

**SEPTEMBER  
2002**

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Grants & Fellowship Application

**UNITED STATES  
INSTITUTE  
FOR THEATRE  
TECHNOLOGY, INC.**

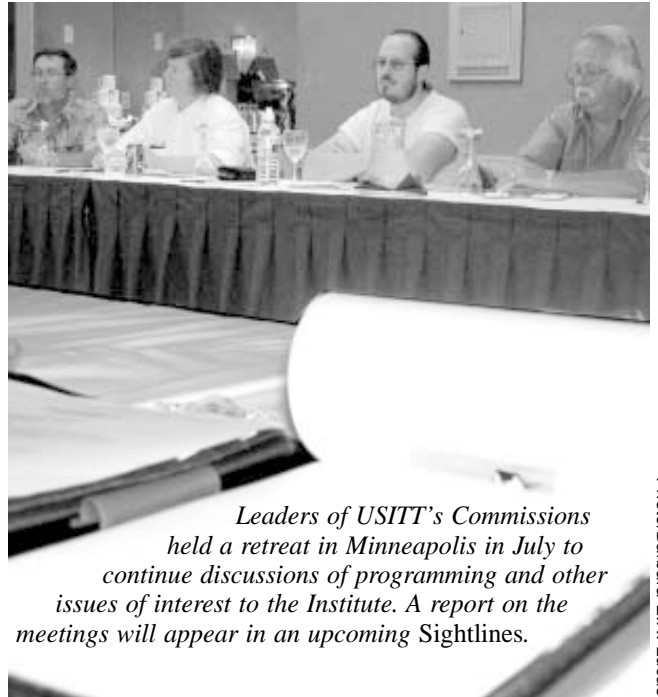
*The association of design,  
production, and technology  
professionals in the  
performing arts and  
entertainment industry.*

**How Conference  
Programs Develop**

As the new kid on the block, I have the perfect opportunity to talk about how programming for USITT's Annual Conference & Stage Expo evolves. First let me say that programs for the conference are the result of numerous individuals and long, sometimes arduous, hours spent planning and bringing to fruition ideas generated by the membership at large. Groups participating in these efforts include representatives from the Commissions, Regional Sections, exhibitors, and international affiliations. While Commissions are the hub of the wheel for conference programming, they are by no means the sole source.

Much of the Commission programming comes from individual commissions constituents. During the Annual Conference & Stage Expo, each Commission completes a list of proposed programs to be offered at the following conference. Some commissions even work two conferences ahead in their planning. While most programming ideas come from within the commissions, additional ideas and proposals come from outside sources such as from the local regional program coordinator. Commissions can request support and funding to bring in national and international guests in their respective fields. Guests such as Deb Dryden, Jennifer Tipton, Ming Cho Lee, Thurston James, Tony Meola, or Joseph Svoboda are brought in each year to enhance the quality and diversity of programming.

An assertive attempt is made yearly to bring a local or regional flavor to the conference. Our Regional Section representative compiles a lengthy list of theatres, companies, designers, theatrical shops, and numerous theatrically related ideas which are of interest to all conference attendees. This list is presented to the Commissions who usually select one or more programs to be sponsored by a specific commission. Other significant regional programming ideas are coordinated by the Regional programmer. This year in Minneapolis we will see numerous



*Leaders of USITT's Commissions held a retreat in Minneapolis in July to continue discussions of programming and other issues of interest to the Institute. A report on the meetings will appear in an upcoming Sightlines.*

Photo/Barbara E.R. Lucas

programs connected to the Guthrie Theater plus sessions highlighting the Scottish Rite scenery of the St. Paul Masonic Temple, and the Mabel Tainter Theatre, and the newly refurbished Minnesota Centennial Showboat to name a few.

Stage Expo exhibitors also provide a major component to the program offerings. Some of our most popular and best-attended programs are those conducted by the exhibitors. Several exhibitors take time out of their already hectic schedules to offer programs in their individual areas of expertise. These sessions, which range from make-up to lighting, sound to special effects, have consistently added to the quality and diversity found in the programming offered at each conference.

The Conference has a strong international flavor because the Institute makes a concerted effort to bring in guests from around the world. For example USITT regularly invites OISTAT members to the Annual Conference. These international guests are integrated into existing programming or generate additional programs featuring the accomplishments of a particular guest. Interpreters are provided to overcome any language barriers which may exist and to facilitate the effectiveness of these international programs.

*(Continued on page 2)*

USITT *Sightlines* is the newsletter of United States Institute for Theatre Technology, Inc. We welcome articles, letters and news about USITT activities and industry events. Submissions may be edited for length, style, and clarity. Articles are used only when appropriate and space is available.

USITT's 3,600+ members include scenery, costume, sound and lighting designers; scenery, costume, sound and lighting technicians; properties, makeup and special effects craftspersons; stagehands; architects; theatrical consultants; acousticians, performing arts educators and staff; and performing arts manufacturers, suppliers and distributors throughout the United States, Canada and 40 other countries.

USITT membership application forms and additional membership information are available from the USITT web page at [www.usitt.org](http://www.usitt.org) or by contacting USITT.

Annual membership dues are: Individual - \$90, Professional - \$140, Joint - \$150, Senior - \$72, Student - \$55, Organizational - \$150, Sustaining - \$600, Contributing - \$1,000

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## Draft of Revised DMX512 Available for a Second Public Review

USITT and ESTA have announced the availability of a revised and updated version of USITT DMX512/1990 for a second Public Review. USITT and ESTA urge interested parties to offer constructive comments, both positive and negative.

The comment period is now open, and will end at 5 p.m. ET, September 24, 2002. Comments received after this time may not be considered as part of this public review.

This revision was developed under the auspices of the ESTA Technical Standards Program, and is known as BSR E1.11, Entertainment Technology - USITT DMX512-A, Asynchronous Serial Digital Data Transmission Standard for Controlling Lighting Equipment and Accessories. The document along with complete instructions for commenting may be downloaded from ESTA's Web Site at [www.esta.org](http://www.esta.org) - click on *Technical Standards Program* and follow the links to <http://www.esta.org/tsp/E1-11inst.htm>, or request a hard copy from ESTA's Technical Standards Manager.

When commenting, please provide the following:

- clear identification of the relevant clause and page;
- the proposed change marked in legislative format, with strikeouts to indicate deleted text (~~Deleted Wording~~) and underlines to indicate new text (Added Wording);

- substantiation for the change
- each comment should be on a separate page

Please also look for protected intellectual property in the draft document. ESTA and Accredited Standards Committee E1 do not want to publish any standard that contains protected intellectual property, unless that property can be licensed by anyone for no fee or at reasonable cost.

If possible, please submit comments electronically (Word Perfect, Word 2000 or lower, or RTF) as well as in hard copy.

For further information, contact: ESTA - Technical Standards Manager, 875 Sixth Avenue, Suite 1005, New York, NY 10001, fax: 212-244-1502 or e-mail [Standards@esta.org](mailto:Standards@esta.org).

#### Mitch Hefter

*ESTA/USITT DMX512 Revision Task Group Chair*  
*USITT Engineering Vice-Commissioner*

**ARCHITECTURE AWARDS  
DEADLINE  
November 1, 2002**

Submission information  
available at  
[www.usitt.org](http://www.usitt.org)  
or call **800-93USITT**

## USITT Programs

*(Continued from page 1)*

Sprinkled among the over 200 Conference programs you will find numerous volunteers who meet to carry on the business of the Institute. These include the annual Board of Directors meetings, Publications and Finance Committees, Fellows, Regional Sections, and Section Chairs meetings. Other groups meeting in conjunction with the Annual Conference & Stage Expo and offering programming include League of Resident Theatres (LORT), Entertainment Services Technology Association (ESTA), and Illuminating Engineering Society and Theatre, Television, Film and Lighting (IES- TTFL). United Scenic Artists (USA) and American College Theatre Festival (ACTF). Adding to this long list you will find Institute programming including the Young Designers Forum, Portfolio Reviews, the Fellows Address, the Stage Management Mentor Project, Tech Olympics and New Products Showcase. The list goes on and on.

Ultimately our challenge is to offer diverse and quality programming at each Annual Conference & Stage Expo. To achieve this, we are constantly striving to identify unique programming for future conferences, and we need your assistance and involvement. Bring your ideas to Commission programming meetings. Talk to exhibitors you know who have something that would make a good program and encourage them to consider a program at the next conference.

Too often we sit back and let others take the lead roles in providing for us. I challenge you to become actively involved in programming for the Annual Conference & Stage Expo. Bring your ideas to the table! I look forward to working with you over the next few years as we collectively endeavor to provide the best programming possible for each conference.

#### Carl H. Lefko

*Vice-President for Programming*

Locating various members during the summer can be difficult – and finding staff was just as much fun. Carol Carrigan spent some time



relaxing and baking on the beach in North Carolina with family and friends, where she reported the waves were wonderful for riding surfboards. She also added some outstanding shells to her collection. Monica Merritt also visited water, traveling to the Finger Lakes to serve as maid of honor at a wedding in New York's wine country. Her work organizing the bachelorette party kept her busy for days interviewing entertainment possibilities.

Stacy Darling has been doing some wedding-related travel as well, scouring the United States and Canada for the perfect pre- or post-wedding festivities. Because of a vehicle problem, at one point Stacy was part of a group trying to explain why they needed to cross the border and return a rental car to Canada.

Barbara Lucas and Michelle Smith took the opportunity of their visit to Minneapolis to check out the multi-floor Target store on Nicolette Mall near the convention center. Watching shopping carts ride up and down their own escalator and visiting the sculpture garden and giant spoon near the Guthrie were among the highlights of the trip. They report that the food in Minneapolis is great, too.

Judith Jager was not so impressed by the food, but the music was terrific at the Drum Corps International Competition in Philadelphia, Pennsylvania.

Congratulations to Mark Shanda, head of Tech Expo, who was the first person to fax in his 2003 Conference Registration form.



**J.R. Clancy, Inc.** of Syracuse, New York has become the only United States designer, manufacturer, and installer of theatrical rigging equipment to have its quality management system certified to the rigorous ISO 9001:2000 standards. The certification is the result of an 18-month effort which "demanded a lot of time and effort from each J.R. Clancy employee," according to CEO Bob Theis, "but the time and money we've invested, and continue to invest, will have a lasting effect on the quality products and services our customers can expect." Each department within the company scrutinized and strengthened its processes to prepare for the third-party audit. Vice President of

Sales and Marketing Tom Young noted "Our primary goal in seeking certification to the ISO 9001 standard is to confirm that each of us at Clancy is following quality management practices. This ensures that we consistently provide our customers with the designs, products, installations, and services that satisfy their requirements." J.R. Clancy, established in 1885, is a leading designer and supplier of theatrical rigging systems, accessories, and services to the theatre and entertainment industries.

Tracey Cosgrove, a five-year **Rosco** veteran, has been named Manager of Customer Satisfaction, a new post with the company, according to Mark Engel, Rosco's Chief Operating Officer. In announcing the new position, Mr. Engel said "We have come a long way in recent years in improving Rosco's performance in meeting our customers' expectations. But we feel there is still more to do and Tracey is the right person to oversee this company-wide challenge." Ms. Cosgrove will continue as Product Manager for Paint and Coatings.

**Sapsis Rigging, Inc.**, kicked off the summer entertainment season in New York City by providing rigging and production elements for the New York Philharmonic Memorial Day Performance at the Cathedral of St. John the Divine in Manhattan and then installed chair motors for the New York Shakespeare Festival. While in the Big Apple, Bill Sapsis presented his rigging seminar to members of IATSE Local 1 at the Metropolitan Opera before heading to Las Vegas where he lead a four-person team conducting an extensive inspection of rigging for Cirque du Soleil's *O*.

There is also a new face at Sapsis Rigging with Brad Pope joining the staff as production manager. Mr. Pope's work has been seen in theatre and on television, including HBO and Nickelodeon.

Two production specialist appointments have been announced by **Vincent Lighting Systems, Inc.**, based in Cleveland, Ohio. Jason Osterman, whose experience includes theatres, concerts, and film as well as theatrical equipment in theme parks, has joined the Cincinnati, Ohio office. Leslie Moynihan, who previously worked in the rental and production department for seven years, returned to the Cleveland office after freelancing as a lighting designer and touring with the Moscow State Ballet as lighting director. Most recently, she was associate producer for Beachwood Studios directing lighting and supervising videotaping and editing for HGTV's *Room by Room*. Ms. Moynihan fills the

(Continued on Page 4)

**usitt**

United States Institute for Theatre Technology, Inc. is the association of design, production, and technology professionals in the performing arts and entertainment industry. Founded in 1960, the Institute's unique mission is to actively promote the advancement of the knowledge and skills of its members.

