is based on university campuses. Two colleagues were overheard discussing this at a recent USITT Conference Committee meeting. One of them stated that this construction on campuses signals a resurgence in theatre programs and noted how recent re-evaluations of liberal arts curriculum is acknowledging the importance and centrality of the performing arts.

Other local construction is tied to various municipal projects. Certainly this abundance of building activity reinforces what many of us have been realizing for a while now — the cultural life of a community, in great part supported by the performing arts segment, is very big business and plays an important economic role in the community. In some communities the role of the arts almost matches the prominence of the sports component.

The informative and provocative *Architecture and New Theatre Design* will be a double session under the auspices of the Rocky Mountain Regional Section which is sure to attract great interest. The first session will be a panel presentation with a plethora of renderings, models, and other visual aids. It is currently scheduled for Saturday morning, March 26 from 8 to 9:30 a.m. The second session will follow in the 10 to 11:20 a.m. time slot. This will be an opportunity for participants to have conversations with the various presenters about design processes or end results. The panelists, led by Peter Tan Lucking of the Denver-based architectural firm, Semple, Brown, Roberts (SBR) will be touching on questions including: what were the ideas behind the designs; did design elements grow out of any previous shows with unique staging challenges; did designs grow out of individual group or community needs, rather than in answer to production-based questions or needs; does the design address the needs specific of certain disciplines versus designing for every-user.

Mr. Lucking is heavily involved in these projects, from his role as theatre consultant with direct involvement with clients, to being an interested colleague watching from the sidelines. He is not new to theatre design. Peter's impressive credentials include many years as a close associate of Richard Pilbrow. Peter is working with the regional organizers including Richard Finkelstein, to line up professional colleagues from other firms involved in these construction projects to bring added sparkle to the Saturday morning double session.

Because of the many aspects of theatre planning and design which this vibrant double session will cover, plan to make it part of your Denver Conference schedule.

Donna E. Smith

Denver Conference Promotions Coordinator



USITT OFFICE REPORT

Two staff members, Monica L. Merritt, Administrative and Membership Associate; and Barbara E.R. Lucas, Public Relations & Marketing Manager; had the opportunity to visit Denver for the first time in early August. They took advantage of the opportunity to tour the Colorado Convention Center, site of our 40th Conference & Stage Expo, and looked out to the moun-

SUSTAINING MEMBERS

NSI CORPORATION
NUTECH INDUSTRIES, INC.
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MATTHEWS STUDIO GROUP CO.
OLSON SOUND DESIGN
ONTARIO STAGING LIMITED
OSRAM SYLVANIA
PNTA, PACIFIC N.W.
THEATRE ASSOCIATES, INC.
PRODUCTION ADVANTAGE
PRODUCTION ARTS LIGHTING, INC.
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STAGE EQUIPMENT AND LIGHTING, INC.
STAGE RESEARCH, INC.
STAGE TECHNOLOGIES
STAGECRAFT INDUSTRIES, INC.
STAGWORKS
STEELDECK INC.
THE STUDIO SCHOOL OF STAGE DESIGN
SURETY MANUFACTURING & TESTING LTD.
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THOMAS JAMES PRODUCTIONS
TIFFIN SCENIC STUDIOS, INC.
TMB ASSOCIATES
TOBINS LAKE STUDIO
TOMCAT USA, INC.
UNION CONNECTOR CO., INC.
UNITED STAGE EQUIPMENT, INC.
WARNER BROTHERS STUDIOS FACILITIES
I.WEISS & SONS, INC.
WESTSUN
WHITE RADIO LTD.
WYBRON, INC.
ZEIDLER ROBERTS PARTNERSHIP
ZFX, INC. FLYING ILLUSIONS

COMMERCIAL ENDORSEMENT POLICY

USITT is pleased to announce the release of new products, and report on the activities and successes of commercial members, however USITT does not recommend or endorse specific companies or products.

tains from the Seawell Grand Ballroom, site of the Birthday Bash. The two were in Denver to participate in the Commissioners and Vice Commissioners Retreat and sit in as the Conference Committee continued the process of refining the programs, activities and exhibits we will all be enjoying next March.