USITT's volunteer members and staff work together to fulfill the mission by:

- promoting research, innovation, and creativity by sponsoring projects, programs, and symposia;
- disseminating information about aesthetic and technological developments;
- providing opportunities for professional contacts and networking;
- producing the USITT Annual Conference & Stage Expo;
- participating in the development of industry standards;
- promoting and sponsoring international alliances and activities;
- advocating safe, efficient, and ethical practices;
- sponsoring exhibits of scenery, costumes, lighting, sound, stage technology and architectural designs;
- recognizing excellence and significant contributions in the performing arts and entertainment industry

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Clear-Com Intercom Systems  
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Walt Disney Entertainment  
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Bandit Lites, Inc.  
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Big Apple Lights  
Big Image Systems AB  
Blacksmith Garden  
BMI Supply  
B.N. Productions, Inc.  
CAE, Inc./Leprecon LLC

**Around The Office**

*(Continued from Page 3)*

position vacated by Chris Steffens who was promoted to Project Manager/Development in Cleveland.

Paul Lapinski has joined **ARTEC Consultants, Inc.**, as Executive Vice President. The announcement was made by ARTEC President Damian Doria. Mr. Lapinski has 15 years of experience with American opera companies, including serving as general director for Palm Beach Opera, and as users groups representative for the planning and development for the Greater Miami-Dade Performing Arts Center project. His experience also includes serving as production manager for Pittsburgh Opera, where he planned and executed its first season in the renovated Benedum Center for the Performing Arts. ARTEC Consultants, Inc., was founded in 1970 and has an international reputation for excellence in the planning and design of performing arts buildings.



**Entertainment Lighting Services** has moved to a larger facility in Los Angeles, California. Tammie Richards, Director of Marketing and Sales, said "In the last decade alone, we've experienced incredible growth, quadrupling the company revenue, and we're tapping into more markets every day." The new facility, at 11440 Sheldon St., Sun Valley, CA 91352 has a 58,000-square-foot warehouse, six truck docks, ample parking, 12,000 square feet of office space, showrooms, and a state-of-the-art computer-aided design lab. To celebrate the move, ELS is hosting open houses, tours, product showcases, and an auction of used gear to make way for ongoing inventory improvements. The company's phone number remains the same at 800-ELS-LIGHTS and its web site is [www.elslights.com](http://www.elslights.com).

**A V Pro, Inc.**, an electronic systems integrator near Dallas in DeSoto, Texas, specializing in the installation of sound, lighting, and projections systems, has announced the addition of Woody Pyeatt as assistant manager of operations. Mr. Pyeatt has over 15 years experience in the industry as technical department manager and general operations manager. Mr. Pyeatt brings vast experience and expertise in both sales and management to A V Pro, according to President Tom Fowlston. "Woody will be a tremendous asset to our company, allowing us to broaden sales opportunities in new market areas. We are very excited that Woody has chosen to join our team." Mr. Pyeatt can be reached at



Photo/Joel Airdridge

*Immediate Past President William J. Byrnes was presented with a plaque honoring his years as president of USITT when the Institute's Executive Committee met July 19 and 20 in Minneapolis, Minnesota.*

[woody@avpro-inc.com](mailto:woody@avpro-inc.com).

Phillip Wilberg has joined the staff of **StageLight** as project manager. He will be based in StageLight's New Orleans, Louisiana, office, and will handle projects for both the New Orleans and Houston, Texas, offices. He has a degree in electrical engineering from Rochester Institute of Technology and 11 years experience in the industry, including time as an applications engineer, drafting supervisor, and project manager. Bill Kunde has joined StageLight as manager of the service department. He was most recently technical director and audio/lighting technician with Norwegian Cruise Lines.

**Apollo Design Technology, Inc.**, a leading manufacturer of custom gobos and distributor of lighting effects products and accessories for the entertainment industry, is celebrating its 10-year anniversary. The company, which began in the home of Joel and Keersten Nichols, employs 54 people and occupies a 26,000 square-foot facility in Fort Wayne, Indiana. Apollo's recent projects include supplying gobos for the 2002 Winter Olympics, Grammy Awards, and Incubus tour. Apollo has garnered many awards including three ESTA Customer Service Awards, two Inc. 500 Awards, and Entrepreneur of the Year for Northeast Indiana (Manufacturing Division).

**Wybron** and **Fourth Phase** teamed up with the Spoleto Production Department to

*(Continued on Page 5)*

## Around The Office

(Continued from Page 4)

provide lighting for the Morris Island Lighthouse during Spoleto Festival USA in Charleston, South Carolina. Lighting the abandoned lighthouse was the concept of artist Kim Sooja for her installation *A Lighthouse Woman* and was realized by a production team led by Kevin Fisher and lighting designer Steve Shelley. Two Wybron products, the Eclipse II and the MOIRE' won awards for best new products in theatrical and entertainment lighting and sports lighting at Lightfair 2002 in San Francisco, California.

**Selecon** is introducing its new 8-inch Arena Theatre Fresnel to the North American market, featuring a high quality lens, G38 socket for the industry standard 2000 W lamp and a seven to 60 degree beam angle. Selecon says the beam quality is equally impressive, a smooth field with little spill and minimal field angle. To learn more, visit [www.seleconlight.com](http://www.seleconlight.com). Mark Burlace, [mburlance@seleconlight.com](mailto:mburlance@seleconlight.com) is the North American representative. Selecon recently moved to different quarters and can now be reached at; 19-21 Kawana Street, Northcote, Auckland 1310 New Zealand. New phone number is 649-481-0100, and fax is 649-481-0101.

**Union Connector** has also moved—to an industrial park within the Route 110 industrial corridor in Suffolk County, near New York City. Union Connector has been in Roosevelt, New York for the past 40 years, but the move is part of the connector and power distro company's long-range strategic plan to increase its ability to perform contract manufacturing for some of the industry's largest manufacturers, touring, and rental companies. "The increased size of our facility has allowed us to install a new powder coating operation, along with expanding our existing CNC sheet metal and machining operations," said Ray Wolpert, VP of Operations. New address is 40 Dale Street, West Babylon, NY 11704. The new telephone number is 631-753-9550 and new fax is 753-9560.

A.C. Lighting, Inc., has changed its name slightly and is now **A.C. T Lighting, Inc.**, in the United States. Their new web site is [www.actlighting.com](http://www.actlighting.com) but phone and fax numbers remain the same.

The lighting renovations at St. Cornelius Catholic Church in Long Beach, California, which created a brighter and more energy-efficient environment has received an Award of Merit from the Illuminating Engineering Society of North America. The new lighting scheme was designed by Bridget Williams LC and implemented by **LVH Entertainment**

**Systems** of Oxnard, California. The changes, including relamping nave chandeliers, replacing bare fluorescent strips with dimmable cove lighting, and new low-voltage spots and hidden cove lighting, are handled with an **ETC** dimming system with preset effects and control over predetermined areas.

**TMB** has stepped up its international activities, announcing the hiring of its first Australian employee. Chris Curran, who has an extensive background in professional lighting and rental operations, has a long-standing relationship as a TMB customer. According to the company, Chris "stumbled into Paul Hartley, TMB's European General Manager, in a pub, and the next day woke up with a hangover and a job."

**TOMCAT USA** has installed its latest innovation of roof systems at Disney's California Adventure park for Disney's Rockin' the Bay summer music series. TOMCAT and Kleege Industries worked together to engineer and expedite the custom 43 by 46-foot roof system with custom cantilevered PA wings in less than a month. "What makes the system unique is that it is surrounded by water on three sides, and a portion of the towers are actually under water," according to TOMCAT Design Manager Keith Bohn.

**Thern, Inc.**, of Winona, Minnesota, is promoting the smooth operation, strength, positive control, and wide range of its product line as it assists stage work. Among those products are Thern's manually-operated Clew Winches for control of multi-line loads. Also available are fire vent closure winches which provide single-system operation and testing for fire vent doors. More information is available at the company's web site at [www.thern.com](http://www.thern.com) or by calling 507-454-2996.

### Missing Members

We always attempt to find members whose mail has been returned to us. During the summer, that number seems to grow as our active membership changes locations. We ask that if you know the current addresses of **Gregory Brooks, Verda Beth Heermann, Nathan Hiller, Dana Jabeck, Ryan Poethke, Dallas Rainey, or Marc Wright** please tell us. Their publications have been returned as undeliverable. So, if you know how we can find any of these people, help us by calling the USITT Office at 800-93USITT or writing Barbara E.R. Lucas at [barbara@office.usitt.org](mailto:barbara@office.usitt.org) so that we can again communicate with these valued members.

**Barbara E.R. Lucas**

*Public Relations & Marketing Manager*

## SUSTAINING MEMBERS

CAE, Inc./Littlite LLC  
California Institute of the Arts  
Center Theatre Group  
Charles Cosler Theatre Design, Inc.  
Chicago Spotlight, Inc.  
Church Production Magazine  
City Theatrical Inc.  
Cobalt Studios  
Columbus McKinnon Corp.  
Creative Industry Handbook  
The Crosby Group, Inc.  
Crouse-Hinds Molded Products  
CRS Technologies/Custom Rigging Systems, Inc.  
Darcor Casters  
Dazian LLC  
Designlab Chicago  
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Entertainment Lighting Services  
FOSS Manufacturing Company, Inc.  
Foy Invention Enterprises, Inc.  
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Gateway Computers  
Geni Electronics Co., Ltd.  
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Graftobian Theatrical Make-up Co.  
Grand Stage Company, Inc.  
Haussmann Theaterbedarf GmbH  
[heatshrink.com](http://heatshrink.com)  
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Hollywood Lights, Inc.  
Hy-Safe Technology  
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Intelligent Lighting Creations  
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Jeamar Winches Inc.  
Johnson Systems, Inc.  
Joyce Dayton Corp.  
Kirkegaard Associates  
Le Maitre Special Effects Inc.  
LEE Filters  
Lehigh Electric Products Co.  
Leviton/NSI/Colortran  
Lighting & Electronics, Inc.  
Lightronics, Inc.  
Limelight Productions, Inc.  
Lite-Trol Service Company, Inc.  
LVH Entertainment Systems  
The MAGNUM Companies, Ltd.  
Mainstage Theatrical Supply, Inc.  
Make-up Designory  
Mann Brothers  
Martin Professional, Inc.  
MDG Fog Generators  
MDI  
Mehron, Inc.  
Meyer Sound Laboratories, Inc.  
Milliken & Company  
Mole-Richardson Company

## SUSTAINING MEMBERS

Moonlight Illumination Co.  
MSA Rose  
Musson Theatrical, Inc.  
Mutual Hardware Corp.  
Nemetschek North America  
Norcostco, Inc.  
Norris-Whitney Communications, Inc.  
Olson Sound Design  
Ontario Staging Limited  
OSRAM SYLVANIA INC.  
Pathway Connectivity  
Pro Lights & Staging News  
Production Advantage, Inc.  
Production Intercom, Inc.  
Production Solutions, Inc.  
Prolyte Products Group  
Protech  
Quinette Gallay  
Schuler & Shook, Inc.  
Sculptural Arts Coating, Inc.  
Selecon  
Show Distribution Inc.  
South Dakota State University  
Spotlight S.R.L.  
Stage Decoration & Supplies, Inc.  
Stage Equipment and Lighting, Inc.  
Stage Research, Inc.  
Stagecraft Industries, Inc.  
StageLight, Inc.  
STAGWORKS  
Steeldeck Inc.  
Strong Entertainment Lighting, a division  
of Ballantyne of Omaha  
The Talaske Group, Inc.  
Theatre Projects Consultants, Inc.  
Thern Inc.  
James Thomas Engineering  
Tiffin Scenic Studios, Inc.  
TMB  
Tobins Lake Studio  
TOMCAT USA, Inc.  
Union Connector Co., Inc.  
United Stage Equipment, Inc.  
Warner Bros. Studio Facilities  
Wayne State University  
Dept. of Theatre  
Wybron, Inc.  
XS Lighting, Inc.

### COMMERCIAL ENDORSEMENT POLICY

USITT is pleased to announce the release of new products, and report on the activities and successes of commercial members, however USITT does not recommend or endorse specific companies or products.

**USITT is the United States Center of OISTAT: The International Organization of Scenographers, Theatre Architects and Technicians.**

## Minneapolis Children's Theatre

### Building an Audience For Tomorrow and Today

Since USITT announced Minneapolis as the site for the 2003 Annual Conference & Stage Expo, the local promotions and programming team have been asked about the phrase *The REAL Great White Way*. Minnesota's reputation for producing vast quantities of winter white is a source of bragging rights for a people who consider themselves tough enough to weather the cold.

But consider that outside New York City, where Broadway is termed "The Great White Way," Minneapolis and the Twin Cities have more theatre seats per capita than any other region. A visit to Minneapolis next March will quickly show that we have more to brag about than our propensity for snow. With over 100 theatre and dance companies in the Twin Cities area, many of them in walking distance of the conference site, Minneapolis is a national leader in **numbers** of theatres and **types** of theatres. While the Guthrie Theater is what many people identify with Minnesota, the city is credited with the establishment of one of the very first children's theatres.

The Children's Theatre Company (or CTC for short) is recognized as North America's flagship theatre for young people and families as well as a major cultural and artistic resource in Minnesota. CTC's mission is rooted in the belief that early experiences with the arts will have a profoundly positive effect on the development of children and, ultimately, their participation in the life of their communities.

The organization has been dedicated to advancing the art of theatre for kids and their families since 1965, and today, that investment has resulted in the production of public and school matinee performances, education classes, and touring shows attended by over 340,000 people annually.

CTC began as the Moppet Players, a small company which produced creative dramatics, dance, and theatre for children. In 1965, the Moppet Players moved into the Minneapolis Institute of Arts and was later incorporated as The Children's Theatre Company. In 1972, the Rockefeller Foundation, along with local philanthropists, underwrote the construction of a new state-of-the-art facility designed by noted Japanese architect, Kenzo Tange. CTC was only the third organization to receive such funding - after Lincoln Center and The Kennedy Center for the Performing Arts. The new facility opened in 1974.

The Theatre's reputation was built on a history of adapting classic children's literature such as *Little Women* and *Rebecca of Sunnybrook Farm* and storybooks such as *Madeline's Rescue* and *The Story of Babar*, in addition to its extraordinary accomplish-

ments in the areas of scenic and costume design.

CTC's full-time staff includes a resident acting company, performing apprentices, and 90 professionals who work with more than 300 trained technicians and adult and student actors each year. Since 1997, artistic director Peter Brosius has broadened the artistic mission by adding nationally and internationally recognized plays and newly commissioned scripts. The reputation and caliber of designers whose work has graced the CTC stage has included such local notables as Sonja Berlovitz, Michael Sommers, and Mathew LeFebvre and nationally-recognized designers like Scott Bradley, James Noone, David Zinn, and Beverly Emmons, to name just a few.

CTC is following its redesign and expansion of programming with a capital expansion and renovation of its existing facility that it unveiled in March. The design, by renowned American architect Michael Graves, dramatically changes the theatre's existing white façade, adding color, light and texture. The company feels that the expansion gives the theatre the ability to enhance its education and community partnerships, extend its programming options to include teens and younger children, and maintain its commitment to state-wide touring.

The expansion will include a 288-seat flexible theatre (to complement its existing 746 seat proscenium) that will allow CTC to better serve teenagers and children younger than five years old. Trizart Alliance of Montreal, experts in designing reconfigurable theater spaces, is consulting on the second stage. The remodeled facility will also have dedicated classroom space and on-site rehearsal halls. Seriously outdated equipment and building systems will also be replaced. The project is estimated at \$24 million, with close to \$10 million already raised.

USITT conference participants will get a closer look at CTC through a variety of panels and sessions including CHILDREN'S THEATRE: BUILDING TOMORROW'S AUDIENCE from the Management Commission, HISTORY OF COSTUME DESIGN AT MINNEAPOLIS REGIONAL THEATRES from the Costume Design & Technology Commission, and THEATRE SOUND TOUR with the Sound Commission.

So as you prepare for your journey to Minneapolis in March, remember that we are more than just a reputation for cold weather. We are theatre—and lots of it. We are many kinds of theatre and many kinds of performance. Simply put, we are *The REAL Great White Way*.

### Sherry Wagner

*Minneapolis Promotions Coordinator*

*Note: To check out pictures of the expansion and renovation project at CTC, go to their website at [www.childrenstheatre.org](http://www.childrenstheatre.org).*

## Nominations Committee Announces 2003 Slate

The Nominations Committee has completed its work in preparing a slate for the 2003 election of officers and directors-at-large. The Nominations Committee slate appears below. The committee has rigorously sought input from the membership at large, from the commissioners, Regional Sections, and Directors at Large. The committee is confident that the slate represents a strong list of individuals well prepared for these positions and representing the wide variety of interest groups, professions, and regions within USITT.

The slate may be amended by following the By-Laws that allow "Additional nominations for each elective office may be presented by petition, supported by no fewer than fifty signatures verified as those of members in good standing in the Corporation. Additional nominations shall be accompanied by written approval of the nominee and a brief biographical description."

In order to take advantage of the convenience of electronic communication and to allow a more speedy process to members wishing to present additional names for inclusion on the ballot, the following process is available for petition by e-mail:

- 1) Confirm the willingness of the individual to stand for election;
- 2) Collect the names of at least 50 current USITT members who have agreed to support the nomination;
- 3) Forward by e-mail to Secretary Elizabeth Lewandowski at [elizabeth.lewandowski@mwsu.edu](mailto:elizabeth.lewandowski@mwsu.edu) by October 1 the name and brief bio of the nominee, as well as the list of names and e-mail addresses of those supporting the nomination;
- 4) The Secretary will verify the current membership of those who endorse the nomination and the confirm the support of each signer;
- 5) If all is in order, the name will be added to the slate.

The Nominations Committee hopes that this option will allow the membership a convenient process of participation and involvement.

### The Nominations Committee presents the following slate for the 2003 election:

<b>President-Elect</b>	John Uthoff
<b>Vice-President for Commissions</b>	Dennis Dorn
<b>Vice-President for Conferences</b>	Joe Aldridge
<b>Vice-President for Membership &amp; Development</b>	Elynmarie Kazle
<b>Vice-President for Communications Secretary</b>	Bobbi Owen Pat Dennis Tom Korder
<b>Director-at-Large</b>	
Lea Asbell-Swanger	Amy Jackson
Bill Browning	Deb Krajec
Dan Culhane	Laura Love
Dan Guyette	Jean Montgomery
Mitch Hefter	Richard Pilbrow
LaVahn Hoh	Donna Ruzika

Each officer elected will serve for a two year term and the six elected Directors at Large will serve three year terms. Those persons elected will take office on July 1, 2003.

Ballots for the election will be mailed in late October. Be sure to read the nominees' biographies, mark your ballot, and send it in. USITT's officers and Directors at Large shape the future of your organization — be sure that you have a voice in that future!

**Elizabeth J. Lewandowski**  
*Secretary*

**USITT invites you to**



**with your DIGITAL DESIGNS**

#### IMAGE SUBMISSION

Please send digital images by **February 14, 2003** to: Kent Goetz, Digital Design Exhibit Coordinator through the internet as attachments to: [klg2@cornell.edu](mailto:klg2@cornell.edu) or through the mail on non-returnable, removable digital storage media (CD, Zip Disc, or 3.5 Floppy Discs) to: Kent Goetz, Cornell Center for Theatre Arts, 430 College Ave, Ithaca, NY 14850.

#### APPLICATION

Please send completed application by **February 14, 2003** to:  
**USITT Office**  
**6443 Ridings Road**  
**Syracuse, NY 13206-1111 USA**

Include a check in the amount of \$5 for each entry, in US funds with application. You may pay your entry fee by credit card using the Conference Registration Form, on line at [www.usitt.org](http://www.usitt.org), or by calling the USITT Office at 800-93USITT (315-463-6463).

Entrant's name \_\_\_\_\_

Address \_\_\_\_\_

E-mail \_\_\_\_\_

List of Images (6 maximum) \_\_\_\_\_

The Scene Design Commission is again sponsoring **FILL THE SCREEN: A DIGITAL DESIGN EXHIBIT** at the 2003 Annual Conference & Stage Expo. The exhibit displays, via computer monitors, theatrical designs including scenery, costumes, and lighting created primarily using digital media such as 3d CAD, PhotoShop, Painter, et al. **FILL THE SCREEN** provides a forum for members to experience and examine the emerging aesthetic of computer-assisted design and its impact upon graphic communications within the theatre arts. Designs will be displayed on multiple computer monitors on the Expo floor. Some will display a continuous slide show of all the design images and others will provide an interactive interface allowing viewers to examine designs individually.

#### EXHIBIT RULES

The main criteria for submitting a design is that it was created "primarily" using digital media (in contrast to digitizing work created with traditional media.) Designs can be from realized or theoretical productions. Each entry should be submitted as a JPEG file not to exceed 1024 x 768 pixels at 72 dpi with 24 bit color. Incorporate a label within each image indicating: title of image, title of production, name of designer, name of producing organization if applicable, name of director if applicable, and date of production. There is a submission fee of \$5 per image with a limit of 6 entries per person. The exhibit coordinator reserves the right to edit the size and format of each entry if necessary to accommodate exhibit format and storage limitations. All images will remain the property of the original designer and will not be reproduced for any purpose other than the Digital Design Exhibit 2003 unless the designer grants permission.

## Officer Profile: Joe Aldridge

Joe Aldridge, USITT's new Vice-President for Special Operations, is one of those people who is always exploring, always seeing "what's out there," whether it is expanding his leadership role at USITT, or finding new opportunities overseas for his students, or introducing professionals to each other to encourage their own exploration.

Mr. Aldridge spends most of his professional time now as technical director and associate professor at University of Nevada - Las Vegas. He is proud of the fact that he has been part of all four possible categories at UNLV - starting as theatre shop foreman while also a student. That job was changed to the university's professional category. Now Mr. Aldridge is a tenured professor and former department chair.

His time in the desert has not all been spent in academia. In the 1970s and 1980s he spent time working on the Strip, including MGM/Bally's with Louis Bradfield. During that time he became an officer in the IATSE local, still holds a union card and is a trustee for the training program. People might think of Las Vegas as bright lights and short stays, but Mr. Aldridge has been there almost 30 years. "My wife and I have raised two children in Las Vegas," he says, with one of them being born there. Both his wife, who is a registered nurse, and his daughter, a communications major, are graduates of UNLV.

Involvement with USITT goes back more than 25 years, too. He remembers that Mr. Bradfield mentioned the organization to him and urged him to join. His first Conference was 1975 in Anaheim, his next was 1986 in Calgary, and he has missed only once since then. When a Conference & Stage Expo in Nevada was proposed, Mr. Aldridge thought



*Joe Aldridge in Greece*

it was a "peachy keen" idea, so he got involved ... "and then they asked me to chair it," he notes. Realizing that he needed training on how to run such a complicated event, and assistance in doing the job correctly, he reached out to others in his far-ranging circle. After a most successful Las Vegas event in 1995, Mr. Aldridge stayed involved, serving as audio-visual coordinator for the Conference & Stage Expo, and as a Director at Large for the Institute.

"USITT is a big part of my life," he says "I've really enjoyed working with such a good group of people. It's a great team that has stayed together." At Conferences, Mr. Aldridge is rarely seen alone. Either he's helping make connections among acquaintances and friends, or he's catching up with people he sees only at these events. "These are people in our industry, people I've been doing business with over the phone or the internet, even if they are just down the street." Peter Foy of Foy Invention, a friend of UNLV, is only two miles from campus but they rarely get together. They have the opportunity to visit and do business at USITT.

"I tell people if you really want to meet someone, such as Thurston James, or Katherine Brants of Protech, you can't wait for them to come up to you, you have to go to them. We're all in the same business."

An example of how connections can work is UNLV's participation in the Fringe Festival in Edinburgh, Scotland. When Mr. Aldridge was UNLV department chair, a guest director first sparked his interest in this three-week extravaganza of more than 15,000 performances. That was about five years ago. Now UNLV does a production every other year and sends dance and film students with appropriate technical support each year. "It's a place to be seen, but also a place to see the best and worst available." One year, a USITT connection provided a Northern Colorado University student with an internship position at the festival.

This summer, Mr. Aldridge has logged more than 30,000 miles on various explorations. That includes a trip to Greece to investigate logistics and another to accompany students who participated in the Theatre Olympics at Delphi, which came about thanks to a connection with Wole Soyenka, the Nobel prize-winning author.

His new position as Vice-President for Special Operations will allow him additional opportunities for interaction with USITT members and others within the profession. At the Minnesota Conference & Stage Expo he will oversee COVER THE WALLS, TECH EXPO, DIGITAL DESIGN, and other special exhibits, plus working with Stage Expo Sales Manager Helen Willard and the conference decorator. He'll also be ready for those special assignments included in his title, and any interesting opportunities or individuals who cross his path.

**Barbara E.R. Lucas**  
*Public Relations & Marketing Manager*

## Costume Programming Promises Excitement!

Costume program planning for the 2003 USITT Conference & Stage Expo in Minneapolis has been underway for several months now and this is shaping up to be a banner year! There will be two Professional Development Workshops, over a dozen conference sessions devoted to costume, and more than 150 other events and sessions to keep us busy for the week.