While in Denver, the duo accepted the warm hospitality of the Rocky Mountain Section at a special picnic at the Denver Center for the Performing Arts and followed it up with a trip to the Colorado Shakespeare Festival for *The Merry Wives of Windsor*. The Bard's work was quite different from what Monica experienced as one of Woodstock 99's quarter million participants. According to Monica, the costume designers did a much better job in Colorado, although some of the Woodstock displays were quite startling.

Former staffer Lois Bough, now keeping an eye on the financial management of a church in Florida, dropped in for lunch recently. As a USITT member, Lois is still keeping track of us all, and is planning to check out our booth at LDI in November. With a sanctuary which seats 900 people, Lois' new employer is a perfect candidate for USITT organizational membership, as we pointed out to her.

We have all been having a "moving and stacking" kind of month, as Bill Sapsis might say. Lots of refurbishing is being done in anticipation of an expanded office and an enlarged work force as we prepare for the addition of an executive director. We are all eager to have the changes completed so all of our shelving and boxes are back in a proper configuration - not spread out on every available inch of floor space. When we shipped material to Toronto we found out exactly how much two tons of paper and supplies really is. Now we're moving that much or more into an improved, more efficient storage area after a brief pause as the shelving and walls get rearranged.

Alys Holden, co-author with Ben Sammler of the textbook *Structural Design for the Stage*, tells us that there is an answer key available which

includes full solutions to every set of homework lessons in the text. The key is free to professors who adopt the text, but not to students, and is available from Focal Press at 800-366-2665.

LOST MEMBERS

The Lost Member section really works! We have already found one of our missing members from August and are grateful to Sheila Tabaka for her assistance. Mail has been returned to the USITT Office for the following individuals who are current members, but are not able to receive their publications and other mailings.

We ask for your assistance in finding the correct addresses for the following current members: Stuart Beck or Michele Anderson, Odessa McDuffie, John McGraw, and Nic Ularu.

If anyone knows the whereabouts of these members, or if your name appears on this list, please contact us by calling 800-93USITT (938-7488) or 315-463-6463 or by email to: usittno@pppmail.appliedtheory.com We would like to ensure that these members continue to receive news about USITT. We also ask that all our members keep the Office informed about their contact information changes.



NEWS

Vincent Lighting Systems has recently added a toll-free fax number for placing orders: 800-741-5457. This new line goes directly to the Orders Desk in the Vincent product office, and customers are encouraged to use it to process orders more quickly and efficiently.



NEWS

In keeping with the rapidly changing markets served by its Photo-Optic division, **Osram Sylvania** has formed a new and more customer focused sales and marketing organization. David Olsen, former National Sales Manager, has been named Marketing Manager of all Photo-Optic products with responsibilities for overall direction and control of all phases of marketing. Howie Ames was recently appointed National Sales Manager where he will be responsible for distribution and OEM sales, price administration, and key customer services and contact.

Dr. Norbert Haas has assumed the leadership

for a new Photo-Optic department that will generate new product development and spearhead cooperative OEM projects.

Selecon, a leading brand in Europe, Asia and Australia, has announced its Pacific range of tungsten halogen lighting fixtures have all passed the rigorous testing and are now ETL Listed. The standards these fixtures conform to are UL 1573 and CAN/CSA STD C 22.2 No. 166. New Zealand-based Selecon has entered the American and Canadian markets with Pacific, the world's first base down axial profile. The company offers a comprehensive range of both entertainment and specialized display fixtures including fresnels, p.c.'s, cys, floods, groundrows, mini ellipses as well as low voltage and metal halide fixtures for museum and display lighting.

Because of the overwhelming success of its educational pricing, **Stage Research, Inc.** has decided to extend the program for another year. The software development company, based in Cleveland, provides a 30 per cent education discount on specific products. Stage Research is also enhancing its program to help schools that purchase SFX for classroom training. Carlton Guc, Stage Research President, said "Not only does this program reward schools for putting SFX in an education environment by offering an impressive 60 per cent discount, it also provides students an opportunity to learn from the most advanced SFX technology available on the market." More information can be found at www.StageResearch.com or by writing to the company.

Production Resource Group has named Anne Valentino to the newly-created role of Vice President of Marketing. She will direct the marketing efforts for all PRG lighting companies, including **Production Arts**, Light and Sound Design, Cinema Services, Vanco and Production Lighting Systems. Bill Gallinghouse, former VP of Sales and Marketing for the lighting group, has now moved to VP of Sales.

This column is specifically written for and about USITT members. We are delighted to receive news and press releases about all our members. Please mail, fax or email your news to Barbara E.R. Lucas, Public Relations & Marketing Manager at the USITT Office or prnkt@pppmail.appliedtheory.com. If there is something special you would like us to write about, call us at 800-93USITT. Deadlines for upcoming issues are noted in the USITT Calendar appearing in this issue.

Barbara E.R. Lucas
Public Relations & Marketing Manager

**USITT PROJECT GRANTS
DEADLINE
OCTOBER 14
VISIT THE WEB SITE
WWW.USITT.ORG
OR CALL THE OFFICE
800-93USITT
FOR DETAILS**

FACULTY POSITION IN DESIGN – FIELD: Design. Open, a nine-month appointment with rank and salary commensurate with qualifications and previous experience. **COMMENCING:** 1 July 2000, with classes beginning in late September. **QUALIFICATIONS:** At least an M.F.A. or its equivalent, and teaching and professional design experience. Ability to teach all aspects of scenic design from introductory to advanced levels. A second specialty area in media, costume design, or lighting design. Duties include designing major productions and supervising student designs. Ongoing professional design work. **RESPONSIBILITIES:** Duties will include teaching undergraduate design courses, and topics courses as appropriate to specialty. Standard load is five quarter-length courses per year. One or two major production designs and supervision of student designs. Research and creative work are necessary for advancement within the University of California. Candidates with interdisciplinary interests are also encouraged to apply. **APPLICATIONS:** The letter of application, curriculum vitae with full bibliographical citations, and names and addresses of three sponsors should be sent at this time. The letter of application should take care to identify particulars of how candidates propose to contribute to the overall mission of theatre studies within the programs of the College of Letters and Science. At this time do not send supporting documentation. Applications should be addressed to: Professor Sue-Ellen Case, Chair, Department of Theatre and Dance, University of California, Davis, One Shields Avenue, Davis, CA 95616. **DEADLINE:** January 3, 2000. The University of California, Davis, is an affirmative action/equal opportunity employer. The University undertakes affirmative action to assure equal employment opportunity for minorities and women, for persons with disabilities, and for special disabled veterans, Vietnam era veterans, and any other veterans who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

LOUISIANA TECH UNIVERSITY seeks to fill the position of p/t shop foreman for academic year, 1999-2000. Expertise in costume design and construction preferred. The candidate for this half-time appointment will assist with supervision of the scenic, costume, and properties studios, be responsible for maintaining safe and professional shop standards, and provide support for the University Theatre season of

plays. Design opportunities available. The position will remain open until filled. To apply, write Director, School of the Performing Arts, Louisiana Tech University, PO Box 8608, Ruston, LA 71272 <krobbins@latech.edu>.

NORFOLK, VIRGINIA STAGE CREW CHIEF. Full-time, permanent. Lead non-union crews in major regional performing arts center/arena complex. Qualifications sought: degree in tech theatre, computer literacy, familiarity with rental-venue operations. Must possess journey-level skill in either performance lighting or sound reinforcement, with very strong abilities in general stagecraft. Above all, we seek a team player with exceptional people skills. Starting salary: \$30,462 with excellent benefits. See full job description and apply on-line at http://www.norfolk.va.us/human_resources/hr_employ.html, or email plasako@norfolkscope.com or call Paul Lasakow 757/664-6973 for details.

THEATER DIRECTOR – Prestigious Napa Valley non-profit organization for performing arts seeks manager who can also provide technical as well as management expertise. Ideal candidate will have extensive hands-on technical theater experience including lighting, sound and recording systems knowledge, excellent communication/management background and a love for theater. Excellent compensation and benefit package for ideal candidate. Resume to: The Personnel Perspective, 575 W. College Ave., Santa Rosa, CA 95401. FAX: 707/576-8190, email: tpp@sonic.net.