Among the Costume Design & Technology Commission's session highlights you will find FAT PAD CHUMP, presented by Clare Brauch of the Guthrie Theater, who will demonstrate the steps required to create a realistic, washable fat pad using latex foam pillows. Elizabeth Lewandowski's A BRIEF HISTORY OF THE BRIEF gives us an overview of the history of underclothing, exploring the sociological influence on the "understays" of civilization. CREATING COSTUMES OUT OF NOTHING, presented by Nic Ularu, will familiarize participants with different techniques of making costumes from unusual materials. Creating costumes out of paper, trash bags, wire and foam is a good and fun exercise for costume professionals and

both graduate and undergraduate costume students. It is also a way of understanding volume and shape as related to the human body. The process develops and increases the imagination and the freedom to create costumes.

In addition to these and other sessions, the Commission will host its annual "Breakfast Reception" on Friday morning and a special session on Wednesday afternoon to welcome and orient new members. The NEW MEMBERS ORIENTATION will be followed by the COSTUME DESIGN & TECHNOLOGY COMMISSION MEETING, our time to conduct the business of our commission and begin our planning for the 2004 Conference. Bob Haven is already collecting programming ideas for this conference. You can find the proposal form in your *USITT Membership Directory & Resource Guide* or on line at [www.usitt.org](http://www.usitt.org). Mr. Haven can be contacted at 114 Fine Arts Bldg, University of Kentucky, Lexington, KY, 859-257-7506, or by e-mail at [rwhave2@uky.edu](mailto:rwhave2@uky.edu).

**Donna C. Conrad**  
*Chair for Minneapolis 2003 Programming*





# Save The Date!

March 19 to 22, 2003  
when **usitt** visits

*the* **Real**  
GREAT **WHITE** WAY

**MINNEAPOLIS,  
MINNESOTA**

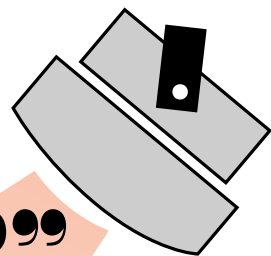
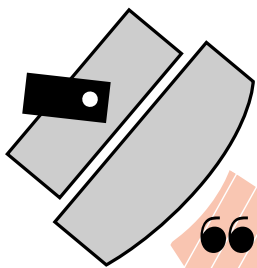
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“USITT is the place that you can really meet and get to know your peers from around the country. It is a breath of fresh air in my hectic and sometimes harried production calendar that I cherish along with the friendships that I have made and continue to remake over the years.”

MIKE KATZ  
TECHNICAL DIRECTOR  
MIT THEATER ARTS

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**United States Institute for Theatre Technology, Inc.**  
6443 Ridings Road., Syracuse, NY 13206 • 800-93USITT



# What's playing at the "Real Great White Way?"

**WEDNESDAY – 10:00 AM**

**Keynote, Kick Off Event & Annual General Meeting**

**10 a.m. Wednesday, March 19**

A preview of what's in store - and a chance to learn more about what's happening within USITT. After another remarkable Keynote Address, the Thomas DeGaetani Award, the Joel E. Rubin Founders Award, and awards for publications will be presented.

**WEDNESDAY EVENING  
OPENING NIGHT**

A celebration marking the start of another great Annual Conference & Stage Expo - starring a cast of thousands of conference participants!



**THURSDAY – 9:30 a.m.**

Stage Expo opens - New Orleans in 2002 featured a brass band. Find out what surprises this year has in store.

**6:15 p.m.**

Join USITT Fellow and noted author **Jay O. Glerum** as he presents the Fellows Address, bringing his unique style and firm opinions to spotlight important issues. Stay to enjoy the reception honoring USITT's new Fellows followed by New Products Showcase — where Stage Expo exhibitors take center stage to present and demonstrate new products, plus give away tons of neat stuff.

*Just a sampling of the hundreds of sessions presented on lighting, sound, scene design, engineering, architecture, costume design & technology, education, health & safety, management, technical production.*

USITT is proud to honor **Allen Lee Hughes** with the 2003 Distinguished Achievement Award in Lighting Design. Mr. Hughes' Broadway credits include *Once on this Island*, *Having Our Say*, *Accidental Death of an Anarchist*, *Quilters*, and *K2*. A noted regional designer, he has also designed significant productions for the Goodman and Guthrie Theaters, Kennedy and Lincoln Centers, Hartford Stage, and Seattle Rep. His designs have earned numerous awards including an Outer Circle Critics Award, a Merit Award for Excellence in Design and two Helen Hayes Awards, and he has been nominated for several Tony Awards. A special session and awards presentation will allow Conference participants to hear Mr. Hughes discuss his career and design philosophies.

**The Minnesota Centennial Showboat** is back on the river through the efforts of an entire community, including the city of Saint Paul, a boat builder, a riverboat excursion company and a couple of marine and historic architects. These partners, along with designers from the University of Minnesota Department of Theatre Arts and Dance, discuss the trials and tribulations of designing and building the only known Showboat to be constructed in the last quarter century. Hear of the challenges encountered building a unique theatre space, how to deal with building codes relevant to a boat as well as a building, contract negotiations, and the whole new world of public/private partnership.

Special star performances in the Light Lab - **Lighting Multi-Ethnic Casts, Lighting Effects on Cycloramas, Designer/Stage Manager Collaboration in Dance**, and **Follow Spot Operation and Cueing**.

The Guthrie, a venerable institution in American theatre, was revolutionary when it opened in 1963 as a not-for-profit resident theater company in America's heartland. Its design by architect Ralph Rapson was also unique and challenging, breaking new ground in its character and the intimacy of its relationship between the audience and its thrust stage. The Guthrie is currently embarking on an ambitious program to create a new three-theatre home on the banks of the Mississippi River in downtown Minneapolis with Jean Nouvel from France as the design architect. **Review Of The New Guthrie** looks at the proposed design and the process that led to its creation as this great institution prepares to embark on its next 50 years in a new home.

With the changes in business, culture, and climate in the new century, what will it take to not only train but retain leaders of the future? **Dynamics of Leadership**, is a panel discussion on leadership style, personal leadership, organizational behavior, culture, environment, and the future. Leaders from both academic institutions and business will join together to discuss what it takes to lead our industry in the 21st century. What changes can we expect? What do schools have to do meet the digital age? What does the industry expect? How do we get there?

Need to get your portfolio in shape? Join Rafael E. Jaen and Gweneth West, costume portfolio reviewers with extensive experience in professional and academic theater, as they facilitate **Portfolio 101 for Students, Teachers and Professionals**. Focus on four key aspects: presentation, layout, self-assessment, and specific project display. The first three aspects are useful to any designer and technician in the field, the fourth part will focus specifically on costumes.



### Structural Design For The Stage Part I

March 16, 1:30-5:30 p.m. & 7-9:30 p.m.;

March 17 & 18, 9a.m.-1 p.m. & 2:30-6:30 p.m.- Hyatt Regency \$375

Ben Sammler, Chair of the Department of Technical Design and Production of Yale School of Drama, presents this three-day workshop which covers the first five chapters of *Structural Design for the Stage*, a textbook co-authored by Alys Holden and Mr. Sammler. Technical Directors of resident performance companies and academic institutions will leave with the tools necessary to design wooden beams and more importantly, basic structural design procedures providing the background necessary for further study.

Each participant will need: a copy of the text which is available from USITT's web site or by calling 1-800-93USITT (ISBN 024080354X); a calculator, a magic marker, and a pad of paper. Course material requires basic math, algebra, trigonometry and geometry.

### Shop Til You Drop at the Mall of America

9:30 a.m. to 6 p.m. Monday, March 17 \$25 OR Tuesday, March 18 \$25 each day

Join us for a free-for-all as we turn you loose at the nation's largest shopping and entertainment complex. Over 400 retail shops, restaurants, and exhibits including an indoor amusement park await your disposable income.

### An Introduction to Show Control

March 17 & 18, 9 a.m.-5 p.m. - University of Minnesota \$425

Show Control is the interconnection of control systems for multiple entertainment disciplines (lighting, sound, video, pyro, mechanized scenery) to extend and augment the capabilities of human system operators. Show Control systems allow for a level of cueing sophistication and precision not possible otherwise.

The first day will introduce basic techniques and technologies of show control to those new to the field, while the second day will be spent in hands-on sessions with systems from one or more manufacturers. Registration includes lunches, coffee breaks, and a copy of John Huntington's book *Control Systems for Live Entertainment*.

### An Introduction to Architectural Lighting

March 18, 9 a.m.-6 p.m.- Hilton \$125

Entertainment lighting designers who wish to explore additional career opportunities available in architectural lighting design will interact with working professionals from Schuler & Shook as they discuss how to make the transition from lighting for theatre to lighting architecture. The workshop will cover examples of exterior and interior design, employment opportunities, and avenues for training. Part of the day will be spent on the nuts and bolts of architectural lighting design, including photometrics and architectural lighting fixtures. Also up for discussion

will be a breakdown of the design process, covering issues of time, budget, and collaboration. Special attention will be given to lighting design for themed environments.

### Collaborating For Dance - Stage Managers & Lighting Designers

March 18, 8:30 a.m.-9:30 p.m. - University of Minnesota

\$100 Participant \$100 Observer

Geared for young professionals or any professionals looking to branch out into stage managing or designing for dance, the workshop will feature two master classes in dance: one on "how-to" and the other on touring for dance. Eight management/lighting design teams will be formed and guided by industry professionals. Each team will view a dance piece prepared by University of Minnesota dance students, collaborate to develop a design approach, and then tech their efforts culminating in a performance for the entire workshop. Industry mentors will offer assistance.

*Observers* may attend the two master classes in addition to watching and listening to the tech rehearsals of as many groups as they wish.

Registration includes transportation and lunch. Dinner, on your own, is built into the day's schedule.

### The Foam Costume

March 18, 8:30 a.m.-6:30 p.m. - University of Minnesota

\$160 includes all materials

Participants will learn to pattern and construct three-dimensional shapes to create oversized costumes or props in foam. This technique, used extensively in *The Lion King*, can also be used to create body padding, animal costumes, and props. All supplies will be provided.

### Preserving Our Heritage: Historic Scenic Art

March 18, 8 a.m.-6 p.m. \$50

Join Lance Brockman as he shows examples of preserving the artifacts of scenic art and American design. Participants will travel to the Anderson Library Archives on the University of Minnesota campus, home of the Twin Cities Scenic and Masonic collections, to focus on digital and rendered images of their collections. The afternoon will be spent exploring the Scottish Rite scenery of the St. Paul Masonic Temple and the Mabel Tainter Theatre in Menomonie, Wisconsin, which boast extensive collections of historic drop scenery.

### Trompe L'Oeil Scene Painting Made Simple

9 a.m.-5 p.m. - off-site

\$175 Participant \$75 Observer

Does the very idea of trompe l'oeil painting seem daunting? Scene designers and scenic artists who are interested in (yet may fear) trompe l'oeil scene painting techniques will discover an approach based on traditional methods and straightforward techniques. Presenters will show how to create accurate cartoons or convincing textures, as well as describe the effects of light and shadow in paint. Participants and observers will leave the workshop with a new level of confidence in painting skills and a handout with step-by-step instructions. Participants will take home a completed trompe l'oeil sample on 4' by 6' muslin, and a scenic painting brush kit. There may even be a door prize! Presenters are Clare P. Rowe who teaches scene painting at the University of Arizona, Peter Beudert who is co-author of *Scenic Art for the Theatre*, and Kim Williamson who is guest instructor of scenic art at Cobalt Studios.

### Backstage & Onstage at the Guthrie Theater

March 18, 2:30 - 11 p.m. \$85

Matt Lefebvre, frequent costume designer at the Guthrie, leads an in-depth tour of the shops and backstage areas of the Midwest's most prestigious regional theatre. Session includes time for dinner at a local eatery and a ticket to Tuesday night's performance of *Six Degrees of Separation*.

### Fabric Outlet Shopping Tour

March 23, 9:30 a.m.-3:30 p.m. \$50

Take a bus tour that visits two local fabric outlets; S.R. Harris Fabric Warehouse and Mill End Textiles. A box lunch will be provided on the bus, and tour ends with transportation to the Minneapolis-St. Paul airport in the afternoon.

# UNITED STATES INSTITUTE FOR THEATRE TECHNOLOGY, INC. 2003 CONFERENCE & STAGE EXPO

## REGISTRATION INFORMATION

- Registration form **MUST** be filled in completely. Incomplete forms will be returned
- Online registration available at [www.usitt.org](http://www.usitt.org)
- School purchase orders are accepted for payment
- Children under 12 are not allowed at Stage Expo
- You will receive a registration confirmation within 30 days

## CONFERENCE REGISTRATION FEES

**FULL CONFERENCE MEMBER RATES:** Includes all conference sessions, events, and Stage Expo. Excludes banquet, PDWs, and special cost events.

	Very Early 12/5/02 amount code	Advanced 12/06/02 to 2/13/03 amount code	Late/Onsite 2/14/03 or on site amount code
USITT Member	\$230 A1	\$285 A2	\$335 A3
USITT Student Member	\$165 B1	\$165 B2	\$210 B3
Joint Member/Guest*	\$170 C1	\$230 C2	\$275 C3

\*Joint Member/Guest categories reserved only for second member of Joint Membership or companions of members not directly involved in the industry who would like to attend the conference.

**NON-MEMBER RATES:** Includes one year of membership. If you are not currently a USITT member, you **MUST** register at this rate

Non-Member	\$345 D1	\$400 D2	\$450 D3
Student Non-Member	\$240 E1	\$240 E2	\$285 E3

**ONE DAY ONLY:** Includes all conference sessions, stage expo, special exhibits, and all conference events for ONE DAY of your choice: Wednesday, Thursday, Friday, or Saturday

One Day Only	\$145 F1	\$225 F2	\$275 F3
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**STAGE EXPO ONLY:** Provides admittance ONLY to the exhibit area and special exhibits in the exhibit area. It is not necessary to be a USITT member to register for Stage Expo Only

Stage Expo Only	\$30 G1	\$35 G2	\$40 G3
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## CANCELLATION POLICY

**ALL CANCELLATIONS MUST BE MADE IN WRITING BY FAX, MAIL, OR EMAIL**

**Conference Registration Fee, Professional Development Workshop Fee and Banquet Tickets:**

- 80% refund will be made if you cancel prior to Feb 15, 2003
- 50% refund will be made if you cancel prior to March 1, 2003
- NO REFUNDS ARE AVAILABLE IF YOU CANCEL AFTER March 1, 2003

### Professional Development and Wait List Policy

There are minimum and maximum enrollments for Professional Development Workshops. Workshops with insufficient enrollment may be cancelled. You will be notified as soon as possible if a PDW you are registered for is cancelled.

You will be placed on a waiting list if you register for an over-enrolled workshop. You may elect to register for an alternate PDW or cancel your registration for a full refund.

## PROFESSIONAL DEVELOPMENT WORKSHOPS

### Structural Design for the Stage

March 16, 1:30-5:30 p.m. & 7-9:30 p.m.;  
March 17 & 18, 9 a.m.-1 p.m. & 2:30-6:30 p.m. \$375 H1

### Shop 'til You Drop at the Mall of America

9:30 a.m. to 6 p.m. Monday, March 17 \$25 IA  
OR Tuesday, March 18 \$25 IB

### An Introduction to Show Control

March 17 & 18, 9 a.m.-5 p.m. \$425 J1

### An Introduction to Architectural Lighting

March 18, 9 a.m.-6 p.m. \$125 K1

### Collaborating For Dance - Stage Managers & Lighting Designers

March 18, 8:30 a.m.-9:30 p.m.  
\$100 Participant L1 \$100 Observer L2

### The Foam Costume

March 18, 8:30 a.m.-6:30 p.m. \$160 M1

### Preserving Our Heritage: Historic Scenic Art

March 18, 8 a.m.-6 p.m. \$50 N1

### Trompe L'Oeil: Scene Painting Made Simple

March 18, 9 a.m.-5 p.m.  
\$175 Participant P1 \$75 Observer P2

### Fabric Outlet Shopping Tour

March 23, 9:30 a.m.-3:30 p.m. \$50 R1

### Backstage & Onstage at the Guthrie Theatre

March 18, 2:30 p.m.-11 p.m. \$85 Q1

## OTHER FEES (separate forms required)

Cover the Walls \$20 Z1 Young Designer's Forum \$30 Z3  
Tech Expo Entry (each) \$35 Z2 Digital Design (each) \$5 Z4

## AWARDS BANQUET

Saturday, March 22 - Minneapolis Convention Center  
Happy Hour - 6-7 pm, Dinner - 7 pm

### Roasted Garlic Beef Filet

with oven baked rosemary potatoes, seasonal vegetables, house salad and New York cheesecake with berry garnish \$42 S1

### Rosemary Grilled Chicken

with white rice & almond pilaf, green beans & carrots, house salad and New York cheesecake with berry garnish \$32 S2

### Lemon-Dilled Salmon

with a fresh dill & lemon pesto, garlic mashed potatoes, snap peas & diced red pepper, house salad and New York cheesecake with berry garnish \$40 S3

## USITT MEMBERSHIP DUES, RENEWAL ONLY

**If you are a current USITT member, you may renew your membership.**

Individual	\$90 J1	Student	\$55 J2
Professional	\$140 J3	Senior	\$72 J4
Joint	\$150 J5	Organizational	\$150 J6
Sustaining	\$600 J7	Contributing	\$1,000 J8

STUDENT MEMBERS MUST PROVIDE A COPY OF CURRENT STUDENT ID WITH RENEWALS

## Endowment Donations

Support the only organization in North America that directly grants support for performing arts design and technology projects and research with your tax deductible donation to the USITT/Edward F. Kook Endowment Fund.

\$10 K1  \$25 K2  \$50 K3  \$100 K4  other \_\_\_\_\_ K5

**USITT CONFERENCE REGISTRATION FORM** - for codes, please see Registration Information Sheet

First Name	MI	Last Name	Membership #
Title			
Organization/Company/School - include in mailing address <input type="checkbox"/> yes <input type="checkbox"/> no			
Mailing Address			
Mailing Address			
City	State/Province	Zip/Postal Code	Country
Home Phone	Fax:		
Work Phone	E-mail:		



*Information provided on this form will be used to create your conference badge.*

**Return this form by mail to:**

**USITT**  
**United States Institute for Theatre Technology**  
**6443 Ridings Road**  
**Syracuse, NY 13206**

or fax to:  
**866-FXUSITT - toll-free**  
**866-398-7488**  
**or 315-463-6525**

**Questions?? Call 800-93USITT**  
**or 315-463-6463**

**CONFERENCE REGISTRATION FEES**

**FULL CONFERENCE/MEMBER RATES**

- USITT Member  \$230 A1  \$285 A2  \$335 A3  
 USITT Student Member  \$165 B1  \$165 B2  \$210 B3  
 Joint Member/Guest  \$170 C1  \$230 C2  \$275 C3

**FULL CONFERENCE/NON-MEMBER RATES**

*(Includes one year membership in USITT)*

- Non-Member  \$345 D1  \$400 D2  \$450 D3  
 Student Non-Member  \$240 E1  \$240 E2  \$285 E3

**ONE DAY ONLY**

- \$145 F1  \$225 F2  \$275 F3

**STAGE EXPO ONLY**

- \$30 G1  \$35 G2  \$40 G3

**TOTAL \$** \_\_\_\_\_

**PROFESSIONAL DEVELOPMENT WORKSHOPS**

- \$375 H1  \$25 IA  \$25 IB  \$425 J1  \$125 K1  
 \$100 L1  \$100 L2  \$160 M1  \$50 N1  \$175 P1  
 \$85 Q1  \$75 P2  \$50 R1

**OTHER FEES**

- \$20 Z1 \_\_\_\_\_ @ \$35 Z2  \$30 Z3 \_\_\_\_\_ @ \$5 Z4

**AWARDS BANQUET TICKETS**

- # \_\_\_\_\_ \$42 S1  # \_\_\_\_\_ \$32 S2  # \_\_\_\_\_ \$40 S3  
*If purchasing more than one banquet ticket, please include name/s of others attending.*

**USITT MEMBERSHIP DUES RENEWAL**

- \$90 J1  \$55 J2  \$140 J3  \$72 J4  
 \$150 J5  \$150 J6  \$600 J7  \$1000 J8

**TOTAL \$** \_\_\_\_\_

**ENDOWMENT DONATION**

- \$10 K1  \$25 K2  \$50 K3  \$100 K4  other \_\_\_\_\_ K5

**TOTAL \$** \_\_\_\_\_

**TOTAL DUE**

**\$** \_\_\_\_\_

**PAYMENT INFORMATION**

Check enclosed (in US funds payable to USITT)

Charge *Circle one*



Credit Card # \_\_\_\_\_

Name on card \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

**PROFILE INFORMATION**

- Do you or anyone registering jointly with you require special assistance to participate in conference activities? A  **Yes** B  **No**
- Is this your first USITT Conference? A  **Yes** B  **No**
- Previous to this conference, how many USITT Annual Conferences have you attended?  
 A  1 B  2-5 C  6-9 D  10-15 E  over 15
- Which of these events have you attended in the past 2 years?  
 A  **ATHE** B  **IAAM** C  **LDI** D  **LightFair**  
 E  **ShowBiz Expo East** F  **ShowBiz Expo West** G  **None**
- Please fill in **ONE** box below indicating your **PRIMARY** area of employment or study: (ONE SELECTION ONLY FOR THIS QUESTION)  
 Live Performing Arts: (Theatre/Opera/Dance)  
 A  **Costume** B  **Lighting** C  **Scene Design**  
 D  **Management** E  **Sound** F  **Technical**  
 Other Performance Fields  
 G  **Television** H  **Motion Pictures** I  **Theme Parks**  
 Professional Services  
 J  **Architect** K  **Consultant** L  **Engineer**  
 Performing Arts Related Business  
 M  **Dealer** N  **Manufacturer** O  **Rental**  
 P  **Other** \_\_\_\_\_



# USITT

## STAGE EXPO<sup>SM</sup>

### MINNEAPOLIS

# 2003

#### INFORMATION

*For information on exhibiting contact:*  
**Helen Willard**  
*Stage Expo Sales Manager*  
**800-398-EXPO (3976)**  
 or **315-458-3780**  
**F: 315-458-1371**  
 e: [hpwillard@aol.com](mailto:hpwillard@aol.com)

#### Stage Expo Exhibitors

- |  |   |   |
|--|---|---|
| 730 American Harlequin Corporation                           | 81 Glimmerglass Opera                     | 89 Santa Fe Opera                               |
| 230 Apollo Design Technology, Inc.                           | 512 Graftobian Theatrical Make-up Co.     | 660 Sapsis Rigging Inc.                         |
| 341 Automatic Devices Company                                | 820 H&H Specialties Inc.                  | 59 Savannah College of Art and Design           |
| 570 Barbizon   | 990 heatshrink.com                        | 304 Sculptural Arts Coating, Inc.               |
| 572 Ben Nye Company  | 514 High Output, Inc.                     | 711 SECOA                                       |
| 811 Big Apple Lights   | 73 Univ. of Illinois, Urbana-Champaign    | 371 Selecon                                     |
| 780 BMI Supply   | 690 Irwin Seating Company                 | 813 Smooth-On, Inc.                             |
| 50/51 Boston University Theatre                              | 810 Kryolan Corporation                   | 84 University of South Dakota                   |
| 76 Brandeis University                                       | 500 LEE Filters                           | 53 University of Southern California            |
| 310 CAE/Leprecon   | 590 Le Maitre Special Effects, Inc.       | 52 Southern Illinois Univ. at Carbondale        |
| 74 California Institute of the Arts                          | 530 Lightronics, Inc.                     | 771 Stage Directions Magazine                   |
| 68 California State University, Fullerton                    | 671 Limelight Productions, Inc.           | 140 StageRight Corporation                      |
| 78 Carnegie Mellon School of Drama                           | 430 Mann Brothers                         | 480 Staging Concepts                            |
| 260 City Theatrical, Inc.                                    | 630 Martin Professional                   | 400 Steeldeck, Inc.                             |
| 520 J.R. Clancy  | 390 MDG Fog Generators Ltd.               | 900 Strand Lighting                             |
| 812 Clear-Com Intercom Systems                               | 421 Mehron Inc.                           | 740 Syracuse Scenery & Stage Lighting Co., Inc. |
| 72 Cobalt Studios  | 220 Meyer Sound                           | 540 Telex Communications                        |
| 302 Columbus McKinnon  | 75 Minnesota State Univ., Mankato         | 69 Texas Tech University                        |
| 54 Cornish College of the Arts                               | 62 University of Minnesota -Twin Cities   | 440 Thern Inc.                                  |
| 473 Costume Computer Software Consortium                     | 201 MSA Surety                            | 360 James Thomas Engineering                    |
| 471 Dazian LLC   | 61 Univ. of Nebraska - Lincoln            | 981 Tools For Stagecraft                        |
| 85 University of Delaware                                    | 79 Univ. of North Carolina at Chapel Hill | 442 United Scenic Artists Local 829 IATSE       |
| 522 Designlab Chicago  | 77 North Carolina School of the Arts      | 55 Wayne State University                       |
| 600 Electronic Theatre Controls (ETC)                        | 411 Norcostco Inc.                        | 580 Walt Disney World Company                   |
| 560 Entertainment Design/Lighting Dimensions/LDI             | 10/11 Palladia Passementerie              | 840 Wenger Corporation                          |
| 640 Entertainment Services and Technology Association (ESTA) | 872 W.E. Palmer Co.                       | 83 University of Wisconsin-Milwaukee            |
| 300 Entertainment Technology                                 | 60 PCPA Theaterfest                       | 460 Wybron, Inc.                                |
| 12 Farthingales  | 67 Penn State University                  | 790 XS Lighting, Inc.                           |
| 66 Florida State University                                  | 17 Period Corsets                         | 80 Yale School of Drama                         |
| 203 Flying By Foy  | 772 Production Intercom Inc.              |   |
| 800 Future Light   | 88 Production Managers Forum              |   |
| 240 GALA, a division of PACO Corporation                     | 673 Protech                               |   |
| 760 GAMPRODUCTS, INC.  | 82 Purdue University                      |   |
|  | 700 Rosco                                 |   |
|  | 330 Rose Brand                            |   |
|  | 86 San Diego State University             |   |