ASSISTANT PROFESSOR OF DRAMA LIGHTING/DIGITAL DESIGN – The Department of Drama at the University of Califor-

nia, Irvine invites applications for a full-time, tenure-track position at the Assistant Professor level. Candidates must possess a professional profile compatible with a distinguished training program at a major university. Expertise in lighting design, automated lighting, digital media, and demonstrated excellence in teaching is required. Qualification to teach entry-level scenery design is highly desirable. MFA degree and USA membership is expected. Position will also recruit and mentor graduate students, supervise student projects, and design at least one project on campus each year. Start date: July 1, 2000. Submit cover letter, vita, and 2-3 selected examples of design work (on 8.5 x 11 paper, non-returnable) to: Chair, Assistant Professor Search Committee, Department of Drama, 249 Drama, University of California, Irvine, CA 92697-2775. Application deadline: November 15, 1999 or until position is filled. EOE, committed to Excellence through Diversity.

SCENIC AND/OR COSTUME DESIGNER. Wesleyan University seeks Assistant Professor of Theater to teach design courses, design department productions and advise student designs beginning in September 2000. It is expected that the candidate will create interdisciplinary courses that link issues in design to other departments of creative inquiry and research. This is a tenure track position for which professional experience and an MFA are required. Deadline for applications is November 1. Please send vita and names of references to: Design Search; Department of Theater; Wesleyan University; Middletown, CT 06459-0452. Wesleyan University is an Equal Opportunity/Affirmative Action employer.

CLASSIFIED ADVERTISING

The classified ads section of *Sightlines* is an effective, cost-efficient means to advertise a position vacancy, product or service. All classified ads printed in the newsletter also appear on USITT's Web site - at no additional cost. Advertisers have the option of requesting their classified ad not be published on the Web, but all ads submitted for publication will appear in *Sightlines*. Classified ad deadline is the fifteenth day of the month prior to publication. Classified ads will be posted on the Web site prior to the *Sightlines* publication date and will remain posted for at least 30 days.

Classified ads are \$1 per word with a \$50 minimum. Ads should be sent via mail, fax or email to Michelle L. Smith at USITT. Please contact Michelle for additional information or assistance with classified ads. Phone: 800-93USITT (800-938-7488) or 315-463-6463; fax: 315-463-6525; email: msm@pppmail.appliedtheory.com

USITT CALENDAR: September 15 - December 15, 1999



SEPTEMBER

- 15 **Sightlines:** October editorial deadline
- 30 **Institute Business:** Orlando meeting Call for Reports issued
- 30 **Conference:** Denver session information due to VP Programming:
 - Presenters' biographies, session updates, and session equipment needs
 - Confirm requests for Denver Conference non-member presenter travel and/or housing supportStudent Volunteer Program application available at www.usitt.org or from the USITT office

OCTOBER

- 1 **Regional Sections:** Funding requests for current fiscal year due to VP Sections & Chapters
- 1 **Student Chapters:** Submit reports of activity and rechartering (as required) to VP Sections & Chapters
- 8 **Awards:** Award nominations due to Awards Committee
- 14 **Grants & Fellowship Program:** Project Grant application deadline
- 15 **Sightlines:** November editorial deadline
- 20 **Institute Business:** Commissioners, Committee Chairs, Section Chairs deadline to submit Board Reports and budget requests to officers
- 28 **Institute Business:** Officers' Board Reports and budget requests due
- 30 **Conference:** deadline for VP Programming to contact Commissioners with final budget for presenter travel and/or housing

NOVEMBER

- 1 **Elections:** deadline for additional Nomination Petitions
- 2 **Architecture Awards Program:** entry deadline
- 4 **Institute Business:** Board reports distributed
- 4 **Budget:** Budget preparation documents posted electronically
- 15 **Sightlines:** December editorial deadline
- 19 **Institute Business:** Board of Directors Meeting - Orlando, FL
- 30 **Conference:** Program Coordinator distributes Denver draft program for review

DECEMBER

- 1 **TD&T** Winter editorial deadline
- 2 **Conference:**
 - Very Early Registration deadline
 - Denver Conference & Stage Expo
 - Awards for Young Designers & Technicians in the Performing Arts nominations deadline
 - Student Volunteer Program applications deadline
- 14 **Conference:**
 - Final deadline for Denver program information: session titles, descriptions, chair names and presenter biographies
 - Final deadline for session technical needs, audio/visual, computer equipment, etc.
- 15 **Sightlines:** January editorial deadline

usitt sightlines

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