Visit [www.usitt.org](http://www.usitt.org) for the most up-to-date Stage Expo Map and Exhibitor List

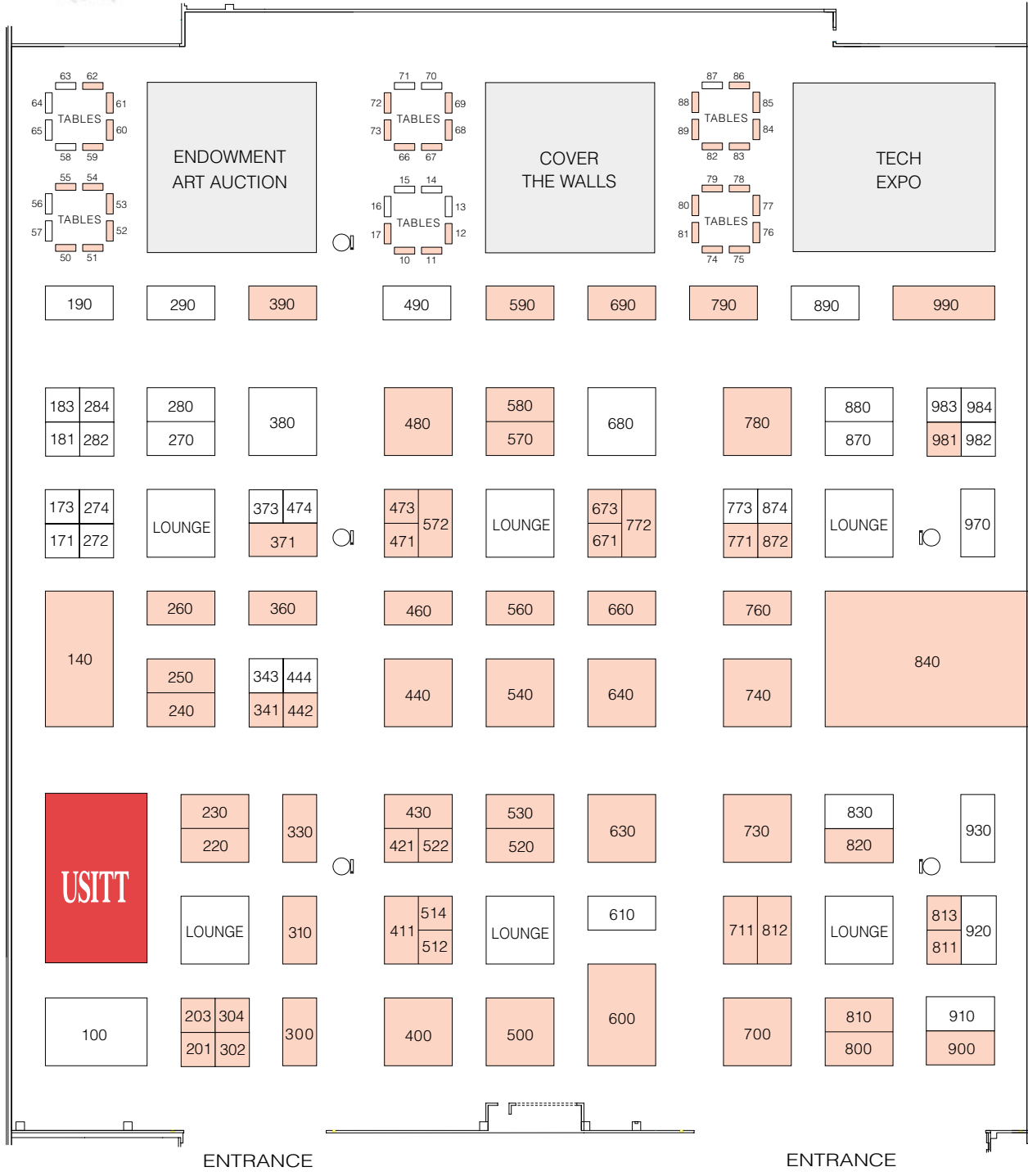


# USITT STAGE EXPO<sup>SM</sup> 2003

**MINNEAPOLIS**  
MARCH 20-22



*the Real*  
**GREAT WHITE WAY**



# USITT Minneapolis

March 2003

## HOTEL OPTIONS

- |   |   |
|---|---|
| <b>1</b> Hilton Minneapolis & Towers<br>1001 Marquette Avenue | <b>4</b> DoubleTree Guest Suites Minneapolis<br>1101 LaSalle Avenue         |
| <b>2</b> Hyatt Regency Minneapolis<br>1300 Nicollet Mall      | <b>5</b> Holiday Inn Express Hotel & Suites<br>225 South Eleventh Street    |
| <b>3</b> Best Western Downtown<br>405 South Eighth Street     | <b>6</b> Quality Inn & Suites Minneapolis Downtown<br>41 North Tenth Street |

## OFFICIAL HOUSING RESERVATION FORM

Name: \_\_\_\_\_

Company/Affiliation: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

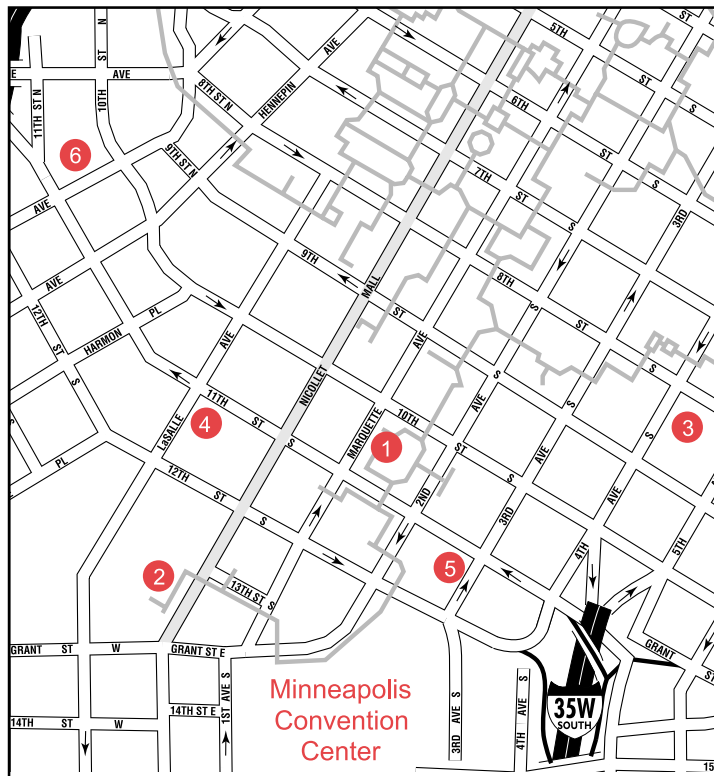
State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

E-mail: \_\_\_\_\_

Confirmations are available by mail, fax, or e-mail. Confirmations will be e-mailed when e-mail addresses are provided unless otherwise indicated.

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_



— Skywalk System (check with concierge for hours)

## HOUSING DEADLINE FEBRUARY 7, 2003

## ROOM RATES

Place Rank Here	Hotel	Single	Double	Triple	Quad	1 Bdr. Suite	2 Bdr. Suite
	Hilton	\$154	\$154	\$174	\$194	-	-
	Hyatt	\$148	\$148	\$168	\$188	-	-
	Best Western	\$104	\$104	\$114	\$114	-	-
	DoubleTree	\$128	\$128	\$128	\$128	-	-
	Holiday Inn	\$133	\$133	\$143	\$143	\$153 <sup>S</sup> /\$163 <sup>D</sup>	\$203 <sup>S</sup> /\$213 <sup>D</sup>
	Quality Inn	\$ 94	\$ 99	\$110	\$120	\$135*	\$230+

Suite: **S** single occupancy, **D** double occupancy, additional person \$10 each; \* 1-4 occupants, + 2-6 occupants

Check your room choice in the block at right  
LIST ALL ROOM OCCUPANTS

Single  Double  Triple  Quad  Suite  Suite

FIRST LAST

FIRST LAST

FIRST LAST

FIRST LAST

**SPECIAL REQUESTS:** (all special requests must be confirmed at check-in)

- Non-smoking room  Rollaway bed  Double Double  
 Wheelchair accessible  Other \_\_\_\_\_

**DEPOSIT - A \$125.00 deposit is required** (US Funds) for each room before a reservation may be processed. With your housing form, please include a major credit card number or a check, made payable to the GMCVA. After February 7, 2003, all cancellations will be charged a \$25.00 Event Cancellation Processing Fee. All cancellations within 72 hours prior to day of arrival will forfeit their entire deposit. Early departures or changes after February 7 are subject to penalty fees set by the hotel. Credit Cards will only be charged if cancelled within the penalty period. A charge of first nights room and tax will be applied and/or forfeited if you do not cancel or do not arrive (no-show).

Credit Card# \_\_\_\_\_

Exp. Date \_\_\_\_\_

Circle one:

Cardholder Signature \_\_\_\_\_

Name on card \_\_\_\_\_

All rates are subject to a 13% tax. \$5 is included in each room rate to help defray USITT's Minneapolis Convention Center rental fees.

**Contact:**

[www.usitt.org](http://www.usitt.org)

or

**USITT Housing Bureau**  
4000 Multifoods Tower  
33 South Sixth Street  
Minneapolis, MN 55402

Phone: 888-547-3801 • Fax: 612-335-5842

Hours: 9am-3pm CST M-F

### INSTRUCTIONS AND NOTES

- Complete one housing reservation form for each room reserved. If extra forms are needed, photocopies are acceptable.
- Please do not mail a hard copy of this form if you have already made a reservation by fax. For your own records, please keep a copy of your original housing reservation form.
- If you are sharing a room, send only one form listing the names of all persons occupying the room.
- Reservations will be acknowledged by the USITT Housing Bureau within seven to 10 days of receipt of this form.
- Reservations received by the Housing Bureau by 5 p.m. on February 7, 2003 will be processed at Conference rates. After that date rooms and rates may be based on availability.
- Reservations are assigned on a first-come, first served basis and according to room availability.
- Changes and cancellations prior to February 7, 2003 are to go through the Housing Bureau and must be made in writing. After March 6, 2003 contact hotels directly for changes or cancellations.





**UNITED STATES INSTITUTE FOR THEATRE TECHNOLOGY, INC.**  
*The Association of Design, Production, and Technology Professionals in the Performing Arts and Entertainment Industry*

## **GRANTS & FELLOWSHIP PROGRAM**

*Grants and Fellowship Awards to assist members in their research and development projects  
 and to help promote lifelong learning and creative development*

### ◆ **STATEMENT OF PURPOSE**

USITT is dedicated to actively promoting the advancement of the knowledge and skills of its members. The support of member grants and fellowships in performing arts design and technology serves USITT's mission and promotes the advancement of knowledge in our respective specializations. USITT funds its grants and fellowships from the **Edward F. Kook Endowment Fund** and the **Commissioner's Fund**.

### ◆ **PROGRAM TYPES**

The USITT grants program provides project support grants and fellowships. Project support grants are made in amounts up to \$10,000. Fellowships are given in amounts up to \$15,000.

### ◆ **APPLICANT ELIGIBILITY**

You must be a member in good standing for the twelve months prior to the application date in order to apply for funding for USITT grants and fellowships. Individual, Professional, Joint, Senior, and Student members may apply for project support grants. Organizational, Sustaining, and Contributing members and groups of members may also apply for project support grants. Individual, Professional, Joint, and Senior members may apply for fellowships.

### ◆ **TIMETABLE**

#### **PROJECT SUPPORT GRANTS**

<b>REVIEW DEADLINES</b>	<b>FUNDS DISPERSED</b>	<b>FINAL REPORTS DUE</b>
September 30, 2002	November 15, 2002	May 30, 2004
February 15, 2003	March 15, 2003	November 30, 2004

#### **FELLOWSHIPS**

<b>REVIEW DEADLINES</b>	<b>FUNDS DISPERSED</b>	<b>FINAL REPORTS DUE</b>
February 15, 2003	May 15, 2003	November 30, 2004

### ◆ **REVIEW PROCESS**

The USITT staff reviews all applications to insure eligibility. Applications that are missing required information or that do not follow the proposal requirements will be returned. Applications received after the date of the review period checked on the application will be held until the next review period. Eligible project support and fellowship applications are forwarded to the USITT Grants & Fellowship Committee. Project support grant or fellowship recipients will be notified by e-mail or mail. Acceptance acknowledgments from recipients are expected within seven working days. Public announcements are made in December and March each year. In addition, all funded projects and fellowship recipients are announced at the USITT Annual Conference & Stage Expo.

# PROJECT SUPPORT GRANTS

## USITT FUNDS PROJECTS WHICH:

1. Seek new knowledge through experimentation, research, or the collection of resources that will promote research study
2. Demonstrate originality, creativity, and innovation
3. Improve or enhance contemporary approaches to design and technology
4. Result in direct presentation, demonstration, or publication to our members

## ◆ AREAS FOR PROJECT SUPPORT GRANTS INCLUDE:

Architecture	Technical Production
Costume Design & Technology	Education
Engineering	Exhibitions
Health & Safety	Historical Perspectives
Interdisciplinary Projects	Lighting
Management	Scene Design
Sound/Acoustics	Computer Application in Design & Technology
Special Effects	

## ◆ PREVIOUSLY FUNDED PROJECTS

- Modernization of Design and Construction Practice for Theatre Staging
- Developing New Systems for Position Metering & Control in Moving Scenery
- A Photographic Documentation of the Scenic Maquettes in the Historic Chicago Opera Scenic Collection
- Digitization of Sketches, Renderings and Images from the University of Minnesota Performing Arts Archives
- Goniophotometer System
- 20<sup>th</sup> Century Theatre Design by African American Artists
- Commercial Pattern Archives: Upgrade and Refine Database Software
- Native American Dress / A History of the Dakota and Lakota Peoples
- Completion and Verification of a Theatrical Machinery Database
- International Theatre Resources and Opportunities Survey
- Hydraulics Demonstrator
- Educational Web Page Development of the Ballard Institute & Museum of Puppetry
- Creation of Roller Tube Rigging System

## ◆ GRANT RESTRICTIONS

### SUPPORT WILL NOT BE OFFERED FOR:

- Bad debts
- Investments of any kind
- Production budgets
- Tuition
- Projects which duplicate or perpetuate available information
- Projects which involve lobbying or attempts to influence federal, state or local legislators or elections
- Projects which include items not allowable by USITT's 501(c)(3) status
- Pre-publication expenses for books that will be published by entities other than USITT
- Projects that restrict equal opportunity participation
- Projects that include indirect costs
- Capital expenditures unrelated to a specific project

- Basic computer equipment and software
- Expenses incurred before the start date of the grant period and projects that do not begin and end within the grant period
- Receptions and refreshments
- Proposals from individuals or groups who have not complied with reporting requirements of previous USITT grants

## ◆ PROJECT SUPPORT GRANT PROPOSAL REQUIREMENTS

All grant proposals **MUST** include the following items in the order listed below.

**Projects that do not follow this outline WILL NOT be considered for funding.**

Include **eight (8) complete copies** of all materials.

### 1. APPLICATION FORM

### 2. PROJECT SUMMARY *(100 words or less)*

### 3. PROJECT NARRATIVE *(Describe the project in detail and include the following)*

- Activities proposed and project timetable
- Project methodology - how the project will be accomplished
- Results or effects you expect the project to produce
- Your project must result in a publication or presentation. Please describe
- Project personnel: list qualifications and how they will assist in the project if applicable
- Project location and facilities used *(if applicable)*

### 4. BUDGET *(Provide a complete budget for the project. Please use appropriate notes to clarify each budget item.)*

**Reminder: USITT does NOT fund indirect project costs, basic computer equipment, and software.**

All budgets must include:

- All expenditures involved in the project
- All sources of funding *(Indicate whether additional funding sources are confirmed)*
- Specify expenditure line items the USITT grant would fund

### 5. RESUME(S) of the principal project director(s) *(Maximum of two pages per individual)*

### 6. LETTERS OF RECOMMENDATION - include three (3) with proposal

## F E L L O W S H I P S

USITT Fellowships are awarded for excellence in scholarship or creative activities in the areas of performing arts design and technology. The fellowship supports research for USITT members engaged in scholarship or creative activity.

Research or creative activities proposed for USITT Fellowships must have a coherent theme and result in important scholarly or creative activity in anticipation of a significant result.

Proposals will be judged in competition with each other. The applicant's record of excellence in previous work and longevity of USITT membership will be a significant factor in judging applications.

## ◆ FELLOWSHIP PROPOSAL REQUIREMENTS

All fellowship proposals **MUST** include the following items in the order listed below.

**Proposals that do not follow this outline WILL NOT be considered for funding.**

Include **eight (8) complete copies** of all materials.

### 1. APPLICATION FORM

### 2. PROJECT DESCRIPTION *(500 words)*

### 3. CURRICULUM VITAE

### 4. THREE CURRENT LETTERS OF REFERENCE IN SUPPORT OF THE PROPOSAL



# 2002/2003 GRANTS & FELLOWSHIP PROGRAM APPLICATION

**COMPLETE AND ATTACH THIS FORM TO YOUR PROPOSAL**

Please mark the appropriate boxes:  PROJECT SUPPORT GRANT  FELLOWSHIP  
 Applying for September 30, 2002 deadline  February 15, 2003 deadline  
 Applying for February 15, 2003 deadline

Project Grant or Fellowship Title: \_\_\_\_\_

Contact Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State/Province, Zip/Postal Code: \_\_\_\_\_

Telephone: (business) \_\_\_\_\_ (residence) \_\_\_\_\_

E-mail: \_\_\_\_\_

Membership Type: \_\_\_\_\_ Membership Number: \_\_\_\_\_

Project Grant/Fellowship Dates: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Total Project Cost (not applicable for Fellowship): \_\_\_\_\_

I/We certify that the information contained in this application is true:

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICATION SUBMISSION AND ADDITIONAL INFORMATION

Send completed applications to:  
GRANTS & FELLOWSHIP PROGRAM  
United States Institute for Theatre Technology, Inc.  
6443 Ridings Road  
Syracuse, NY 13206-1111

If you have questions concerning the Grants & Fellowship Program process or procedures, please contact the USITT Office at 800-93USITT (800-938-7488) or [stacy@office.usitt.org](mailto:stacy@office.usitt.org)

## Tech Expo: A Way to get Students Involved in USITT

Student involvement in USITT is something I think all members feel is an extremely important component to the success of the Institute. One small way that almost everyone in academic theatre can contribute is through Tech Expo.

Whether it is guiding a student to entering an idea, or entering something as a team effort, there are potential benefits for both students and the schools they attend. If a student's entry is chosen, the networking opportunities are great. Each accepted project is assigned an editor to help with the article as well as a graphic representative to help visualize the idea for the Tech Expo Catalog. What a feather in a student's cap to have an idea published in a USITT publication! Then at the Annual Conference & Stage Expo, a "mock-up" or actual elements of the technical solution are on display on the Stage Expo floor for everyone to view. Once again, this could be a great way to get the student's name and work out there for potential employers or graduate schools to see.

The student's school can benefit from participation as well. It is a great way to promote a program by showing the creativity of students. Their participation could

reap benefits in recruitment as well as winning points within the administration.

There have been a number of student and student/faculty entries in the past from numerous schools. One example would be the University of Illinois' *THE DANCING BED* by Tommy Thompson (who was a graduate student) with Tom Korder and Randy deCelle of the technology faculty which was used in the production of *Angels in America*. A few years ago, another entry from the University of Illinois, by grad student Hannah Bledstein, was chosen to participate in the 1997 Tech Expo. Her costume entry of Ethafoam Wigs was for a production of Moliere's *School for Wives*.

I encourage educators in all production areas to look at work done by students and consider whether it could be adapted as a Tech Expo entry this year. I know that a number of departments have begun construction for their fall shows, so this would be a good opportunity to tag something as a possible entry and start working with the student to present it to the Tech Expo Committee.

Deadline for submission is November 22, 2002. The application form appears below. Application and instructions are available from [www.usitt.org](http://www.usitt.org) or the USITT Office at 800-93USITT. Committee members look forward to seeing as many entries as possible, especially student entries.

Should you have any questions or need assistance in developing an entry, contact Mark Shanda at 614-292-0878 or [shanda1@osu.edu](mailto:shanda1@osu.edu). He will put you in touch with a Tech Expo committee member who can help you.

**Rob Kerby**  
Tech Expo Committee

### Help Us Find USITT in the News

Throughout the year, references to USITT and its programs appear in various publications including magazines, newspapers, even on line. We like to keep track of what people are saying about us, but do not see every article. As an example, if the Allegheny College alumni publication highlights a student's participation in a USITT program, the Institute office has a slim chance of knowing about it unless one of our members or associates happens to send it to us.

To increase the number of USITT references which we see, we are asking our members to us send copies of articles where USITT is mentioned which we are unlikely to see. Please send them to Barbara E.R. Lucas at USITT, 6443 Ridings Rd., Syracuse NY 13206 or fax them to 866-FXUSITT or 315-463-6525.

## USITT Theatre Technology Exhibit 2003 Application

To be considered for the Tech Expo 2003, please return a copy of this form, with a two to four page (500 to 1,000 word) article for each entry to:

**Mark Shanda**

Ohio State University, 1849 Cannon Dr.  
1089 Drake Union  
Columbus, OH 43210  
phone: (614) 292-0878 or  
e-mail: [shanda.1@osu.edu](mailto:shanda.1@osu.edu)

A fee of \$35 for each entry (non-refundable), in US funds, payable to **USITT**, must also be submitted. Entry fees may be paid using a credit card or on-line using the **USITT Conference Registration form**, or by calling **USITT at 800-93USITT or 315-463-6463**.

Submissions accepted only from **USITT** members. Conference attendance is not required. For detailed information on submittals, see the **Theatre Technology Exhibit guidelines** available at [www.usitt.org](http://www.usitt.org) or by calling **USITT**.

Submission deadline for application form, article, and payment of exhibit fee is **Friday, November 22, 2002**.

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Office phone \_\_\_\_\_ Home phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Theatre or Organization (if applicable) \_\_\_\_\_

Exhibit Title \_\_\_\_\_

Exhibit Shipping - ship all materials via UPS or similar service to:

**Martin Gwinup**  
58-Rarig Center  
330 2<sup>nd</sup> Avenue South  
Minneapolis, MN 55455  
e-mail: [gwinu001@tc.umn.edu](mailto:gwinu001@tc.umn.edu)  
office: (612) 625-1315  
fax: (612) 625-6334

**Display table options** (select one) - all have 3 foot tall tack board

- 2' deep x 3' wide       2' deep x 4' wide       2' deep x 6' wide  
 2' deep x 8' wide       4' deep x 4' wide

**Support needed** (select all that apply)

- 115 volt AC receptacle     208 volt AC receptacle     compressed air (100 psi max)  
 phone line                   other (specify)

All materials must be received no later than March 3, 2003.

Exhibit materials will be returned to exhibitors by UPS. Materials will be returned to entrant's address as entered on this form unless an alternate return address is indicated.

### United States Institute for Theatre Technology, Inc.

6443 Ridings Road, Syracuse, NY 13206-1111  
315-463-6463 800-93USITT  
e-mail: [info@office.usitt.org](mailto:info@office.usitt.org) • [www.usitt.org](http://www.usitt.org)

## Stage Expo: Tables Available, But They Are Going Fast

The 43<sup>rd</sup> Annual Conference & Stage Expo is still more than seven months away, but thirty-three of the available forty-eight tables have already been reserved. Just five Commercial Tables and ten Non-Commercial Tables remain, so if you would like to reserve a table for Stage Expo 2003, please contact me immediately at [hpwillard@aol.com](mailto:hpwillard@aol.com).

Each contracted table space includes a 6' x 2' draped table with two chairs on a carpeted space. Commercial tables cost \$750 and Non-Commercial Tables cost \$500. Each includes two full-conference registrations. Criteria for each type of table are as follows:

### COMMERCIAL TABLES

Commercial Tables may be selected by USITT organizational members whose company's annual gross sales are less than \$250,000 or whose sales in the performing arts market, as determined by USITT, are less than \$100,000. In order to qualify for a Commercial Table, please include a statement from a CPA or attorney acknowledging that the company/organization meets either qualification.

### NON-COMMERCIAL TABLES

Non-Commercial Tables may be selected by USITT organizational members whose company or organization operates with a not-for-profit status. All public educational institutions are qualified to select a Non-Commercial Table. Other organizations that meet the qualifications must include a statement from a CPA or attorney acknowledging that the company/organization meets the qualification or provide copies of appropriate IRS documentation.

Commercial Tables are offered to give small or start-up companies an opportunity to exhibit in a smaller, less expensive space

than a 10' x 10' booth. Non-Commercial Tables are used most often by colleges and universities to recruit students for performing arts programs, but are also utilized by non-profit organizations to recruit young professionals for internships and employment in the entertainment industry.

Booth exhibit space is also still available for Stage Expo 2003. Please send an e-mail message to me at [hpwillard@aol.com](mailto:hpwillard@aol.com) if you would like to reserve exhibit space for our 2003 show in Minneapolis. Detailed information about the 43<sup>rd</sup> Annual USITT Conference & Stage Expo may be found in this issue of Sightlines, or online at [www.usitt.org](http://www.usitt.org).

**Helen Willard**

*Stage Expo Sales Manager*



Photo/Tom Thatcher

*Non-Commercial table exhibitors at the 2002 Annual Conference & Stage Expo in New Orleans.*

## REGIONAL SECTION NEWS

### Southwest Conference

The Southwest Regional Section now has a website which can be reached at [www.usitt-sw.org](http://www.usitt-sw.org), or via [www.usitt.org](http://www.usitt.org). We also have information going on the website for the next regional conference in Fort Worth, Texas on September 12 to 15. The conference will focus on rendering techniques for costumes and scenery and portfolio preparation.

### Northern Boundary Workshop

Northern Boundary Regional Section will hold a fall workshop September 13 and 14 at Hamline University in St. Paul, Minnesota, and include a session on the new University of Minnesota Showboat which is moored on the Mississippi River in St. Paul. Plans are for additional sessions on scene painting, portfolios, and tours of local theatres. Planning sessions for the 2003 Annual Conference & Stage Expo in Minneapolis will also be part of the two day event. For more information, contact Brian Bjorklund at [bjorklund@stolaf.edu](mailto:bjorklund@stolaf.edu).

### Southeast Master Classes

There is still time to participate in USITT-Southeast Regional Section Master Classes September 27 and 28 at the Center for Dramatic Art at The University of North Carolina at Chapel Hill. Many sessions are de-



Photo/Lois Hock

*John Lavarney, property master at Wright State University, leads a mold making workshop for participants in the Ohio Valley Regional Section spring conference.*

signed for hands-on activity. Of special interest are Janet Bloor, proprietor of Euro Co., Inc. in New York City, who will offer a series of small workshops called Rubberama: having fun with a caulking gun. Also on hand will be theatre consultants specializing in both new and renovated spaces who will share their expertise.

There will also be a juried exposition of designs and technical solutions, portfolio reviews for undergraduate and graduate students, and an all-conference session focused on design and production opportunities and challenges in regional theatres.

For further information, a complete schedule, and registration forms, see <http://www.unc.edu/~owenbob/usittMasterClass.html> or contact Bobbi Owen at [owenbob@unc.edu](mailto:owenbob@unc.edu) or Judy Adamson at [jadamson@email.unc.edu](mailto:jadamson@email.unc.edu).

### Rocky Mountain Juried Design Exhibit

Regional theatrical designers are encouraged to display their work as part of Rocky Mountain's juried design exhibit September 28 and 29 at the Colorado Performing Arts Festival. Winners will have their works displayed at the USITT Annual Conference & Stage Expo in Minneapolis. For more information or an entry form, contact Charles Houghton at [choughton@unco.edu](mailto:choughton@unco.edu) or call Laura Love at 303-790-4574.

### Rigging Seminar

Pacific Northwest Regional Section will host a four-day rigging seminar taught by Jay O. Glerum and Harry Donovan. Topics include liability, OSHA regulations, engineering principles of rigging, inspections, rigging components and operations procedures, rigging permanent installations, arena rigging principles and techniques, safety, and hands-on training. Registration is due by September 10. For more information, contact [rigging@usittpnw.org](mailto:rigging@usittpnw.org).

**NEW MEXICO JUNIOR COLLEGE** is currently accepting applications for the position of Professor of Theatre/Scenic Designer/Technical Director. The position reports to the Dean of Arts & Sciences and is responsible for teaching up to three courses per fall and per spring semesters (day and/or evening/s), as enrollment requires. Depending upon qualifications, assigned sections may come from any of the following: Scenic Design, Stagecraft, Technical Production and Introduction to Theatre. Design and mount settings and lighting and supervise student technical crews for four main stage productions per academic year. Serve as community liaison for NMJC's Watson Theater. Other duties as assigned. Qualifications: Bachelor's degree in Technical Theatre from a regionally accredited institution required, MA or MFA preferred. Successful college-level designing/teaching/work experience is desired. Application Deadline: October 16, 2002, 5:00 p.m. MDT. Interviews will be conducted by a selection committee and will commence upon receipt of completed applications by qualified applicants. To Apply: Submit NMJC application form, letter of application, resume, unofficial transcripts (official transcripts required prior to employment), and three or more letters of reference to: Lisa Brown, Director of Human Resources, 5317 Lovington Hwy., Hobbs, NM, 88240, call us at 1-800-657-6260 or visit our website at [www.nmjc.cc.nm.us](http://www.nmjc.cc.nm.us). EOE.



**THE GARY MUSICK COMPANY** seeks a full time Technical Director/Scene Designer. Masters Degree in Theater required. All qualified applicants should have advanced knowledge and technical skills in set design, construction, and rigging. CADD experience required. Responsibilities include, but are not limited to, overseeing set and prop construction, supervising carpenters, painters, welders, and sculptors, as well as ATD and Warehouse Manager. Full-time position with benefits available for the right person. Team work with great attitude a must. Mail or fax resumes to David Holloway, 885 Elm Hill Pike, Nashville, TN. 37210, 615-259-2457.

**SENIOR STAGEHANDS** - (30 HRS/WK). **MOUNTAIN VIEW CENTER FOR THE PERFORMING ARTS.** Salary: \$2,068 to \$2,513 monthly (plus a comprehensive benefits package). Mountain View Center for Performing Arts (San Francisco Bay Area) seek experienced, versatile stagehands for permanent part-time positions. Responsible for on-site supervision of stages and support spaces, supervision and training of professional and volunteer crews. Knowledge of lighting, sound, rigging and stage management are advantages. Shows vary from professional theatre to corporate meetings, symphonies, school concerts, and dance recitals. Requires completion of 12<sup>th</sup> grade or equivalent. BFA in Technical Theater preferred. Two years experience in performing arts facilities, including supervision of hourly and volunteer staff required. For a City application and job flyer, contact the City's Employee Services dept. at (650) 903-6309 or visit our City's website at: [www.ci.mtnview.ca.us](http://www.ci.mtnview.ca.us). Final filing date: Position open until filled, with a first review of applications scheduled for: 9/27/02. Candidates are encouraged to apply early. EOE



**THE UNIVERSITY OF MISSOURI-ROLLA (UMR)** seeks a Technical Director to manage the technical requirements of Leach Theatre and supervise technical employees. This person coordinates technical requirements for all contracted events and is responsible for maintenance/repair of equipment in the shop/storage area and compliance with applicable codes & regulations. This person will provide support for campus theatre/music events; i.e. set design/construction, lighting, sound, rigging and trimming and, if qualified, may have the option to teach one stagecraft class each semester. Qualifications: A bachelor's degree in fine arts, technical theatre or related field is necessary. Two to three years' experience in the technical management of a theatre is necessary. Salary is commensurate with qualifications and experience. Additional information: Please send completed application, cover letter, resume, and contact information for three references to: Human Resource Services, 1201 North Bishop, 1870 Miner Circle, University of Missouri Rolla, Rolla, Missouri, 65409-1050. For additional information see: <http://web.umar.edu/~stuact>, call (573) 341-4993 or email [markp@umar.edu](mailto:markp@umar.edu). Applications accepted until position is filled. AA/ADA/EOE.

**TECHNICAL THEATER SPECIALIST:** Seeking applicants for a permanent position (includes excellent benefits) with the Helen Hocker Theater, a 27 year old volunteer-based community theater owned and operated by the City of Topeka. Responsibilities include creating, planning, designing and organizing theater productions, set design, light design, classes and workshops. Includes supervision of facility maintenance, instructors, volunteers and employees to include all personnel related functions. Prepares and monitors the technical operating budget. Topeka is located 50 miles west of downtown Kansas City, MO. Minimum qualifications: BA or BFA degree in Theater Design/Production, MA or MFA preferred. Two years experience in a similar community theater setting or theatrical academic setting required. Entry salary up to \$31,800 DOQ. To apply: submit application to the City of Topeka Human Resources Dept., 215 SE 7<sup>th</sup> St., Rm 170, Topeka, KS 66603 or fax application to 785-368-3605 or e-mail resume to [msmith@topeka.org](mailto:msmith@topeka.org). City of Topeka information and employment application can be found at [www.topeka.org/employment](http://www.topeka.org/employment). The City of Topeka is an EEO Employer.



**Student  
Volunteer  
applications  
available  
beginning**

**September 18, 2002  
for current members**

**only  
at**

**[www.usitt.org/members\\_only/](http://www.usitt.org/members_only/)**

# USITT CALENDAR: September 3, 2002 - November 29, 2002

## September 2002

- 3 **Institute Business:** Las Vegas Board meeting Call for Reports issued
- 4 **Conference:** Non-member presenter travel/housing/honoraria/guest pass information to Office
- 10 **Commissioners:** Contact project heads about budget requests for FY 2002/03
- 12-15 **Southwest Regional Section:** Symposium, Texas Christian University, Fort Worth, Texas
- 13-14 **Northern Boundary Regional Section:** meeting, Hamline University Theatre and University of Minnesota Showboat, St. Paul, Minnesota
- 14 **Chesapeake Regional Section:** workshop, West Chester University, West Chester, Pennsylvania
- 15 **Sightlines:** November editorial deadline
- 18 **Conference:** Student Volunteer Program applications available at [www.usitt.org/members\\_only](http://www.usitt.org/members_only) or from the USITT office
- 22 **Student Chapters:** Submit reports of activity and rechartering (as required) to VP Sections & Chapters  
**Institute Business:** Commissioners, Committee Chairs, Section Chairs submit reports and budget requests to officers
- 24-26 **OISTAT Publications & Communications Commission:** meeting, Belgrade, Yugoslavia
- 26-28 **OISTAT Governing Committee:** meeting, Belgrade, Yugoslavia
- 27-28 **Southeast Regional Section:** Master Classes, University of North Carolina at Chapel Hill
- 30 **Grants & Fellowship Program:** Project Grant Applications due  
**Institute Business:** Officers' Board Reports due

## October 2002

- 1 **Regional Sections:** Funding requests for current fiscal year due to VP Sections & Chapters  
**Elections:** deadline for additional Nomination Petitions  
**Conference:** Session, biography, and Conference Program materials deadline  
**TD&T:** Fall editorial deadline
- 2-6 **OISTAT Architecture Commission:** meeting, Yokohama, Japan
- 3 **Conference:** Student Volunteer Program application available at [www.usitt.org](http://www.usitt.org)
- 5 **Chesapeake Regional Section:** Workshop, Rowan University, Glassboro, New Jersey
- 9 **Institute Business:** Board Reports distributed  
**Budget:** Budget preparation documents posted on line
- 10-13 **Pacific Northwest Regional Section,** Rigging Seminar, Seattle, Washington
- 12 **Inland Northwest Regional Section:** Washington State University, Pullman, Washington
- TBA **Alberta:** Annual General Meeting & Workshop Weekend
- 15 **Sightlines:** December editorial deadline
- TBA **Ohio Valley Regional Section:** workshops, Weathervane Playhouse, Akron, Ohio
- 18-20 **Institute Business:** Board of Directors Meeting, Las Vegas, Nevada Finance Committee meeting, Las Vegas, Nevada
- ## November 2002
- 1 **Architecture Awards Program:** entry deadline  
**Costume Research Journal:** Spring editorial deadline
- TBA **Southwest Regional Section Conference:**
- 1-3 **New England Regional Section:** meetings at NETC Conference, Bedford, New Hampshire  
**Sightlines:** January editorial deadline
- 15 **Tech Expo:** application submission deadline
- 28-30 **OISTAT Scenography Commission:** meeting, Antwerp, Belgium
- 29 **TD&T:** Winter editorial deadline

**usitt sightlines**

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